

Public Safety Committee
Wednesday, August 2, 2017 6:00 p.m.
Regular Meeting
Common Council Chambers
31 South Madison Street

MINUTES

1. **Call to Order.** Meeting was called to order at 6:00 pm by James Montgomery.
2. **Roll Call.** Members present: James Montgomery, Dianne Duggan and Larry Dobbs. Others present: Police Chief Scott McElroy, City Administrator Ian Rigg, and Deputy Clerk/Treasurer Samantha Jozefowicz.
3. **Agenda.** A motion was made by Dobbs, second by Duggan, to approve the agenda as printed. Motion was approved 3-0.
4. **Minutes.** A motion was made by Dobbs, second by Montgomery, to approve the July 5, 2017 Public Safety regular meeting minutes. Motion was approved 3-0.
5. **Citizen appearances.** None.
6. **Old Business.**
7. **New Business.**
 - A. A motion was made by Dobbs, second by Montgomery to approve the Original Operators License application for:
 1. Sara Lynn Elwood; 2. Nicole Ann Gallagher; 3. Sarah Eirene Pate. Motion was approved 3-0.
 - B. A motion was made by Dobbs, second by Duggan to recommend to Common Council the Behavioral Health Information Sharing project MOU. Motion was approved 3-0.
 - C. Ayn Steinlein requested to be removed from the agenda after the packets had been delivered.
 - D. A motion was made by Dobbs, second by Duggan to amend agenda item to say Discussion and motion to recommend to Common Council acceptance of a grant from BASE for sending an officer to “Drug Recognition Expert” training. Motion was approved 3-0.

A motion was made by Dobbs, second by Duggan to recommend to Common Council acceptance of a grant from BASE for sending an officer to “Drug Recognition Expert” training. Motion was approved 3-0.
8. **Police Department Report.** McElroy gave his monthly report covering the training for officers. Rock County Sheriff Office National Night Out was attended by Chief McElroy and Officer Rittenhouse. Tobacco checks were completed last week with 100% compliance. BASE secured a grant to send an Evansville Police Officer to Drug

Recognition Expert training in the spring of 2018. The evidence room audit is complete and been rearranged and new procedures have been implemented to better account for all items. Old evidence and property was destroyed that was no longer required by policy or law to maintain. BASE secured a Drug Interdiction grant for 2018. General Communications is servicing the department portable radios. A desktop computer was donated by John McElroy. On July 10, the Police Commission promoted Patrick Reese to Lieutenant, Justin Mahan-Strupp to Sergeant and Jessica Rittenhouse to fulltime status. Calls for July were 918 and in 2016 they were 894. Number of license plate transactions for July 2017 were 39.

- A. Budget Presentation – McElroy requested an increase in full time wages from detective/investigator position. Increase for training and safety equipment have been added for this position. McElroy requested an increase in police software/ITT services and office supplies. Based on 6 month averages, McElroy requested a decrease in professional services, accreditation, fuel and building maintenance. After COLA adjustments, a decrease in part time police costs due to increase in full time police costs. McElroy also projects a decrease in revenue for vehicle inspections and parking ticket revenue. There are less and less vehicle inspections and the parking ticket revenue may have been budgeted a little too aggressively for 2017.

9. EMS Report.

- A. Budget Presentation – Rigg projects that revenue will stay relatively the same. There will be an increase in fund balance applied that will go towards vitals monitoring equipment and a merger consultant. Salary is projected to increase due to raises. EMS clothing and cleaning decreases and there will not be the quantities of clothes on hand as there was in the past. The EMS professional services and EMS admin services have switched. The fees from LifeQuest had been going into professional services, but are actually an administrative service. There is a placeholder for an ambulance with potential savings in purchasing the new ambulance in 2018 rather than 2019 because there are several other communities purchasing in 2018 and we may be able to get a bulk discount.

10. Meeting Reminder: Next regular meeting scheduled for Wednesday, September 6, 6:00 pm.

11. Motion to adjourn. Motion by Dobbs, second by Duggan, to adjourn at 6:50 pm. Motion approved 3-0.

Samantha Jozefowicz
Deputy Clerk/Treasurer

The minutes are not official until approved by the Public Safety Committee at the next regular meeting.