

Public Safety Committee
Wednesday, April 1, 2015 6:30 p.m.
Regular Meeting

Common Council Chambers
31 South Madison Street

MINUTES

1. **Call to Order.** The meeting was called to order by Barb Jacobson at 6:30 p.m.
2. **Roll Call.** Members present: Alderpersons Barb Jacobson, and James Montgomery.
Others present: City Administrator Ian Rigg, Police Chief Scott McElroy, Patrick Reese, Kerry Elliot-Meyer, and Deputy City Clerk/Treasurer Maria Hougan.
Absent & Excused: Cheryl Fuchs
3. **Approval of Agenda.** Montgomery made a motion, second by Jacobson, to approve the agenda.

Motion approved 2-0.
4. **Approval of Meeting Minutes.** Montgomery made a motion, second by Jacobson, to approve the March 4, 2015 regular meeting minutes as printed.

Motion approved 2-0.
5. **Citizen appearances other than agenda items listed.** There were several citizens in attendance.
6. Old Business.
 - A. Discussion and possible motion regarding parking issues in the municipal parking lots. Several Citizens were in attendance for this agenda item. City Administrator Ian Rigg stated he had contacted the State Van Pool regarding the vans and cars that were utilizing the municipal parking lots to see if they would be willing to relocate to another parking lot to free up some of the parking spots in other municipal parking lots in order to distribute the parking stalls more evenly. They will continue to monitor the parking lots. April 1, 2015 is the first day of the implementation. Several citizens were in attendance regarding this agenda item.
Joellen Schreomen, of 486 E. Main Street is one of the state van pool drivers and expressed some concerns. She stated all the vans leave at separate times, and wondered if they would need an overnight permit.
Everett Propst, of 305 Second Street, heard about this via word of mouth and wondered about the meeting/agenda posting requirements. He was assured the city met all requirements.
Lee Mouch, of 571 S. 6th Street, wondered if the State Van Pool had been contacted, certain people had no idea this agenda item was on tonight's meeting.

After much further discussion, the committee members reiterated this is an issue that will take much further consideration and work, and that they weren't singling out any one entity, but they needed to start somewhere. There have been several complaints in the past few years regarding the crowded parking lots. The city is not trying to put any pressure on anyone, but want to come up with a solution. The committee directed the City Administrator to call the State Van Pool and find out the number of riders and cars and to review the City Ordinances regarding parking lots. They will continue to monitor the municipal lots, and contact local businesses that utilize the municipal parking lots. The committee thanked all those in attendance. This will be placed on the next Public Safety agenda for further discussion and follow up.

- B. Discussion and possible motion regarding EMS response time and staffing. City Administrator Ian Rigg stated he was not in attendance at the meeting held on March 18. This meeting discussed the importance of response time, of utilizing the "I am responding" feature, and policies were reviewed and given out. They reinforced the need to keep the 2nd ambulance (#810) out of service. Kerry Elliot-Meyer of the Evansville EMS reiterated the two most important directives were to utilize the "I am responding" and to keep the 2nd ambulance out of service until there are more staff hired and to call for mutual aid.

7. New Business.

- A. Public Hearing – To consider the request for a Street Use License for the Evansville Farmer's Market beginning Saturday, May 2, 2015 from 7:30 a.m. to 2:00 p.m. and every Saturday thereafter through Saturday, October 31, 2015, from the intersection of East Church and Maple Streets then east to the west end of the bridge crossing Allen Creek.
 - i. Initial Committee Comments: Montgomery stated this is great idea, Jacobson stated The Bauer House property may be a possible future location.
 - ii. Open public hearing - Public Comments Motion by Jacobson, second by Montgomery to open the public hearing at 7:16 p.m. Police Chief McElroy stated there have been no problems or complaints. Planning Director Sergeant stated the Farmer's market was a great attraction to the City. No one registered to speak.
 - iii. Close public hearing- Motion by Jacobson, second by Montgomery to close the public hearing at 7:18 p.m.
 - iv. Motion was made by Montgomery, seconded by Jacobson, to approve the application for a Street Use License for the Evansville Farmer's Market beginning Saturday, May 2, 2015 from 7:30 a.m. to 2:00 p.m. and every Saturday thereafter through Saturday, October 31, 2015, from the intersection of East Church and Maple Streets then east to the west end of the bridge crossing Allen Creek.

Motion approved 2-0.

- B. A motion was made by Jacobson, second by Montgomery, to approve the Original Operator's License application(s) for:
 - 1. Brianna Beck
 - 2. Kathy Whittaker

Motion approved 2-0.

- C. A motion was made by Jacobsen, second by Montgomery, to approve the appointment of Kelly J. Czerwonka as agent for Creekside Place.

Motion approved 2-0.

- D. A motion was made by Montgomery, second by Jacobson, to approve the Temporary Class "B" Retailer's License application for Evansville Home Talent Baseball Inc. (Evansville Jays) for the period beginning May through August 2015, at Lake Leota Park, upper diamond, Evansville, WI.

Motion approved 2-0.

- E. A motion was made by Jacobson, second by Montgomery, to approve the Fun Run to be held on Saturday, July 4, 2015 starting at 7:45 and ending at approximately 9:00 a.m. Dan Winter was in attendance for this agenda item. In the past the police and EMS have assisted for this event. He is requesting to have certain roads closed if possible, and wondered if the scheduled construction would have an impact on the proposed route. City Administrator Rigg stated they may need to divert route. The police department would be glad to assist with this event, however, he wondered about staffing issues for the 4th of July. He commended the police and EMS for their great service in the prior years. EMS will provide the Police Department with their ATV for this event. This will be placed on the May 6, 2015 agenda for further review and discussion regarding the route.

Motion approved 2-0.

- F. Discussion regarding City of Evansville alcohol compliance checks (BASE). Sergeant Patrick Reese was in attendance to explain the BASE program. Criminal Justice students are sent around to businesses to do compliance checks. Letters are sent to businesses to fore warn them of the upcoming compliance checks. Many of the local businesses have failed the compliance checks and a few of them failed more than one time. They would like to achieve 100% compliance, they are currently at about 50%. The committee would like the Ordinance and policies reviewed to see what types of action can be taken on those businesses to enforce compliance, and possibly inviting them to a Public Safety committee meeting to discuss these issues and the importance of remaining compliant.
- G. Review and Potential Motion to Approve Chapters 1 and 2 of the Evansville EMS Employee Manual. City Administrator Rigg presented the amendments to the manual. A motion was made by Montgomery, second by Jacobson, to approve Chapters 1 and 2 with the suggested revisions of Public Safety Committee vs. Commission; and remove the word coordinator to state Chief vs. Chief Coordinator.

Motion approved 2-0.

- H. A motion was made by Jacobson, second by Montgomery, to approve the Co-Ed Softball program schedule and beer permits for the period of May 22, 2015 to August 7, 2015, pending approval of the beer permits. Chief McElroy stated there have been no complaints or problems thus far.

Motion approved 2-0.

8. Evansville Police Report. Chief McElroy presented the Police Report listed below:

Table of Contents

I. Monthly Report

The monthly report was completed using the Spillman LRMS system.

- Monthly Report: March Calls for Service by Month, Incident, type & officer.

II. Officer Training

- New Officer Field Training
- Level One Active Shooter
- Narcan Training
- Evidence Technician training
- Leadership

Monthly Update

- Assessment Center
- Video System Storage Update
- Calls for Service
- License plate Transactions/Renewals
- Staffing/Police Commission Update
- Alternate Side Parking
- Coop Student
- DNA Collection under 2013 Act 20: Effective 4-1-15

III. Agenda Items for Discussion

- Parking: State Van Ride Share
- BASE Alcohol Compliance Checks

IV. Community Relations

- License Plate & Title Service Provider Report
- Reality Maze
- Rock County OWI Task Force Phase two

Ancillaries

- 2013 Act 20 DNA collection

I. POLICE DEPARTMENT MONTHLY REPORT April - 2015

II. Officer Training:

Chief McElroy will attend a leadership class at UW Madison on Tuesday, April 7

Officer Arnold continues her field training.

Officers Nankee and Mahan-Strupp completed Evidence Technician training March 9-13

All staff will complete Narcan Administration training May 20th, 2015

PD staff will attend Rock County Aging & Disability Resource Center (ADRC) training May 20th, 2015

III. Community Relations:

See: <http://www.ci.evansville.wi.gov/city/services/police.html>

Rock County OWI Task Force phase two has begun. EPD is participating again.

EPD will join BASE for the Reality Maze at the Evansville High School on Thursday April 23 from 8:00 a.m. until noon.

IV. Monthly Update:

1. Accreditation: We have completed 2014 accreditation proofing. We will start 2015 accreditation proofing in December, 2015. We are working to finish up a few policies from Chapter 15. These are not required but are valuable policies to have in place.
 - We are working on a policy for the new DNA requirement under 2013 Act 20
 - We are working on our Blood-borne pathogen policy as well as our Exposure Control Plan
2. Technology/Equipment Update: The new Ford police interceptor is back from General Communications. We have not yet placed this vehicle in service. The internal Video System Storage Update is up to 60n days.
3. Department Hiring: We are currently in the process of creating another eligibility list for potential new hires. We plan to bring on two part time officers in February/March. The applications have been reviewed. The assessment was completed Sunday March 22nd and the interviews were held Wednesday 25th. Background checks are next.
4. Winter Parking has ended as of 4-1-15.

Sec. 122-126. Winter parking restrictions.

V. Agenda Items for Discussion:

- 6. A - Parking in Municipal Lots
- 7. F - Discussion on Base Compliance Checks.

VI: Ancillaries: 2013 Wisconsin Act 20 effective April 1

- 9. Evansville Medical Services Report. EMS representative Kerry Elliott-Meyer presented the EMS monthly report.
- 10. Meeting Reminder: Next regular meeting is scheduled for Wednesday, May 6, 2015 at 6:30 p.m. at city hall.
- 11. Motion to adjourn. A motion was made by Montgomery, second by Jacobson, to adjourn at 8:40 p.m.

Motion carried 2-0.

Respectfully submitted,

Maria Hougan
Deputy Clerk/Treasurer