

Municipal Services Committee
Regular Meeting
Tuesday, December 19, 2017 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. Call meeting to order at 5:00 p.m.
2. Roll call. Brooks, Cole and Dobbs. Also present were Sendelbach, Reynolds, Sergeant, Rigg and Mayor Hurtley. Heidemann arrived later.
3. Civility Reminder.
4. Motion to approve the agenda. Cole/Dobbs. Motion passed 3-0.
5. Motion to waive the reading and approve the minutes from the November 28, 2017 regular Municipal Services as corrected. Dobbs/Cole. Motion passed 3-0.
6. Citizen Appearances other than agenda items. None.
7. Customer concerns. None.
8. Staff Report. Rigg gave an update on recent proposed legislation that would force a referendum vote for the local vehicle registration fee.
 - a. 2019-28 CIP handout. Rigg showed the committee the amount of debt repayment that would go into the capital plan as proposed. Rigg was able to balance out more of the levy spending but debt repayment on large projects are a big concern. Fundraising, phasing or reduction of size of projects is necessary. The committee agreed that counting on fundraising at this time is not stable and that it should not be used at the moment for planning. Committee will review the plan and costs and address the Plan in February.
 - b. Rigg provide three rough draft policies focused on the different assessment formulas for properties that sit on corner lots and will receive assessments on both sides of the property. After much discussion the committee agreed to pursue a policy that does not make an exception.
 - c. Motion to add Evansville Water and Light to Pole Attachment Letter. Brooks explained that both US Senators in Wisconsin sit on the committee overseeing recent rule changes regarding wireless communication companies attaching what they want to public utility poles. APPA asked the Water and Light to sign on to this letter. Dobbs/Cole. Motion Passed 3-0.
9. Superintendent Report-
 - a. Parks and Recreation Report. Traffic is blocked from entering the park. Lake shore line is clear of tall weeds and grass.
 - b. AMI Project. Water meters are being installed. Brooks asked if we had the trouble with the water meters fixed. Sendelbach said yes the compatibility issues have been figured out.

- c. Facility Study Update – Cost estimate is 6.6 million dollars. May look at phasing the project to reduce costs.
 - d. Updates on water wells. Awaiting DNR approval on a plan to use a VFD motor in Well #1 to control water mixing in the tower with Well #2 to keep radium levels well below safety standards. VFD motor has been installed.
10. City Engineer Report-
- a. Westfield Meadows & Windmill Ridge. Nothing to report.
 - b. WWTP. Motion to approve Xylem-Flygt bids on WWTP pumps. Heidemann went through the bid matrix and Xylem-Flygt provided the best long term performance and was a close second in operation costs to another pump manufacturer ABS. The committee agreed with the engineer's assessment. Dobbs/Brooks. Motion passed 3-0.
 - c. Franklin Street. Reynolds asked if some trees that need to come down can be made part of the road project. Committee agree. Bid review should happen in March.
 - d. Westside booster station. Study should be complete by the end of the year.
11. WPPI Report – Brooks recapped his WPPI Board meeting. WPPI lost a major customer and that has affected the rate. City of Evansville should get agreements with surround townships that electrical services are provided to so assessments can be placed on properties if any major user goes through bankruptcy that is not inside City limits. They approved the 2018 budget and refinance saving millions for dollars for WPPI.
- a. Written report. None
12. Old Business-
- a. MUTCD and ADA Sign Compliance. Nothing new.
13. New Business – Rigg spoke on hiring process. WPPI is asking for who is going to replace Mark as an alternate board member. It is assumed the new hire will be the new alternate member.
14. Upcoming Meeting Date, January 30, 2018 at 5:00 pm.
15. Motion to adjourn. Cole/Dobbs. Motion passed at 5:58 p.m.

Ian Rigg, City Administrator