

**Finance and Labor Relations Committee**  
Regular Meeting  
Thursday, April 7, 2022 at 6:00 p.m.

**MINUTES**

1) **Call to order.** Cole called the meeting to order at approximately 6:02 p.m.

2) **Roll Call:**

<b>Members</b>	<b>Present/Absent</b>	<b>Others Present</b>
Aldersperson Rick Cole	P	Mayor/Bill Hurtley
Aldersperson Dianne Duggan	P	Treasurer/Julie Roberts
Aldersperson Joy Morrison	P	Bill Lathrop/Evansville Today
		Greg Johnson/Ehlers

3) **Motion to approve the agenda.** Duggan made a motion, seconded by Morrison to approve the agenda as presented. **Motion carried 3-0.**

4) **Motion to wave the reading of the minutes of the March 3, 2022 regular meeting and approve them as printed.** Morrison made a motion, seconded by Duggan to approve the minutes of the March 3, 2022 regular meeting as printed. **Motion carried 3-0.**

5) **Citizen appearances.** None.

6) **Motion to accept the March 2022 City bills as presented in the amount of \$2,509,439.20.** Duggan made a motion, seconded by Morrison to accept the March 2022 City bills as presented in the amount of \$2,509,439.20. Duggan and Morrison have a few questions about Misc. Licenses (chicken keeping refund), redacting records from police dept., Kerkenbush bench reimbursement, EMS/PD IT expense, Developer Incentives, Levy police equipment, Reimburse house damage, and WPPI green power payment. Roberts responded with explanation on all of the above items. **Motion carried 3-0 with roll call.**

7) **New Business:**

A. **Review of 5 year borrowing plan.** Greg Johnson from Ehlers presented the plan after updates from last year. Greg explains that it has been reviewed with Jason Sergeant and Julie Roberts at the staff level and there will need to be some adjustments moving forward. Greg goes on to explain the impact of the plan based on the CIP as it stands presently so when adjustments are made there is a context of why they were made. Duggan asks if this plan is going to Common Council. Roberts and Johnson respond that eventually it will after some of the adjustments are made. Johnson explains that the plan is broken in to 3 phases. First is the G.O. debt component which finances and City projects, second is Electric & Water Utility, and last is the Sewer Utility. The spreadsheet is explained and the Tax Levy is discussed. The next item discussed is the Pool and Westside Park projects. They have been a big item on the Capital Plan for the last several years. Last year's borrowing included about \$750,000 to

cover some of the initial park and pool planning. The \$ amounts that they've included as the balance of the projects are shown in the presentation and discussed as well as when financing and payback would begin. Johnson continued with the summary page regarding financing, other revenues, and cash funding. Bond issue and Note issue amounts and timing is noted. Levy impact is discussed further. Johnson then moves on to discuss G.O. debt limit and the City's total equalized value and summarizes the percentage in the City's debt policy. Storm water Utility is discussed next and encompassed the existing G.O. debt, Storm water Revenue Bond, and the rate case from last year. Johnson continued discussion with the Water & Electric Revenue Bonds, coverage ratios, future revenue bonds, the financial plan going forward and G.O. debt that is being paid by the Utilities. Proposed or future debt going beyond 2022 is discussed. Summary page for Water & Light utility indicates a much higher capital cost than there was a year ago. Johnson moved on to the final phase, Sewer utility, which covers existing revenue bonds, proposed revenue bonds, coverage ratios and thresholds, debt service coverage, clean water fund loans, project lists, and total investment costs through 2025. In summary, refinements are needed before it can be submitted to Common Council.

- B. Motion to recommend to Common Council approval of the Revised Debt Management Policy.** Morrison made a motion, seconded by Duggan to recommend to Common Council approval of the Revised Debt Management Policy. Johnson explains the comments and discusses the changes to amounts and percentages that are included in the revised policy. *Motion passed 3-0.*
- C. Motion to recommend to Common Council approval of Resolution #2022-12: Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for 2022 Capital Improvement Projects.** Duggan made a motion, seconded by Morrison to recommend to Common Council approval of Resolution #2022-12: Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for 2022 Capital Improvement Projects. Roberts explains that this is the same resolution that is presented every year that the City borrows money. The purpose of this resolution is to give the City the ability to repay ourselves due to spending money on projects that we haven't borrowed for yet. Duggan states that it feels like it is similar to GAP Insurance. Cole and Roberts agree. *Motion passed 3-0.*
- D. Motion to recommend to Common Council approval of Resolution #2022-09: Municipal Judge Salary.** Morrison made a motion, seconded by Duggan to recommend to Common Council approval of Resolution #2022-09: Municipal Judge Salary. Duggan asks if this was just done. It is determined that it was discussed during budget meetings and this resolution acts on it. This is something that has to be done annually. Morrison asks what the difference is between the current salary and the increase. *Motion passed 3-0*
- E. Motion to recommend to Common Council approval of Resolution #2022-10: Temporary Class "B"/"Class B" License.** Duggan made a motion, seconded by Morrison to recommend to Common Council approval of Resolution #2022-10:

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Temporary Class “B”/”Class B” License. Roberts indicates the additional handout, that includes a letter from the Tourism Committee, that was handed out was intended for this agenda item. Discussion is held regarding events like the Wine Walk and raising the fee for temporary licensing. The discussion held with staff is that the new fee would be \$10 per premise, capped at 5 premises per event, making the total fee \$50. If there are more premises for an event, the fee would stay at not more than \$50. ***Duggan withdraws her motion for 7E, Morrison withdraws her second. Duggan then made a motion, seconded by Morrison*** to recommend to Common Council approval of the revised Resolution #2022-10 with adding a cap of \$50 per event/application with multiple premises. ***Motion passed 3-0.***

***F. Motion to recommend to Common Council approval of Resolution #2022-11: Temporary Extension of Premise License. Morrison made a motion, seconded by Duggan*** to recommend to Common Council approval of Resolution #2022-11: Temporary Extension of Premise License. Roberts explains that this is a new fee but still in line with the above Resolution but it allows for added administrative costs and the extension of premise would indicate that patrons would be allowed to go outside of the building to the sidewalk/lawn. Morrison discusses an item coming before the Park Board and inquires as to whether this \$50 would cover those events. Cole inquires as to whether the \$50 is reasonable or if it should be lower. Duggan asks Roberts to express their questions to City Clerk Haley. Cole voices some concerns about the disparity of Resolution #2022-10 being \$10 per premise if they want to do an outside event vs the \$50 for this resolution. He suggests making both of the Resolutions a consistent fee. Duggan has reservations about lowering the \$50 cap of the above resolution. Roberts states that she has all of the concerns written down and she will discuss with City Clerk Haley. Roberts will ask Haley to clarify some of the questions and email the committee and then if there are still questions they can contact Haley directly. ***Motion passed 3-0.***

- 8) **City Administrator/Finance Director Report.** Sergeant is absent and Roberts states that she completed the paperwork for the expenditure restraint payment and the City will be getting one this year.
- 9) **Unfinished Business:** Morrison thanks Cole for his leadership as this is his last meeting.
- 10) **Meeting Discussion:** The next regular meeting will be held May 5, 2022 at 6:00 p.m.
- 11) **Adjourn:** Meeting is adjourned at approximately 7:27 p.m.

Respectfully Submitted  
Kim Dienberg – Accounts Clerk