

**Municipal Services Committee**  
Regular Meeting  
Tuesday, July 31, 2018 5:00 pm  
Water & Light Shop, 15 Old Highway 92, Evansville, WI

**MINUTES**

1. **Call to Order.** Brooks called meeting to order at 5:00 p.m.
2. **Roll Call.** Brooks, Cole and Ladick were present. Also present were Kheen, Sergeant, Hurlley, Renly, Rigg, Berquist and residents.
3. **Civility Reminder.**
4. **Agenda.** Motion to approve the agenda as presented, moving item 13a/b to follow item 5. Ladick/Cole. Motion passed 3-0.
5. **Minutes.** Motion to waive the reading and approve the minutes as printed from the June 26, 2018 regular Municipal Services meeting correcting a typographical error on 9a. Ladick/Cole. Motion passed 3-0.
6. **Citizen Appearances.** None
7. **Customer Concerns.**
  - a. 29-7860-03 Motion to credit \$46.40 of the sewer bill. Ladick/Cole. Motion passed 3-0 on roll call.
  - b. 29-9400-01 Motion to credit \$171.46 of the sewer bill. Cole/Ladick. Motion passed 3-0 on roll call.
8. **Administrative Staff Report**
  - a. **ATV/UTV Discussion.** Committee reviewed materials and discussed the concept of allowing UTV and ATVs on public right of way. The State allows the use. The committee was concerned about damage to parks and the grass parking.
  - b. **Development Project Reimbursement.** Rigg and Renly commented on the general concept of identifying road conditions prior to development and working with developers to repair damages to the roads after construction if damages exist.
  - c. **CIP.** Rigg and Renly went over some of the equipment and construction needs for the community. Berquist provided more cost estimates of potential projects. Committee will continue to review the list to determine top projects in need of repair.
  - d. **Budget.** Renly and Rigg presented budget changes to the committee. More of these changes will be made in the following month.
9. **Director Report –**
  - a. **Parks and Recreation Report –** Maintenance continues. Fall protection at different play grounds were inspected.
  - b. **AMI Project (Placeholder) –** The project has slowed down a little but should speed up soon.

- c. **Updates on water wells** – Tests have been sent and in 6 months more tests will determine if the levels of radium have stayed down.
- d. **Grounds, Equipment and Buildings.** Brooks suggested that the Youth Center have a study completed to determine a best option or design for a EYC building as the Evansville School District looks to rebuild the middle school.

#### 10. City Engineer Report

- a. **Westfield Meadows & Windmill Ridge (Placeholder)** – Nothing new to report.
- b. **WWTP (Placeholder)** – Project going smoothly.
- c. **Franklin/Jackson/Kinsey reconstruction** – Parking lot entry may need to be repaved and some cost sharing to pave parts of the adjacent properties is required per standing practice.

#### 11. WPPI Report.

- a. **Written report.** Neely continues to meet with local residents, businesses and the school district regarding energy conservation and other assistance. More information regarding the use of AMI meters is being developed and will soon be distributed or posted on the City Website.
- b. **Advocacy.** Brooks spoke on his advocacy efforts in Washington DC for local utilities. Pole attachment concerns are gaining traction as well as advance refunding of municipal bonds. There was serious discussion on hacking threats and protection.

#### 12. Old Business

- a. **MUTCD and ADA Sign Compliance.** Nothing New.

13. **New Business.** Renly presented some information regarding an inspection by the DNR of the old City Dump. Some work including a new cap is required. Additionally the DNR has not approved the original plan for weed cleaning at Lake Leota. A solution is being worked on.

- a. **Discussion on Cemetery Rates and Ordinance.** There was discussion of how to handle monuments with the ashes inurned in the monument should be handled, especially in filing the information. No new sections of the code needed to be created to establish a fee for permitting but rather the existing fee should be separated and itemized in the fee schedule. Items to be altered in the ordinance are monuments requiring a permit if acting as an urn, size of monuments, and notice for burials.
- b. **Fee Schedule.** Motion to recommend to Common Council Resolution 2018-23, Amending the City of Evansville's Fee Schedule - Cemetery. Ladick/Cole. Motion passed 3-0.

14. **Upcoming Meeting Date.** August 28, 2018 at 5:00 pm.

15. **Adjourn.** Brooks/Ladick. Motion passed 2-0 at 7:16 pm.