

## NOTICE

### Municipal Services Committee

Regular Meeting

Tuesday, April 30, 2019 5:00 pm

Water & Light Shop, 15 Old Highway 92, Evansville, WI

### MINUTES

1. **Call to Order.** Brooks called meeting to order at 5:02 p.m.
2. **Roll Call.** Senn, Brooks and Ladick were present (Ladick arrived at 7:02 p.m.). Also present were Kheen, Hurtley, Renly, Bubolz, Berquist, Jorgensen, Neely, Rigg and members of the public.
3. **Civility Reminder.**
4. **Agenda.** Motion to approve the agenda as presented. Senn/Brooks. Motion passed 2-0.
5. **Minutes.** Motion to waive the reading and approve the minutes as printed from the March 26, 2019 regular Municipal Services meeting noting a correction in 9a. Senn/Brooks. Motion passed 2-0.
6. **Citizen Appearances other than agenda items.**
  - a. **Back up on West Liberty.** Shawn Fischer spoke about his sewer backup on the 300 block of West Liberty. The Committee recalled previous issues and asked for more investigation to see if there is a structural issue. Also suggested was a sewer back flow preventer for the home owner. After more investigation the Committee will revisit this issue and damages.
7. **Customer concerns.**
  - a. **16-8060-12.** Credit of \$37.28 applied to sewer. Senn/Brooks. Motion passed 2-0 on roll call.
  - b. **25-1089-03.** Credit of \$22.88 applied to sewer. Senn/Brooks. Motion passed 2-0 on roll call.
  - c. **10-1940-00.** Credit of \$5,401.06 applied to sewer. Senn/Brooks. Water hose was left on in the sump-pump well. Motion passed 2-0 on roll call.
  - d. **11-1350-00.** Credit of \$21.71 applied to sewer. Senn/Brooks. Motion passed 2-0 on roll call.
  - e. **10-1120-00.** Credit of \$22.55 applied to sewer. Senn/Brooks. Motion passed 2-0 on roll call.
8. **Director's Report**
  - a. **Parks and Recreation Report.** Country Side playground equipment installed. Wind Prairie burn is scheduled. Bathrooms in parks are open. Pool roof is being replaced in May. There are significant issues related to the dam inspection and emergency plan. Renly is getting quotes for updates to the plan.
  - b. **AMI Project.** There are 733 water meters left and 18 electric meters left to be converted.
  - c. **Salt Shed.** Renly gave report on status of the salt shed construction.
9. **City Engineer Report**

- a. **WWTP.** Berquist said that a meeting between staff and contractors was beneficial. There are items still being worked on.
- b. **2<sup>nd</sup> Street.** Construction has started. There were large water leaks. Outside pressure was relieved when the dirt was removed during excavation causing the thin or eroded pipe walls to rupture.
- c. **3<sup>rd</sup> Street.** Berquist is working on exhibits for the road agreement.
- d. **Cemetery Rd.** Renly and Berquist met with a resident to discuss storm water issues. Final road surface costs were given including milling and filling along curbed section.
- e. **Inflow and Infiltration Study.** As part of the WWTP loans and capital project, an Inflow and Infiltration study must be complete. Costs will be added to the CWFL along with the plant upgrade. Continuing costs will come from operations.

#### **10. Administrative Staff's Report**

- a. **Agreement.** Motion to recommend to Common Council a settlement agreement with the property owner of 17 W Main Street. Senn/Brooks. Motion passed 2-0.
- b. **Land Division.** Motion to recommend approval of an Extraterritorial Land Division Application LD-2019-04 creating a new lot on Parcel 6-20-131 to Common Council. Senn/Brooks. Motion passed 2-0.
- c. **10 year CIP Plan.** Rigg spoke on some of the issues surrounding the 10 year plan with the school demolition and construction on 1<sup>st</sup> and 2<sup>nd</sup> Street from 2019-2020. The lack of back up for our jetter truck is a concern. Renly was asked to find a solution and plan on a purchase in 2021. This includes possible ordering the truck now due to the 18 month process from order to delivery.

#### **11. WPPI Report**

- a. **Written Report.** Neely is working with the school district to help them with energy projects. The most recent one is a lighting project in the HS and Elementary schools that we could possibly use a shared savings loan to help fund. The City and WPPI completed the lineworker appreciation coloring contest and Leah mailed out the checks to the winners. Neely sent out information on the make ready requirements for the EV charger and see if anyone has any questions about this. Neely attended SEPA conference in California early in the month and got a chance to discuss electrification, renewable energy policy and implementation. Neely attended a workshop on EV charging rates and we should keep an eye on Sun Prairie's progresses with the PSC. WPPI is seeking to simplify the TOU rate, removing the different time slots offered in an effort to reduce complexity of the tariff for billing purposes.

#### **12. Old Business.** None

**13. New Business.** Green Tier Legacy round table in Madison. And the MEUW 90<sup>th</sup> Annual Conference is coming soon.

**14. Upcoming Meeting Date.** May 28, 2019 at 5:00 pm.

**15. Adjourn.** Senn made a motion to adjourn, seconded by Ladick. Motion passed 3-0 at 7:03 p.m.