

Municipal Services Committee
Regular Meeting
Tuesday, August 28, 2018 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. **Call to Order.** Brooks called meeting to order at 5:00 p.m.
2. **Roll Call.** Brooks and Ladick were present. Cole was absent. Also present were Kheen, Sperry, Hurtley, Renly, Rigg, Berquist, Neely and residents.
3. **Civility Reminder.**
4. **Agenda.** Motion to approve the agenda as presented. Ladick/Brooks. Motion passed 2-0.
5. **Minutes.** Motion to waive the reading and approve the minutes as printed from the July 31, 2018 regular Municipal Services meeting correcting a typographical error on 9a. Ladick/Brooks. Motion passed 2-0.
6. **Citizen Appearances.** Boy Scout Project presentation. Asa Pulley presented a Scout project that included cleaning the head stones at the Cemetery. The Committee supported the idea of cleaning the headstones and gave permission with the volunteer(s) contacting the Cemetery Sexton about cleaning methods, dates and headstones.
7. **Customer Concerns.**
 - a. 16-1695-02. Motion to credit \$15.60 of the sewer bill. Ladick/Brooks. Motion passed 2-0 on roll call.
 - b. 16-3400-00 Motion to credit \$93.32 of the sewer bill. Ladick/Brooks. Motion passed 2-0 on roll call.
8. **Administrative Staff Report**
 - a. **Capital Budget.** The Committee reviewed the 2019 capital budget. Some cuts in spending are expected. Changing the bobcat at the Cemetery was left in the budget with the possibility of being cut if needed. The creek wall maintenance was increased due to the current state of the walls and costs for materials rising. Rigg shared that stormwater fund has significant reserves to cover the costs if increased.
 - b. **Budget.** Renly and Rigg presented budget changes to the committee. Increases in training were applied for more staff training as part of an accreditation process. Sludge hauling was increased to \$60,000 given the overlap in time of the improvement with the current system. Rigg stated a loan for water will be needed to cover current and 2019 water main replacement projects. It is marked in the budget. Some titles still need to be changes. Break downs of costs or new details in the budget were added for waterway maintenance, de-icing materials, and energy efficiency projects.
 - c. **Stormwater Fee.** Motion to recommend to Common Council Resolution 2018-25, Amending the City of Evansville's Stormwater Fee. Ladick/Brooks. Motion passed 2-0.

- d. **Cemetery.** Motion to recommend to Common Council “Ordinance 2018-10, Amending Chapter 26 – Cemeteries” of the City of Evansville’s Municipal Code. Ladick/Brooks. Motion passed 2-0.
- e. **Cub Scouts.** Motion to approve the overnight stay for Cub Scouts at Lake Leota/Leonard Park on September 15th, 2018. Ladick/Brooks. Motion passed 2-0.

9. Director Report –

- a. **Parks and Recreation Report** – Summer help has left for the season.
- b. **AMI Project (Placeholder)** – Sperry stated there are 431 electric meters to be installed and about 1,000 water meters yet to be installed. Rigg explained the results of the utility accounts auditing.
- c. **Updates on water wells** – Blending program between Well #1 and #2 is working well. Radium levels have dropped in Well #1 but the blending plan should continue. .
- d. **Grounds, Equipment and Buildings.** Brooks stated that the Youth Center Board wants to have a study to determine a best option or design for a EYC. Rigg said he has an estimate and it is in the 2019 draft budget already.

10. City Engineer Report

- a. **Westfield Meadows & Windmill Ridge (Placeholder)** – Lot 30 is starting.
- b. **WWTP (Placeholder)** – Majority of masonry is complete. Lift station replacement is starting.
- c. **Franklin/Jackson/Kinsey reconstruction** – Concrete is done and residents should have access to driveways tomorrow. Asphalt is coming in the week after Labor Day.

11. WPPI Report. Brooks commented on the upcoming annual meeting in September.

- a. **Written report.** Neely reported the he is working with staff on creating some options to inform customers how to read their bill, about Time of Day use and its benefits. More interest in solar in rural areas. Looking at promoting more electric car use in the future.

12. Old Business

- a. **MUTCD and ADA Sign Compliance.** Nothing New.

13. New Business. None.

14. Upcoming Meeting Date. September 25, 2018 at 5:00 pm.

15. Adjourn. Brooks/Ladick. Motion passed 2-0 at 6:48 pm.