

Municipal Services Committee
Regular Meeting
Tuesday, January 29th, 2019 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. **Call to Order.** Brooks called meeting to order at 5:00 p.m.
2. **Roll Call.** Brooks and Ladick were present. Cole was absent. Also present were Kheen, Hurlley, Renly, Sergeant, Berquist, Jorgensen, Neely and members of the public.
3. **Civility Reminder.**
4. **Agenda.** Motion to approve the agenda moving item 8a to follow item 6. Ladick/Brooks. Motion passed 2-0.
5. **Minutes.** Motion to waive the reading and approve the minutes as printed from the November 27, 2018 regular Municipal Services meeting. Ladick/Brooks. Motion passed 2-0.
6. **Citizen Appearances.** None spoke.
7. **Customer Concerns.**
 - a. 11-2000-01 – Credit of \$58.80. Ladick/Brooks. Approved 2-0 upon roll call.
 - b. 17-3210-04 – Credit of \$54.15. Ladick/Brooks. Approved 2-0 upon roll call.
 - c. 16-3130-02 – Credit of \$231.75. Ladick/Brooks. Approved 2-0 upon roll call.
 - d. 19-2470-05 – Credit of \$31.20. Ladick/Brooks. Approved 2-0 upon roll call.
 - e. 17-2010-00 – Credit of \$58.56. Ladick/Brooks. Approved 2-0 upon roll call.
 - f. 10-2985-00 – Credit of \$221.00. Ladick/Brooks. Approved 2-0 upon roll call.
 - g. 29-7865-04 – Credit of \$46.80. Ladick/Brooks. Approved 2-0 upon roll call.
 - h. 14-3060-02 – Credit of \$171.41. Ladick/Brooks. Approved 2-0 upon roll call.
8. **Director Report –**
 - a. **Main and Madison Intersection -** Austin Culbertson presented an option for flashing warning lights for pedestrian crossing to reduce the risk of pedestrian/vehicle accidents at the intersection of Main and Madison. Some options were costly and would require intersection reconstruction. Renly presented some items. The Committee agreed that new painting of cross walks and signs/obstructions to prevent right turns from the parking lane should be tried first. Staff were instructed to proceed and report back.
 - b. **Parks and Recreation Report –** Renly reported the fish crib permit has been approved at Lake Leota.
 - c. **AMI Project (Placeholder) –**There are approximately 30 electric meters and 700 water meters left.
 - d. **Tree Removal –** Renly showed the committee three quotes for the removal of 4 trees. City crews would not be able to complete them due to the equipment and time needed.
9. **Administrative Staff Report**

- a. **Stormwater Ordinance** – Rigg asked the committee on some preferences for defining certain units like “zero lot line” houses. Rigg asked if they are duplexes or single homes per ordinance definition. The committee gave their initial thoughts and a draft ordinance with changes will be presented in future meetings.
- b. **Uncollectable Accounts** – Rigg gave a list of accounts and amounts that no longer have collection options available to the City. Ladick/Brooks motioned to clear \$7,254.06 from collections. Motion passed 2-0 upon roll call.

10. City Engineer Report

- a. **WWTP (Placeholder)** – New upgrades are going well and wind turbine is operational.
- b. **Wind Turbine** – New agreements were distributed. Berquist stated that a monitoring agreement is necessary for the maintenance of the turbine. Agreement will be forwarded to Council for approval.
- c. **2nd Street Reconstruction** – Bids will be due February 28th.

11. WPPI Report.

- a. **Written report.** Neely reported they are investigating high bill concerns clustered around HWY C. Neely has rebate application forms for 2019 complete. Neely toured other schools as part of the middle school design team. Neely continues to reach out to local businesses on programs and assistance.

12. Old Business. None.

13. New Business. Brooks noted upcoming meetings Customers First Power Breakfast on February 19 and Energy Independence Team (EIT) meeting on February 6th. A speaker will be present at the EIT meeting regarding Green Tier Communities.

Rigg shared a debt schedule showing different outcomes of future projects for the committee in anticipation of updating the capital plan.

Brooks asked about furlough federal employees being able to not pay their bills. Rigg stated that no exceptions can be made per PSC given our penalties are part of the tariff. However arrangements can be made within our policy to assist and reduce the impact of late fees.

Neely reported that there was concern about other utilities placing AMI readers on municipal utility poles without permission. No known occurrences have happened in Evansville.

14. Upcoming Meeting Date. March 5, 2019 at 5:00 pm.

15. Closed Session: motion to convene in closed session pursuant to Sec. 19.85(1)(e) of the Wis. Stats. to discuss obtaining public property(properties) or payment (payments), where discussion in open session would negatively impact the city's competitive or bargaining position. Upon completion, Municipal Services will not reconvene in open session. Ladick/Brooks. Motion passed 2-0 on roll call at 6:38 pm.