

## **NOTICE**

### **Municipal Services Committee**

Regular Meeting

Tuesday, February 18, 2020 5:00 pm

Water & Light Shop, 15 Old Highway 92, Evansville, WI

## **AGENDA**

1. Call meeting to order.
2. Roll call.
3. Civility Reminder.
4. Motion to approve the agenda as presented.
5. Motion to waive the reading and approve the minutes as printed from the January 28th, 2020 regular Municipal Services meeting.
6. Citizen Appearances other than agenda items.
7. Customer concerns. Discussion and possible motions for billing adjustments.
8. WPPI Report
  - a. Written Report
9. Director's Report
  - a. Parks and Recreation Report
  - b. AMI Project (Placeholder)
  - c. Lake Leota Dam EAP/DFA Update
10. City Engineer Report
  - a. WWTP (Placeholder) – Update
  - b. Sub-division/development updates
  - c. Inflow and Infiltration Study
11. Administrative Staff's Report
  - a. Water softener program
12. Old Business
13. New Business
14. Upcoming Meeting Date, March 31, 2020
15. Adjourn

James Brooks, Committee Chair

*Please turn off all cell phones and electronic devices before meeting commences. If you have any special accessibility issues please contact Evansville City Hall at 608-882-2266 prior to the scheduled meeting. Thank you.*



**Municipal Services Committee**  
Regular Meeting  
Tuesday, January 28, 2020 5:00 pm  
Water & Light Shop, 15 Old Highway 92, Evansville, WI

**MINUTES**

1. **Call to Order.** Brooks called meeting to order at 5:00 pm.
2. **Roll Call.** Brooks, Senn and Ladick were present. Also present were: Rigg, Jorgensen, Hurtley, Berquist, Renly, Neely, Roberts and members of the public.
3. **Civility Reminder.**
4. **Agenda.** Motion to approve the agenda as presented. Ladick / Senn. Motion passed 3-0.
5. **Minutes.** Motion to waive the reading and approve the minutes as printed from the November 26th, 2019 regular Municipal Services meeting. Brooks noted one error in Section 11, the word “outlet” should be “out lot”. Ladick / Senn. Motion passed 3-0.
6. **Citizen Appearances.** None.
7. **Customer concerns.** Discussion and possible motions for billing adjustments.
  - a. **Reimbursement for tree treatment.** Glen Mankee addressed the committee on the City cutting down a tree in front of his residence; a tree he was treating. The City arborist felt it was dying and should come down. The tree had a few years of life left and had lower hanging branches hitting garbage hauling trucks. The resident felt it was cut too soon and the treatment was supposed to last 5 years. They were also upset over the lack of advance notice. The staff and committee acknowledged that their notice could have been better and changes are in place to prevent this in the future. The committee also stood by the determination of the arborist that the tree should be cut down. The committee agreed to reimburse Glenn Mankee the cost of the tree treatment. Motion to reimburse Glenn Mankee in the amount of \$395.63. Ladick/Senn. Motion passed upon roll call.
  - b. **21-2291-01.** The account had unreliable data to show the amount of water going to ground. Comparative data to bank deposits is not sufficient. Comparative data with a similar account showed the same increase and decrease in use over the different billing cycles. The committee suggested that a longer term comparison may be appropriate.
  - c. **Sewer Credits.** Motion to approve consent list for sewer credits in the amount of \$1,341.48. Ladick / Brooks. Motion passed 3-0 upon roll call.
8. **WPPI Report**
  - a. **Written Report.** Neely recently met with Baker Manufacturing to discuss 2020 projects. Neely sent the new ECSD Building & Grounds director to a Focus on Energy training for VFD motors. The committee agreed to cover the cost of his registration (\$139). VP BlueScope metering consolidation is ongoing. The National Theatre for Children performance is Friday Jan 31st at the Fieldhouse. Neely met with staff at WPPI to talk about Energy IP training for Civic members. They set up a training specifically for members who are on this CIS platform. Neely and the committee discussed Energy Efficiency Loans and one provider of loan management.

## 9. Director's Report

- a. **Parks Report.** Renly stated that the park road is closed to vehicle traffic. Ray Anderson is attending a course on aquatic weed killer application. The boy scouts will be holding a fishing derby on February 15th.
- b. **AMI Project.** There are 5 electric meters remaining and 354 water meters left.
- c. **Lake Leota Dam EAP/DFA.** The DNR is questioning some of the calculations but this should be finished soon.
- d. **Lake Leota Dam Repairs.** The DNR gave the City a repair order for the dam. The City has until October 2023 to comply with the order. Renly plans to submit a grant for the repairs.
- e. **MSDS Contract.** Renly answered questions on the costs. Renly said that there are one-time costs. The savings come from staff having the materials in a cloud system that is updated by the company, saving time in the future and ensuring compliance with OSHA.
- f. **Local Safety Improvement Funding.** Chad brought to the committee's attention that he is hiring a firm to do a traffic study on key intersections in the community to determine the best, and most practical repair that can be done for safety. This study may also provide grant opportunities for the City on some road repairs.

## 10. City Engineer Report

- a. **WWTP** – Alarm dialer is still not resolved.
- b. **Sub-division/Development.** No reports.
- c. **Sidewalks.** The City will see repair orders and assessment notices in March for key sidewalk sections that are in poor shape.
- d. **Inflow and Infiltration.** They are still waiting on water flows into the system.

## 11. Administrative Staff's Report. None.

## 12. Old Business.

- a. **Ordinance 2020-02.** Motion to recommend to Common Council Ordinance 2020-02, Amending Chapter 126 – Utilities. The committee clarified the unpolluted water charge section. Ladick/Senn. Motion passed 3-0.
- b. **Resolution 2020-02.** Motion to recommend to Common Council Resolution 2020-02, Authorizing Sidewalk Replacement Program. The committee reviewed and commented on this resolution previously. The committee checked to make sure there was no method a person could seek reimbursement retroactively without notice by and approval from the City. Ladick/Senn. Motion passed 3-0.

13. **New Business.** Rigg mentioned the enforcement of our sidewalk ordinance regarding snow and ice. Crews are clearing areas and sending bills for cost to those that violate this rule.

14. **Reminder.** Due to the APPA Legislative Rally the upcoming meeting date is moved to February 18th, 2020 at 5:00 pm.

15. **Adjourn.** Motion to adjourn. Ladick / Senn. Motion passed 3-0 at 6:33 pm

Ian Rigg, City Administrator.



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## Water Softener Rebate

Wisconsin researchers have determined that long-term exposure to a chloride concentration of 395 milligrams per liter or higher can be harmful to freshwater life — a concentration equal to about half of a tablespoon of salt in five gallons of water. Wastewater chloride sources are water softening systems, industrial sources and winter ice control. It's easy to add salt to water, but costly and energy-intensive to remove it. To build treatment technology to reduce chloride at the treatment plant would be costly -- meaning higher sewer bills. Fortunately, there is another way. Rather than adding costly treatment to continue protecting our freshwater life, we can reduce chloride at the source. Together, we can take steps to reduce the amount of salt put into water.

**Help us reduce chlorides at our Wastewater Treatment Plant.** By upgrading your water softener to a demand-initiated regeneration control model you can help make a difference. Demand-initiated regeneration control means that the water softener will regenerate based on the amount of water that has been treated instead of a timer, reducing the amount of salt you use and send to our Wastewater Treatment Plant. With an efficient softener, most homes will use a bag of salt per month, or less. Old softeners can use more salt than is needed. Waterloo Utilities is offering a rebate for replacing your timer based self-regenerating water softener with a demand initiated regeneration (DIR) water softener.

The utility has a water softener rebate program to help customers upgrade to demand-initiated regeneration (DIR) water softeners, please click [here](#) for info and rebate form.

City of Waterloo ordinance 340-12 (G) requires that new water softeners have demand-initiated regeneration controls with a minimum salt efficiency of 3,350 grains' hardness per pound of salt.

**Waterloo's water hardness is 24 grains.**

Waterloo Utilities

575 Commercial Ave

Waterloo, WI 53594

(920) 478-2260

Hours: 7:30 am – 4:00 pm

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# Water Softener Replacement Rebate Application Form

- Rebates available to all residential sewer customers of Waterloo Utilities. Subject to available program funding, please call to confirm funding availability.
- Applicant must replace a working timer-based self regenerating water softener with a demand initiated regeneration (DIR) water softener.
- Application must be submitted with a copy of the sales receipt.
- Offer is limited to one (1) water softener rebate per single family home, condominium, apartment or manufactured home.
- Waterloo Utilities reserves the right to verify customer eligibility, water softener sale and installation before rebate is issued.
- Upon receipt of application, qualification will be verified and you will be contacted to schedule a post installation inspection. Waterloo Utilities will inspect softeners Monday through Friday 7:30am-4pm.
- The rebate will be in the form of a bill credit applied towards future bills.
- Rebate up to 50% of the cost of the DIR water softener not to exceed \$400.
- With submittal of an application, water-sewer system customers agree to not re-install the self regenerating water softener at any time in the future.

Name \_\_\_\_\_ Email \_\_\_\_\_

Address (where installed) \_\_\_\_\_

Number to call between 7:30am-4pm \_\_\_\_\_

### Removed Water Softener Information (must be operational at time of removal)

Make & Model \_\_\_\_\_ Serial Number \_\_\_\_\_

### Installed Demand Initiated Regeneration (DIR) Water Softener Information

Make & Model \_\_\_\_\_ Serial Number \_\_\_\_\_

Date Purchased \_\_\_\_\_ Date Installed \_\_\_\_\_

**Waterloo Utilities**  
**575 Commercial Ave, Waterloo, WI 53594**  
**920 478-2260**