



COVID-19 Information Release- *Update 3-17-2020*

As part of the COVID-19 response, and an abundance of precaution to prevent unnecessary spread of the virus we are asking for the public to limit their interaction with City staff and facilities to only the most basic needs that cannot be achieved remotely.

- **UPDATE 03-17-20– City Hall Closing.** City Hall will be closed starting March 18th, 2020 for non-essential services. The lower level lobby with ADA accessibility will have an absentee voter area. Please see below for details on how you can help during this election by requesting a ballot be sent to you. All other services from City Hall shall be conducted by:
 - Telephone
 - Email
 - Post – *PO Box 529, Evansville WI 53536*
 - Appointments

These services include but are not limited to:

- Building Permits
- Utility Billing (payments, creating/closing utility accounts)
- Pet Licensing
- Parking Ticket - Payments
- Maple Hill Cemetery – Burial Arrangements

Please look below for guidance on how services may be conducted virtually or without person to person contact. If you do not see such information or have questions call 608-882-2266 ext#1.

- **UPDATE 03-17-20– Submission of Job Applications.** All job applications can be submitted online via email, sent by post or placed in the utility bill drop box outside City Hall. Visit http://www.ci.evansville.wi.gov/city_government/human_resources/ for more information.
- **Paying Bills.** Starting Monday March 16th, 2020 until June 30th, 2020 all online payments for utility bills will no longer have added processing fees. The City is absorbing those costs temporarily to help reduce person to person contact. We strongly encourage rate payers to consider this option and sign up immediately at www.ci.evansville.wi.gov/life_in_evansville/pay_my_bills/. Additionally you can place your payments in the drop box outside of City Hall's ramp entrance. Staff will routinely check the box for payments.
- **Permits and Inspections.** Starting Monday March 16th, until April 30th, 2020 all meetings and reviews for building permits shall be done by appointment only. These appointments will be for applications and submissions that are not able to be submitted electronically. Please contact Jason Sergeant, the Community Development Director (jason.sergeant@ci.evansville.wi.gov) or Larry Schalk, Building Inspector (larry.schalk@ci.evansville.wi.gov) for appointments or concerns.



- **Youth Center.** Operations are suspended as of Monday March 16th, 2020. Operations will resume once school is in session.
- **Library.** The Eager Free Library has suspended all public operations as of March 16th, 2020 and will remain closed until further notice. No fines and fees will be applied for late returns. If you have a return please hold on to the item(s) until the Library re-opens.
- **Licensing Animals before the April 1st, deadline.** If you have an animal needing registration please contact Leah Hurlley (leah.hurlley@ci.evansville.wi.gov) for an online application or call 608-882-2266 ext#1. We can help guide you through the process and mail your tag in return.
- **Police.** The police department will still be responding to emergency situations, however to reduce the risk some interviews, information and non-essential/emergency services may be conducted virtually, over the phone or by appointment. *See attached release.*
- **EMS.** Our Emergency Medical Responders need your assistance. Please avoid calling for EMS assistance unless it is absolutely medically necessary. There is limited personal protective equipment available nationwide and we do not wish to waste the materials for non-emergent calls. This includes nursing facilities able to call non-emergency transports or medical providers to determine if a transfer is necessary.
- **Voting.** Please request an absentee ballot at www.myvote.wi.gov prior to April 2nd, and a ballot will be mailed to you. If you wish to make a written request for an absentee ballot please provide a photocopy of your Photo ID in your request. All ballots must be returned by Election Day, April 7th. If you have any questions please contact us at 608-882-2266 ext#1.
- **Water.** Governor Evers declared that utilities providing water must make every effort to re-establish services to those without water. Currently the City is unaware of any home or residence that is without service however if you are, or know someone who is, without water please contact City Hall at 608-882-2266 ext#1. We are limiting our public interaction regarding utilities to only those situations that are an emergency leak/outage or to re-establish services so that people are better able to fight or prevent the spread of COVID-19.
- **Other.** All other operations are continuing as needed for the moment. Please use caution in protecting yourself and others, even if you do not feel sick. The incubation period of 2-14 days after exposure to COVID-19 before signs of sickness appear can increase your chances of transmitting the virus to those who may be less able to fight the virus.

The City will be releasing more information as it becomes available or circumstances change. We thank you for your cooperation.

For more information on ways to protect yourself and others please visit:

- <https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf>
- <https://www.co.rock.wi.us/publichealth-familycommunity/publichealth-communicabledisease/coronavirus-disease-2019>

City of Evansville Police Department

Media Release

For Immediate Release:

March 16th 2020

For More Information Contact:

Chief Patrick Reese

608-882-2299

The following release is in response to the COVID-19 pandemic. In an effort to keep our staff & community members healthy and to reduce the risk of exposure the Evansville Police Department is taking steps to reduce face-to-face contact for non-priority incidents.

Effective immediately the following services will be suspended:

- Ride-alongs.
- Tours of the police department
- Fingerprinting
- Vehicle registration/title services (visit: wisconsin.gov)
- Non-emergency vehicle unlocks
- Salvage vehicle inspections

To request records please visit www.ci.evansville.wi.gov, select the police tab and follow the directions on how to request a police record.

Officers will take non-priority calls over the phone. Officers responding to your residence may ask you to step outside to speak with them if in person contact is needed. Examples of non-priority calls are minor thefts, animal complaints, civil disputes, found/lost property, etc.

Officers will still respond to any emergency or priority incident.

We have always had a cleaning and sanitizing routine for the patrol vehicles and the police department. We have increased the frequency of our cleaning routine since learning more about COVID-19. Our officers all have access to personal protective equipment and disinfectants.

Chief of Police
Patrick J Reese