

Municipal Services Committee
Regular Meeting
Tuesday, September 25th, 2018 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. **Call to Order.** Brooks called meeting to order at 5:03 p.m.
2. **Roll Call.** Brooks and Ladick were present. Cole was absent. Also present were Kheen, Sperry, Hurtley, Renly, Berquist, Bubolz and Neely.
3. **Civility Reminder.**
4. **Agenda.** Motion to approve the agenda as presented. Ladick/Brooks. Motion passed 2-0.
5. **Minutes.** Motion to waive the reading and approve the minutes as printed from the August 28, 2018 regular Municipal Services meeting. Ladick/Brooks. Motion passed 2-0.
6. **Citizen Appearances.** Mary Zelmanski of 129 Walker St made a late appearance with concerns regarding Advanced Disposal. She stated there have been several instances where her garbage has not been picked up and left curbside. It was recommended that she contact City Hall when these instances occur to be added to the existing issues log for Advance Disposal.
7. **Customer Concerns.**
 - a. Motion to approve clearing debt on accounts in bankruptcy. Amount cleared \$2,168.03 Brooks/Ladick. Motion passed 2-0 on roll call.
 - b. 16-1000-00 Consent form not turned in – No action taken
 - c. 29-0480-01 Consent form not turned in – No action taken
8. **Administrative Staff Report**
 - a. **Capital Budget.** Berquist stated that he expects amounts for sanitary replacement on projects moving forward to increase due to previously under estimated pipe conditions. This may be partially offset by a historically lower than estimated storm sewer work.
 - b. **Budget.** No large changes made to budget. Neely commented on the upgrade to North Star software. Costs would be \$21,000 initial cost and \$1,400 per month. Neely also mentioned that the city could potentially use the WPPI open loan to pay for software upgrade.
 - c. Motion to recommend to Common Council Resolution 2018-27, Amending the City of Evansville's Fee Schedule – Solid Waste. Ladick/Brooks. Motion passed 2-0.
9. **Director Report –**
 - a. **Parks and Recreation Report –** Renly reported that the new playground equipment for Countryside had been selected by the Park Committee. Ray Anderson is working

on Permits for placing the Fish Cribs in Lake Leota this winter. Also, fish restocking of Lake Leota would take place September 29th,

- b. AMI Project (Placeholder)** – Renly stated that there are 3,264 electric meters installed and only 357 meters left. Water has 1,095 meters installed with 1,027 left. Completion of AMI installation is anticipated for early summer 2019
- c. Updates on water wells** – No further updates for the wells anticipated at this time. It was recommended that the topic be removed from the agenda.
- d. Grounds, Equipment and Buildings.** Nothing New

10. City Engineer Report

- a. Westfield Meadows & Windmill Ridge (Placeholder)** – Berquist stated that there was an issue with Inflow & Infiltration (I/I) coming into sanitary sewer from recent flooding but the issue has since been resolved. No further issues are anticipated going forward. No new drawing of Windmill Ridge have been received as of yet.
 - b. WWTP (Placeholder)** – Construction is progressing smoothly and is on schedule.
 - c. Franklin/Jackson/Kinsey reconstruction** – Pavement has been completed and all areas are open to the public.
11. **WPPI Report.** Brooks commented on wholesale electric being flat for 2019. Neely brought up that our last rate case was done in 2012.
- a. Written report.** Neely stated that he has been doing a lot of home audits common cause for high bills has been hot and humid weather. Neely has also been signing people up for the free light bulb pack. The How to Read Your Bill program/seminar is coming out in October.

12. Old Business

- a. MUTCD and ADA Sign Compliance.** Nothing New.

13. **New Business.** Hurtley brought up the brick road and its current condition. We discussed several options including a stamped concrete vs repair costs but will need further discussion.

14. **Upcoming Meeting Date.** October 30th, 2018 at 5:00 pm.

15. **Adjourn.** Brooks/Ladick. Motion passed 2-0 at 6:02 pm.