



# EVANSVILLE POLICE DEPARTMENT

10 West Church Street, PO Box 529

Evansville, WI 53536

Non-Emergency (608) 757-2244

Admin (608)882-2299 FAX (608)882-2295

## REQUEST FOR RECORDS

This page one is not required by law. However, the more information you can provide, the quicker we can locate the record(s) you are requesting. The following pages two, three, and four are required before information containing personally identifiable or highly restricted identifiable information in the police record can be released without redaction per the Driver's Privacy Protection Act (DPPA) (18 U.S.C. § 2721). Knowledge of what access and use are permitted under the listed DPPA is the responsibility of the requester.

Employee Taking Request: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Person Requesting Records: \*Please Print\*

First name: \_\_\_\_\_ MI \_\_\_\_\_ Last Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**\*NOTE: The Evansville Police Department does not process/crash reports (MV4000 or DT4000). These reports must be requested through the Department of Transportation.**

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Records Requested: \_\_\_\_\_