

**City of Evansville Historic Preservation Commission  
Regular Meeting  
Wednesday, December 14, 2022 at 6:00 p.m.  
City Hall (Third Floor), 31 South Madison Street**

**MINUTES**

**1. Call to Order.** Stephans called the meeting to order at 6:04 pm

**2. Roll Call:**

<b>Members</b>	<b>Present/Absent</b>	<b>Others Present</b>
Chair Dan Stephans	P	Stephen Eager
Vice-chair Gene Lewis	A	Drew Jensen
Vacant	A	Denise Strand
Katie Sacker	P	Jeff Farnsworth
Norman Barker	P	Sue Farnsworth
Cheryl Doerfer	A	
Steve Christens	P	

**3. Motion to approve the agenda by Christens, second by Barker. Motion carried unanimously.**

**4. Motion to waive the reading of the minutes from the November 16, 2022 meeting and approve them as printed.** Motion struck, as minutes were not provided.

**5. Civility Reminder.** Stephans noted the City’s commitment to civil discourse.

**6. Citizen appearances and Public Presentations.**

**7. Applications – Action Items:**

**A. 2 E Main – Wall Sign (SIGN-2022-0316)**

Drew Jensen presented on behalf of Lake Ridge Bank, which will be the new name of the State Bank of Cross Plains following its merger with Monona Bank. The proposed sign is a wall sign similar in size to the sign currently installed. Spranger explained that previous decision by the HPC in 2019 approved the existing sign temporarily. It was only supposed to be in place for one year and be replaced by individual mounted letters to replicate the Union Bank and Trust sign that was present on the building for many years. As this timing coincided with the COVID pandemic, the City did not follow up on the application and the “temporary” sign remained. When she relayed this to Jensen, his reply was that each individual letter would have to be mounted on to the stone by 3 penetration points, which could damage the building’s stone façade. Upon inspecting the façade, Spranger noticed that the prior penetration points from the original sign were still visible. In light of this finding, the applicant is requesting to keep

the plans for the existing wall sign. Stephans commented that if approved, the fasteners should be installed in the mortar joints between the stone as opposed to individual holes that could further damage the façade.

**Motion to approve the application, subject to the condition that the sign fasteners be mounted between the mortar joints, by Christens, second by Barker. Motion carried unanimously.**

**B. 1 Mill Street – Monument Sign with Halo Lighting (SIGN-2022-0337)**

Jensen also presented an application for Lake Ridge Bank’s mobile bank, located behind the main building. The same issues from the 2019 application for the State Bank of Cross Plains exist for this location for the sign affixed to the building. This location also has a monument sign. The proposed new monument sign features halo lighting, an effect that has not been used in the downtown. While technically backlighting, which is not allowed, the halo lighting produces a softer effect and is not projected through plastic. The commission discussed this option but requested top-down lighting as is common in the rest of the downtown. They were comfortable with Spranger signing off on an appropriate light fixture to be submitted by the applicant without having to revisit the Commission.

**Motion to approve the application, subject to the condition that the lighting for the monument sign be changed to overhead, by Barker, second by Christens. Motion carried unanimously.**

**C. 209 W Liberty – Replace Vinyl and Wood Windows (HPC-2022-0317)**

Applicant Denise Strand was present. She is requesting replacement of her windows, the majority of which contain material original to the house. She sought out estimates for repair of the original windows. Of six contractors contacted, only one responded and declined the request due to distance. The applicant reported that replacement wood windows were in short supply and the quantity needed would not fit her budget. In addition, some of the windows in her home had already been replaced with vinyl and she wished to replace all of them to match. She is not interested in obtaining tax credits for the work. The Commission recognized that efforts had been made to do the repairs according to the Department of the Interior’s standards, and the next best fix would be match the original windows in design and size. The Commission requested she return with sample materials of what the replacement windows would look like.

Motion to table the application by Christens, second by Barker. ***Motion carried unanimously.***

**8. Discussion Items**

- A. Work done without COA.** Spranger provided a workflow that will help her address future issues with work being done on structures in the historic district without HPC approval.

**9. Report of the Community Development Director**

**10. Correspondence, Comments and Concerns**

**11. Next Meeting Date:** January 18, 2023 @ 6:00 p.m.

12. Motion to Adjourn by Christens, second by Barker. Motion carried unanimously.