

Municipal Services Committee
Regular Meeting
Tuesday, July 30th 2019 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. **Call to Order.** Brooks called meeting to order at 5:04 p.m.
2. **Roll Call.** Brooks, Senn and Laddick were present. Also present were: Kheen, Jorgensen, Hurlley, Renly, Heidemann, and Neely.
3. **Civility Reminder.**
4. **Agenda.** Motion to approve the agenda as presented. Brooks / Laddick. Motion passed 3-0.
5. **Minutes.** Motion to waive the reading and approve the minutes as printed from the June 25th, 2019 regular Municipal Services meeting. Senn / Laddick. Motion passed 3-0.
6. **Citizen Appearances.** Jeremy at 349 Almeron made an appearance with concerns regarding the sidewalk replacement proposed along Almeron. Renly let him know that Almeron sidewalk project will most likely be postponed a year due to cost. Renly also stated that if he wanted to follow through with the sidewalk project on his own 100% of the cost would be on him and that it would need to be done to city standards. Jeremy brought up future reconstruction of Almeron and lead water laterals, Brooks stated that he could be assessed for that work during that project in the future.
7. **Customer Concerns.**
 - a. 29-5160-02 \$100.00 credit Laddick / Senn 3-0
 - b. 21-2645-01 \$15.00 credit Laddick / Senn 3-0
 - c. 11-1020-17 \$27.75 credit Laddick / Senn 3-0
 - d. 10-1375-05 \$86.00 credit Senn / Laddick 2-1 (Brooks Against)
 - e. 29-3040-01 Committee would like to see another billing cycle before making a decision.
8. **Director's Report**
 - a. **Parks & Recreation Report.** Renly stated that repairs to Leota dam are underway and photos will be turned into the DNR to satisfy requirements. He also commented that the DNR has approved the permit for this years lake de-weeding which will be taking place in August.
 - b. **AMI Project.** There are 9 electric meters remaining to be converted and 661 water meters remaining. Letters are being created and will be sent out as responses to door hangers diminish.
 - c. **EV Charging Station / Maple St Parking lot update.** Renly said that meetings have been held to coordinate EV station installations with the construction of the parking

lot. Two bases are going to be installed one will be for future use if needed. Cory discussed charging fees and recommended that the first two hours be free to draw in shoppers to the area then \$3 per hour after. Brooks asked what the cost of an hour of charging was, Cory stated actual cost was approximately \$1 per hour to charge a car. It was also discussed to have signage for EV parking only in the designated charging bays. It was mentioned that we would need an ordinance passed as discussed at the previous MSC meeting.

- d. **Capital Planning for 2020-2029.** Budget sheets were looked over and discussed. Renly mentioned that there were a few minor changes that needed to be made and discussed. Brooks stated that the adjustments that are needed can be put into the August 27th MSC meeting for final review.
- e. **Operational Goals for 2020 Budget**
Renly stated that part of the operational goals is to add another full time position into DPW as a half position will eventually be designated to the treatment plant as operations have become more complex with the completion of the plant project. Another part time position is being requested to maintain and clean city hall along with the police department and EMS. Brooks asked if this position would be under DPW Renly stated that at this time it would be placed under the administrative staff.

9. City Engineer Report

- a. **WWTP – Update** No new updates at this time.
- b. **Motion to recommend approval to council of resolution for functional re-classification of roadway designations** – Renly commented that the re-classification of these roadways came from the DOT after traffic counts were taken. He also stated that the upgraded classifications could mean more local program dollars for the city from the DOT. The committee made an amendment to remove the private entry of the high school from the map. Motion to recommend approval passed 3-0 Brooks / Laddick
- c. **Wind Turbine Monitoring Agreement Update** – Heidemann stated the that prior agreement that was signed was under a previous company. The company was bought out and the new company is not willing to accept the agreement that was signed. The new agreement does not include a discount for a multiple year service agreement and instead is for one year at a time. Further discussion is needed for direction.
- d. **PFAS Testing DNR / WRWA** – Heidemann stated that PFAS’ are currently a hot topic with the DNR and has been in the news frequently. The DNR has sent out letters, emails and phone calls to discuss the testing for PFAS. Heidemann also commented that the Wisconsin Rural Water Association has recommended that municipalities not test for these at this time. It was his recommendation that we not test for these since there is currently no statistical data or scientific standard of testing. The committee agreed with this and made the decision to stand with WRWA’s recommendation of not testing at this time.
- e. **2nd St Update** – Work on 2nd St is wrapping up, curb and gutter has been poured on the last section. The Maple St parking lot has begun and the asphalt will be removed next week.

- f. **Cemetery Rd.** – Ditching along Cemetery Rd. is starting next week, asphalt will be placed by end of August.
- g. **Discussion and motion to approve the DNR chloride reduction plan.**- Heidemann discussed the plans to be submitted to the DNR. He stated that the largest source of chlorides come from water softeners. As incentive for residents to reduce their impact he recommends that the city offer a \$25 reimbursement for tune ups and a \$250 reimbursement for the replacement of their water softener to an on demand high efficiency softener. This credit would only be offered to the first 100 residents that claim it. It was recommended that the \$250 credit be implemented but not added to the reduction plan submitted to the DNR. Committee approved motion 3-0 Laddick / Senn

10. Administrative Staff's Report

- a. **Motion to recommend approval of a Land Division Application LD-2019-05 creating a Two Family Twin Lot on Parcel 6-20-533.12** – Motion Approved 3-0 Senn / Laddick
 - b. **Motion to recommend approval of a Land Division Application LD-2019-06 creating a Two Family Twin Lot on Parcel 6-20-533.11** – Motion Approved 3-0 Senn / Laddick
11. **WPPI Report.** Brooks mentioned that he recently returned from DC and that 5 of the 43 representatives from municipal power were from Wisconsin. Bond modernization was discussed, last set in 1986 at \$10 million is now gaining ground to change the exemption to \$30 million dollars.
- a. **Written report.** Neely stated met with the schools building team to propose installing a solar ready roof for future installation of panels. The school received an estimate of \$35,000 to strengthen the roof and run conduit. The school was not interested in the additional cost and looks as though they will need to retrofit the building if solar is installed in the future. Neely also stated that he has developed an energy audit form that will be given out to the customer as well as staff after an audit has been completed.
 - b. **Kids First Account / CTC Funds.** It was the decision of the committee that we allocate \$1000 of the CTC funds to Kids First and hold on to the remaining \$500 for another cause, to be determined later.

12. Old Business – None.

13. New Business

- a. Renly stated that a Richard Cornwell living at 5204 Marsh Rd stopped into this office to discuss the possibility of a reimbursement for damages done some of his home appliances after a transformer was found to be feeding higher voltage into his home. The cause of the transformer to fail is unknown. The committee does not feel that we can reimburse for the damages caused but Renly stated that he would follow up with the PSC to see if this kind of reimbursement is even allowed. Renly will follow up with Mr. Cornwell when more information is gathered.

14. **Upcoming Meeting Date.** It was mentioned that the upcoming meeting date was incorrect on the agenda, it was corrected to August 27th, 2019 at 5:00 pm.
15. **Closed Session: Motion to convene in closed session pursuant to Sec. 19.85(1)(c) of the Wis. Stats. To consider employment, promotion, compensation or performance evaluation data of a public employee over which the governing body has jurisdiction. Upon completion, Municipal Services will not reconvene in open session. Motion Passed Laddick / Senn 3-0 adjourned at 7:46**