

Municipal Services Committee
Regular Meeting
Tuesday, June 26, 2018 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. **Call to Order.** Brooks called meeting to order at 5:03 p.m.
2. **Roll Call.** Brooks, Cole and Ladick were present. Also present were Sperry, Hurtley, Renly, Rigg, Sergeant, Neely, Berquist and residents.
3. **Civility Reminder.**
4. **Agenda.** Motion to approve the agenda as presented, moving item 11a to follow item 7. Ladick/Cole. Motion passed 3-0.
5. **Minutes.** Motion to waive the reading and approve the minutes as printed from the May 29, 2018 regular Municipal Services meeting. Ladick/Cole. Motion passed 3-0.
6. **Citizen Appearances.** None
7. **Customer Concerns.**
 - a. 20-1665-10. Running toilet. Motion to credit 75% or \$72.75 of the sewer bill. Ladick/Cole. Motion passed 3-0 on roll call.
 - b. 18-2520-03 Running toilet. Motion to credit 75% or \$160.08 of the sewer bill. Ladick/Cole. Motion passed 3-0 on roll call.
 - c. 11-2470-01. Credit of \$306.80 was applied to sewer. Ladick/Cole. Motion passed 3-0 on roll call.
 - d. 18-3270-02 Running toilet. Motion to credit 75% or \$181.60 of the sewer bill. Ladick/Cole. Motion passed 3-0 on roll call.
 - e. 29-9400-01 Yard Watering. Customer asked for credit for sewer
8. **Administrative Staff Report**
 - a. **10 Year CIP.** Committee reviewed 10 year capital plan to assess any needed changes. Rigg showed the implications of the current schedule to the mill rate and average tax payer. Rigg also showed the road surface index and current water main sizes. Renly suggested some alterations and more updates on future road and utility repairs needs to be conducted.
 - b. **Budget.** Rigg and Renly commented on the general plan for operations and noted a more detailed budget will be coming forward soon.
9. **Director Report –**
 - a. **Parks and Recreation Report –** Getting the park ready for the Firth of July.
 - b. **AMI Project (Placeholder) –** There are 709 meters left to replace in electric and about 1,300 in water.
 - c. **Updates on water wells –** Mixing plan has been approved and Well #2 is finished.

- d. **Grounds, Equipment and Buildings.** Renly reported on the costs for a new gate at the yard waste site. Other items were reported on. Committee would like to see these items within the CIP Plan discussion for the 2019 budget.
- e. **Stormwater connection at 128 Campion Drive.** Motion to approve the connection of stormwater from 128 Campion Drive to the stormwater sewer system. Brooks/Ladick. Motion passed 3-0.
- f. **Eco Water Way Services.** Renly gave an update on clearing the lake of excessive vegetation in the lake. Budget of \$25,000 was given for 2018.
- g. **6th Street Round About.** Resident Bill Davis spoke on his concerns about the round-about on 6th Street. Renly spoke on how the crosswalks are not ideal and significant work may need to be done. The Committee agreed to remove the round-about in 2018 if possible, no later than 2019.

10. City Engineer Report

- a. **Westfield Meadows & Windmill Ridge (Placeholder)** – Berquist reported there are still some erosion problems and sediment getting into the stormwater system.
- b. **WWTP (Placeholder)** – Foundations are going in. There was an issue with the cable from the wind turbine to the shop requiring a change order.
- c. **Franklin/Jackson/Kinsey reconstruction** – Some code enforcement and junk removal is being enforced to ensure the project continues. Resident is asking to do their own driveway and sidewalk. There were no objections as long as they meet City standards and adjoining sidewalk/curb. Mains were tested. Rain is causing some delays. Some laterals were added to empty lots for future development and one lateral was added for Franklin Park.

11. WPPI Report.

- a. **Written report.** Neely continues to meet with local residents needing assistance with energy conservation or having questions about their bills. Local business is looking to move some of their services to reduce the number of meters per work site.
- b. **Shared Services.** Motion to recommend to Common Council an agreement for Shared Meter Technician Services with WPPI. This agreement will substitute certain services already being paid for and supplied and give the utility time to train future meter testers with some approaching retirement. Brooks/Ladick. Motion approved 3-0.

12. Old Business

- a. **MUTCD and ADA Sign Compliance.** Shop is being clean and organized. Currently they are working on sign shop/storage area.

13. **New Business.** Hurtley presented some potential changes for cemetery operations to be discussed next meeting.

14. **Upcoming Meeting Date.** July 31, 2018 at 5:00 pm.

15. **Adjourn.** Ladick/Cole. Motion passed at 7:18 pm.