

NOTICE

Municipal Services Committee

Regular Meeting

Tuesday, June 25, 2019 5:00 pm

Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. **Call to Order.** Brooks called meeting to order at 5:09 p.m.
2. **Roll Call.** Senn (arrived at 6:03 pm), Brooks and Ladick were present. Also present were Kheen, Renly, Bubolz, Jorgensen, Neely, Rigg, Hurtley and Berquist.
3. **Civility Reminder.**
4. **Agenda.** Motion to approve the agenda as noting 7a as an error and no action to be taken. Ladick/Brooks. Motion passed 2-0.
5. **Minutes.** Motion to waive the reading and approve the minutes as printed from the May 28, 2019 regular Municipal Services meeting. Ladick/Brooks. Motion passed 2-0.
6. **Citizen Appearances other than agenda items.** Sandy and John Decker described a stormwater issue at their property at 24 E. Main Street. After a lengthy discussion staff suggested removing some rock under a path bridge to allow more water flow. Staff will visit the site after the meeting to discuss further with the property owners.
7. **Customer Concerns.** None.
8. **Director's Report**
 - a. **Parks and Recreation Report.** Draft EPA for the dam was submitted. DFA for the dam is being drafted. Staff are pre-paring for the 4th of July at the park. Weeding the lake will need to become a routine maintenance if done in smaller amounts.
 - b. **AMI Project.** There are 678 water meters left and 8 electric meters left to be converted.
 - c. **Sewer – Liberty Street.** Renly said that the camera found bellies and gaps in the pipe starting east of 4th Street. The only permanent solution is to replace the whole pipe. Other back-ups to the west were due to grease and rags/shirt in the system placed there by users.
9. **City Engineer Report**
 - a. **WWTP.** There are minor items still being resolved. The City is holding its money until it is fixed.
 - b. **2nd Street.** Paving will occur the following Monday and Tuesday before the parade. Plants along the entrance and exit to the park on 2nd Street will require new plants. The existing plants were a non-natural species to the area and are considered invasive. John Gishnock and project engineers will work with residents on a solution.
 - c. **Cemetery Rd.** The utilities are marked except for AT&T. We are waiting on weather and final markings before ditching and repaving can begin.
10. **Administrative Staff's Report.** Rigg reported that the City is using some CTC money for parade candy.
11. **WPPI Report.** Brooks reported he is going to Washington DC for advocacy of WPPI and the electric utility.

a. Written Report. WPPI and the City utilized the transformer loading tool on the MyWppi website to identify an overloaded transformer bank after a customer complained about blinks in their lights. Neely continues work with a large user on a potential change for their metering. The commercial customer billing error resolution that was ongoing has been sent out. The EV charging station has been ordered and should be here this week or early next week. Renly and Neely are discussing a public power event for September. There is a solar installation going in next month. Neely asked the Economic Development Committee to approve a letter in support of PACE for a meeting in September with the County Board of Supervisors. One of our customers who are interested in using the PACE financing tool are also writing a letter in support. Neely went to a construction meeting at the school district to pitch Solar Ready construction at the new school.

12. Old Business. None.

13. New Business. Water and Light will be hosting a public relations event in September with free hotdogs and items for people. It is a good way to get people to visit and meet their utility workers.

14. Upcoming Meeting Date. July 30, 2019 at 5:00 pm.

15. Adjourn. Senn/Ladick. Motion passed 3-0 at 6:08 p.m.