

Municipal Services Committee
Regular Meeting
Tuesday, October 30th, 2018 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. **Call to Order.** Brooks called meeting to order at 5:01 p.m.
2. **Roll Call.** Brooks and Ladick were present. Cole was absent. Also present were Kheen, Hurlley, Renly, Berquist, Sergeant, Neely and members of the public.
3. **Civility Reminder.**
4. **Agenda.** Motion to approve the agenda as presented. Ladick/Brooks. Motion passed 2-0.
5. **Minutes.** Motion to waive the reading and approve the minutes as printed from the September 25, 2018 regular Municipal Services meeting. Ladick/Brooks. Brooks asked for clarification of INI (inflow and infiltration) be placed in the minutes. Motion passed 2-0.
6. **Citizen Appearances.** None spoke.
7. **Customer Concerns.**
 - a. 16-6930-04. Motion to approve \$18.65 credit for clean water to the treatment facility. Ladick/Brooks. Motion approved 2-0 upon roll call.
 - b. 18-3880-00. Motion to approve \$98.70 credit for clean water to the treatment facility. Ladick/Brooks. Motion approved 2-0 upon roll call.
 - c. 18-3860-01. Not enough information was given as to what caused the increase in water use. Look to AMI information if available.
8. **Administrative Staff Report**
 - a. **Budget.** No large changes made to budget operationally.
 - b. **Billing Policy.** Rigg asked the committee to review the policy and place it on next month's agenda for approval.
9. **Director Report –**
 - a. **Parks and Recreation Report –** Renly reported that permit for fish cribs is nearly finished. Creek walls have started. Fireplace at the upper shelter is finished. Pool and park store is winterized. Restrooms have been closed down excluding the Westside Park until weather forces it to be closed or soccer ends.
 - b. **AMI Project (Placeholder) –** Renly stated that there are 237 electric meters 1,004 water meters left.
 - c. **Grounds, Equipment and Buildings.** Renly stated that the end loader replacement is not recommended at this time. The current one is not one they want to replace with the same type. It is too light and a different model should be looked at for 2020. With the change in the capital Renly suggested that we divert the \$15,000 to the purchase of a trailer at \$10,000 and add \$5,000 to road maintenance. The committee agreed. Renly

also reported that a speed limit warning sign may be part of the DOT Highway 14 project.

- d. **League Update.** Brooks and Keehn report on what they experienced at the Wisconsin Municipal League. Keehn mentioned that the old method of brushing leaves into the street should no longer happen for good stormwater control. Brooks reported on disaster preparedness and a few other issues.

10. City Engineer Report

- a. **WWTP (Placeholder)** – Construction is progressing well. Motion to recommend to Common Council a contract for sludge hauling services. Brooks/Ladick. Rigg stated that some minor issues are being settled per legal counsel recommendation. Motion passed 2-0.
- b. **Sanitary Sewer.** Rigg, Renly and Berquist reported on recent Inflow and Infiltration issues by Walker Street. Study of the inflow and infiltration issue can be part of the WWTP upgrade funding. There are known issues but the full extent is not known. The pumps on the west end are still being clogged by disposable wipes being run through the sewer. Users in the area insist they are not responsible.
- c. **2nd Street Reconstruction** – Drawings are being done. They are including work on Grove Street as an alternative bid.
- d. **Wind Turbine Maintenance.** Motion to recommend to Common Council a maintenance contract for wind turbine maintenance. Brooks/Ladick. Motion passed 2-0.

11. WPPI Report.

Brooks asked for Commitment to Community be placed on the agenda for November.

- a. **Written report.** Neely presented two documents showing customers how to read their bill and whether time of day use is right for certain customers. Neely continues to work with local businesses and the school district on energy saving measures. Neely also asked about conversion to Northstar for utility billing.
- b. **IDEAS Meeting.** Brooks asked for dates for a meeting with Senator Ringhand on electric utility issues. The committee decided November 12 at 10:30 am should work.

12. Old Business.

Lead service lines have yet to be replaced on Franklin Street. Contractor is still planning on doing it. Rigg stated this does not alter assessment because we missed that date a while ago and is difficult to do when projects take time to complete. Berquist stated that Capstone development may have new life.

13. New Business.

- a. **Land Division.** Motion to recommend approval of land division application LD-2018-08 to divide parcel 6-27-970.9C into two lots. Sergeant explained that is a simple land division for zero lot line property. Brooks/Ladick. Motion passed 2-0.
- b. **Land Division.** Motion to recommend approval of land division application LD-2018-09 for a lot line adjustment in the Extraterritorial Jurisdiction for parcels 6-12-75A and 6-12-75A1. Sergeant explained that is a simple modification to an existing division of property. Brooks/Ladick. Motion passed 2-0.

- c. Sergeant spoke on Rock County citing a property owner outside City limits for recent earth work. As a matter of clarification to the Committee, the City has no interest other than stormwater compliance for disturbance of greater than an acre of land.

14. Upcoming Meeting Date. November 27th, 2018 at 5:00 pm.

15. Adjourn. Ladick/Brooks. Motion passed 2-0 at 6:38 pm.