

City of Evansville Common Council
Regular Meeting
City Hall, 31 S Madison St, Evansville WI 53536
Tuesday, June 14th, 2022, 6:00 p.m.

Minutes

1. **Call to order-** The meeting was called to order by Mayor Duggan at 6:01 pm
2. **Roll call**

Members	Present/Absent	Others Present
Aldersperson, Jim Brooks	A	City Administrator, Jason Sergeant
Aldersperson, Cory Neeley	P	Deputy Clerk, Leah Hurtley
Aldersperson, Ben Corridon	P	Other Members of General Public
Mayor, Dianne Duggan	P	
Aldersperson, Ben Ladick	P	
Aldersperson, Susan Becker	A	
Aldersperson, Gene Lewis	P	
Aldersperson, Joy Morrison	P	
Aldersperson, Erika Stuart	P	

3. **Approval of agenda-** Morrison made a motion, seconded by Stuart to approve the agenda. Mayor Duggan motioned to move the municipal report up to just before the committee’s reports. Motion carried and agenda passed 6-0.
4. **Approval of Minutes-** Motion by Morrison, seconded by Neeley to waive the reading of the minutes of the May 10th, 2022 and May 17th, 2022 meetings with one change to the May 10th minutes section 7A. Motion approved 6-0.
5. **Civility reminder-** Recognition of the commitment to civility and decorum at council meeting.
6. **Citizen appearances other than agenda items listed.** – None.
7. **Reports of Committees**

A. Municipal Services Report

- 1) Discussion and possible motion to approve the sale of the UTL Substation Transformer, presented by Chad Renly. A new substation transformer was purchased at a discount from another utility after an ice storm in February 2020 blew a cushion on the current transformer. The intention was to rebuild the damaged transformer, but the cost of parts for the rebuild increased significantly over the pandemic, quote of \$252,000 in April 2020 to \$367,123 in 2022, with an additional \$68,000 in repairs after inspection (total of \$435,123). There is not enough funds in the utility budget to cover the additional cost at this time, so the

sale of the newer substation transformer was presented. The current substations can handle power needs of the town at this time.

- 2) Motion made by Neeley, seconded by Morrison to sell the UTL Substation transformer. Motion passed 6-0 on a roll call vote.

B. Library Board Report- No report

- C. Youth Center Advisory Board Report** - The Youth Center Advisory Board met to approve Angie Olson as the Interim Director until the end of the year, as well as discuss the recent survey results, which were mostly positive. Neeley would like to see more interaction between the Youth Center and the School District, Corridon agreed.

D. Plan Commission Report

- 1) Motion made by Neeley, seconded by Ladick to approve the FINAL Certified Survey Map (CSM) to create two lots from parcels 6-27-553.517 at 631/633 Locust Lane, finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances with the condition the final CSM and Cross Access Maintenance Agreement are filed with the Rock County Register of Deeds. Motion passed 6-0.
 - i) Property is currently two family unit on shared lot, motion will approve the division of the lot and unit to twin lots for sale and tax purposes.
- 2) Motion made by Neeley, seconded by Morrison to approve the final CSM to create two lots from parcels 6-27-553.507 at 636/638 Locust Lane, finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances with the condition the FINAL CSM and Cross Access Maintenance Agreement are filed with the Rock County Register of Deeds. Motion passed 6-0.
- 3) Motion made by Neeley, seconded by Morrison to approve the PRELIMINARY CSM to create a new lot from parcels 6-27-485 and 6-27-484 located South Fourth Street, finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances with the conditions the Final CSM is submitted and approved by the City and the City Engineer reviews utility connections and site grading proposals. Motion passed 6-0.

E. Finance and Labor Relations Committee Report

- 1) Motion made by Corridon, seconded by Morrison to accept the May 2022 City bills as presented in the amount of \$594,774.42. Neeley raised concerns about dialing in on toys vs tools expenses, and suggests adopting a policy for expenses over a certain dollar amount. Motion passed 6-0 on a roll call vote.
- 2) Discussion and possible motion to approve Park Improvement Project bids.
 - i) Presentation from Sergeant and Carter including bid from Corporate Contractors Incorporated. If Bid is accepted and awarded, project would be completed in tiers, the first would start this fall with the ball fields, then pool and splash pad over winter 2023 with full completion by Spring 2024. There should be no interruptions to pool operations. Bid includes contingency of estimated \$160,000 for change orders, and if not used, would be deducted

from final bill. Deductions from bid includes field irrigation system, multisport court, and Walker Street resurfacing project.

- ii) Concerns presented from Lewis about over spending, worried that City won't have the funds to cover staffing shortages for EMS and Police Departments if Park Improvement bid is awarded. Morrison asked if costs will increase significantly if project is delayed a few years, to which Carter responded that it is hard to know where the economy will go, but we can presume the costs will be higher. Morrison also pointed out that if the pool is not improved, there could possibly be leakage of chlorinated water into lake and creek. Corridon asked about CCI's previous project building Elkhorn's pool, which Carter helped plan. Carter mentioned that Elkhorn had bad soil that needed to be excavated and consumed some of their contingency, but the project was completed on time. Neeley and Stuart expressed need for pool and park for families in the community, it is a great equalizer. Lewis asked about current funds raised for project, which is about \$1.5 million dollars.
 - iii) Motion made by Morrison, seconded by Corridon to amend pending motion to include Bid totaling \$13,452,486.00. Motion passed 6-0.
 - iv) Motion made by Morrison, seconded by Corridon to approve and accept the base bid totaling \$13,452,486.00 from CCI as the contractor. Motion passed 6-0 in a roll call vote.
- 3) Discussion and possible motion to approve the updated 2022 – 2031 Capital improvement plan.
 - i) The intention is to prioritize streets that need infrastructure / water main work over surface repair. Those will be shared costs between roads and water. Some projects are grant dependent, some are pending on other development.
 - ii) Motion made by Morrison, seconded by Ladick to approve the updated 2022-2031 Capital Improvement plan. Motion passed 6-0.
 - 4) Review of five-year borrowing plan. Presentation given by Greg Johnson from Ehler's, included update on the CIP, market conditions pertaining to municipal bonds, debt surface expunged by property tax levy, and utilities revenue, ratings, and analysis. Interest rates are going up from historic lows, and interim financing for the Park and Pool improvement provide more flexibility. Debt level was changed from 50% to 75%, but should not exceed that 75% level. The city will be having a cost of service study done to calculate a rate class, but the last one was done 10 years ago. Neeley asked if they should be done more often, and Greg does recommend a study every 3-5 years. Expect motions to approve resolutions in future meetings.
 - 5) Motion made by Morrison, seconded by Corridon to approve Resolution 2022-18 amending the 2022 budget. Resolution includes new software that allows the state to act as a "collections agency" for tax or municipal warrants, even beyond state lines. Attorney Kopp says "This works!" Motion passed 6-0 on a roll call vote.
 - 6) 2022 first quarter Treasurer's report. No questions.
 - 7) Motion made by Morrison, seconded by Corridon to approve the updated City Clerk job description. Sergeant states that the shared Human Resource duties will

be shifted to the Treasurer position. Corridon mentions typos found in description. Motion passed 6-0.

- 8) Motion made by Morrison, seconded by Ladick to approve a temporary wage increase for the Deputy Clerk in the absence of a City Clerk. Motion passed 6-0 on roll call vote.
- 9) Motion made by Morrison, seconded by Ladick to adjust the language in the EMS Chief job description. Morgan Katzenmeyer, EMS member, pointed out hours per pay period typo and asked if Chief would also run 10-12 hours per week in addition to administrative tasks. Sergeant clarifies that if the Chief was less than full time, they would not be able to run, and that the Chief should be on call to the staff at all times. Katzenmeyer expressed concerns about paramedic requirement for candidates, Sergeant clarifies that it is paramedic preferred but not required. Sergeant explains the repercussions of hiring full time Chief vs part time as far as the additional costs per capita and how it will affect the budget. Discussion of the large increase in calls to Evansville Manor and the Heights, lack of reimbursement from Medicare for services, and potential option of limiting calls to emergencies and billable services. Adjustment carries 6-0. Motion made by Morrison, seconded by Corridon, to approve the EMS Chief job description as written by Finance and Labor by Morrison. Motion passed 6-0.
- 10) Motion made by Morrison, seconded by Neeley to approve Resolution 2022-19 closing TID 7. Motion passed 6-0.
- 11) Motion made by Morrison, seconded by Corridon, to approve an agreement with Key Benefits Concepts for the subsequent other post-employment benefits (OPEB) for the City of Evansville. Motion passed 6-0 on a roll call vote.

F. Public Safety Committee Report

- 1) Stuart reports an increase in PD calls mainly to the schools, Resource officers suggested and will be discussed with the school superintendent. EMS is turning down calls, second ambulance doesn't go out and the response time isn't great, maybe consider having a paid on premise service so needs can be met. Neeley expressed concerns how having police on site would affect children and learning, especially children of color. Stuart explains that police presence is already often required for drug and alcohol usage on school property, and having a resource officer around may curb some of those incidents.
- 2) Phillip Lafollette Award given to Jim Brooks for his prestigious years of service. Looking to purchase a second columbarium.
- 3) WPPI Board of directors meeting reported reissuance of BODS in 2023 at an interest rate of 2.97% will save an average of \$1.68 million per year. At the Energy Market Auction, WPPI sold 2.5 million in unused load to return funds to members and only need to maintain half of the current debt service freeing \$6.4 million.

G. Economic Development Committee Ladick states the committee made some final edits to the economic chapter comprehensive plan.

H. Parks and Recreation Board Report Lewis reported no new bids on the pool, finishing up the creek wall, and the stairs broke after the bandstand, but will remove and preserve the stairs and build temporary stairs. Can use extra stone.

- I. **Historic Preservation Commission** Discussing fence at 129 E. Main to provide less obstruction, as well as a new custom front storm door at 112 Grove Street.
 - J. **Fire District Report** Department will be sending in money for the new firetruck and starting discussions on combining Fire and EMS.
 - K. **Police Commission Report** – Did not meet
 - L. **Energy Independence Team Report** – Did not meet
 - M. **Board of Appeals Report** – Did not meet
8. **Unfinished Business**
- A. Motion made by Neeley, seconded by Corridon to approve Resolution 2022-17 documenting review and approval of the 2021 Compliance Maintenance Annual Report. Sergeant mentions possible issues with wastewater salt content, city engineer submitted inquiry to the state on how to adjust those levels, switching water softeners from time of day to usage instead. Neeley asked if manufacturers or industrial customers have these same issues, Sergeant replies that there are none he is aware of. Ladick states that salt content is fairly common in many municipalities and there are other resolutions that can be figured based on inflow study whenever city gets heavy enough rainfall. Motion passed 6-0.
 - B. Discussion on City Reevaluation. Process has started and is expected to be finished in the fall.
9. **Communications and Recommendations of the Administrator**
- A. The council thanked Becky Bartlett for her time and service as the Youth Center Director and Angie Olson will be the interim director through the end of the year.
 - B. Summer help will start sometime in the month of June, including temp staff through Baker Tilly (Truity Partners) due to staff shortage.
 - C. Grant awarded to group municipalities of Evansville, Edgerton, and Milton for Carbon and Energy industries, company to be used is Slip Screen, Evansville to commit up to \$3,000 of staff hours.
10. **Communications and Recommendations of the Mayor**
- A. Motion made by Morrison, seconded by Ladick to approve the Citizen Committee Appointment of Bill Hurtley, 41 S Fifth St, to Floyd Hayes' unexpired five-year term to Police Commission, ending 2023. Motion passed 6-0.
11. **New Business** - None
12. **Introduction of New Ordinances** - None
13. **Upcoming Meeting Reminder: July 12th, 2022 6:00 p.m.**
14. **Adjourn-** Motion made by Corridon, seconded by Neeley to adjourn closed session meeting at 8:49pm. Passed 6-0.

Leah Hurtley, Deputy City Clerk