

Municipal Services Committee
Regular Meeting
Tuesday, July 25, 2017 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. Call meeting to order at 5:00 pm.
2. Roll call: present Brooks, Dobbs and Ladick. Also present: Hurtley, Heidemann, Sergeant, Sendelbach, Reynolds, Berquist and Rigg.
3. Civility Reminder
4. Motion to approve the agenda as presented. Ladick/ Brooks; motion passed 3-0.
5. Motion to waive the reading and approve the minutes from the June 27, 2017 regular Municipal Services meeting. Brooks/Dobbs; motion passed 3-0.
6. Citizen Appearances: None
7. Customer concerns: Motion to approve clearing of delinquent and uncollectable accounts in the amount of \$16,756.01. Brooks/Ladick. Motion passed 3-0 on roll call.
8. Staff Report
 - a. Capital Plan 2018-22. Rigg gave presentation on the currently proposed plan for future capital. There was continued discussion about sidewalk or walking path along water Street to the Post Office. Rigg said it would be expensive. Berquist said we could have numbers by the next meeting. 2018 Projects included Jackson and Franklin Street, Montgomery Court parking lot, snow plow truck, dirt shredder, mowers and more. Impact on the level and debt service will be explored as time gets closer to the budget approval.
 - b. Operational Budget - Rigg presented the operational budget to the committee. Rigg asked if they wanted to review it first then comment or go through it at this meeting. The Committee decided it would be best to review the budget and discuss next meeting. Rigg did remind the committee this budget includes an added position to DPW.
 - c. Sewer Hook Up Fees - Rigg presented a draft for sewer hook-up fees. After discussion the engineers suggested a standard ration be applied for the hook-up fees. Staff will use these ratios and present revised resolutions with rates comparable with other communities if possible.
9. Superintendent Report-
 - a. Parks and Recreation Report. Bleachers have been moved to the new pads, seeding and dirt work around them is also complete. Wind Prairie has been mowed and sprayed for thistles. Open area at Westside Park was mowed and should be ready for fall soccer. Park survived the 4th with minor damage.
 - b. AMI Project. Electric meters continue to run with few troubles. Water meters seem to have no change in current issues. Rigg stated that staff are frustrated with WPPI

and Civic as they never seem to get answers to their questions or the problems they present.

10. City Engineer Report-

- a. Westfield Meadows & Windmill Ridge. More lots are opening or will be open. Stormwater issues on developed lots exist.
- b. WWTP – Lift station upgrades. The Committee reviewed cost and benefit analysis for the partial replacement and repair of the main lift station over the full replacement. The committee saw too much waste in partial replacement and agreed full replacement would be better in the long run.
- c. Sewer Rates - Rigg presented a draft for sewer rates as an example of what he would like to present to council. A staggered and steady rate of increase to cover the projects now and some in the future. After discussion the engineers suggested a standard ration be applied for the flat fees for meters like the hook-up fees. Staff will use these ratios and present revised resolutions with rates to cover planned capital projects in the following meetings.
- d. Westside Stormwater - The engineer had a meeting with residents and developers in the west side of the City. There were some elevation and drainage issues that the whole group will need to resolve. This is complex given it was multiple builders, multiple owners and some utilities all playing a roll. Rigg asked if the current storm system can hold continued growth. Berquist felt confident it could.

11. WPPI Report - Brooks spoke on recent improvements to WPPI's power supply and its increase in green energy. Brooks spoke on his trip to Washington DC. It was overall very positive but the City needs to be vigilant in showing how tax exempt financing works for local government.

- a. Written report. Neely sent a letter to Stoughton Trailers to help them calculate the exact load growth for their operations to make sure that they will not have any trouble meeting the demand requirement of 500kW. Neeley dropped off the final check for the cost of the study for the Black Water Project. A company called E3 solutions contacted Neeley to gauge interest in receiving a lighting audit of the city's facilities. Neeley has been speaking with a solar installer who is looking to put an installation in for one of our rural customers. The City and WPPI found a billing issue as part of looking at their potential payback and are working to resolve that.

12. Old Business-

- a. MUTCD and ADA Sign Compliance. None.

13. New Business – none

14. Upcoming Meeting Date, August 29, 2016 at 5:00 pm.

15. Motion to adjourn. Dobbs/Brooks. Motion passed 3-0 at 6:18 pm.

Minutes are not final until adopted by the committee the following meeting.

Ian Rigg, City Administrator/Finance Director