

Municipal Services Committee
Regular Meeting
Tuesday, June 27, 2017 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. Call meeting to order at 5:00 pm.
2. Roll call: present Brooks, Dobbs and Ladick. Also present: Hurtley, Heidemann, Sergeant, Sperry, Reynolds, Neeley and Rigg.
3. Civility Reminder
4. Motion to approve the agenda as presented. Ladick/ Brooks; motion passed 3-0.
5. Motion to waive the reading and approve the minutes from the May 30, 2017 regular Municipal Services meeting. Brooks/Dobbs; motion passed 3-0.
6. Citizen Appearances: None
7. Customer concerns: None.
8. Staff Report
 - a. Customer Policies. Rigg provided an update on policies and procedures for utility disconnects. Added language about the ability to appeal or create special payment agreements needs to be explored so it is not contrary to ordinance.
 - b. Capital Plan 2018-22. Rigg gave presentation on the currently proposed plan for future capital. The committee agreed it would be a waste of money to fix the roads along the middle school without knowledge of the districts plans for the property. Franklin and Jackson Street were considered suitable replacements and the committee will need estimates from the engineer. Other street projects were moved around to account for costs and ability to pay over the years. Staff were asked to see if the WWTP truck could be a different truck and the used truck given to WWTP because it should have low mileage accumulating on it. Looking into haring of equipment like for a roller needs to be explored first.
 - c. Land Division. Sergeant gave a report on the property. Motion to approve the land division at 625 Windsor Lane with the conditions provided in the report. Brooks/Dobbs; motion passed 3-0.
9. Superintendent Report-
 - a. Parks and Recreation Report. Sperry and Reynolds reported wind prairie had been mowed, the shade over the dugouts has been installed, ADA picnic table at Br Park is being installed next week, the cement pads for the bleachers at the lower diamond has been poured and Eagle/Senior projects for improvements at Lake Leota have been approved by Park Board.
 - b. AMI Project. More electric meters are being installed and we are at 1,400 total. No improvement on meters issues.
10. City Engineer Report-

- a. Westfield Meadows & Windmill Ridge. City Engineer continues to stay in contact with developer engineer.
- b. WWTP – Lift station upgrades. The Committee reviewed cost and benefit analysis for the partial replacement and repair of the main lift station over the full replacement. The committee saw too much waste in partial replacement and agreed full replacement would be better in the long run.

11. WPPI Report -

- a. Written report. Met with Stoughton Trailers to discuss potential load for their added production and possibility of new tariff rate. Continuing to work with Baker Manufacturing on various projects. We have been seeing a few applications come through for the Energy Star Appliance rebate and Smart Thermostat. We have ordered the last round of LED Lamps for the police station. Working with the Library architects on energy design assistance and trying to contact the USPS about their new building.
- b. Electric Rates. The committee recommended taking a new tariff to the Council that would reduce costs for new electric users or users adding 500 MWh of use as part of economic development or increased production of existing businesses.

12. Old Business-

- a. MUTCD and ADA Sign Compliance. None.

13. New Business – Brooks wanted to thank DPW, WL, and the Police Department for their hard work getting ready for the 4th of July celebration.

14. Upcoming Meeting Date, July 25, 2016 at 5:00 pm.

15. Motion to adjourn. Dobbs/Brooks. Motion passed 3-0 at 6:24 pm.

Minutes are not final until adopted by the committee the following meeting.

Ian Rigg, City Administrator/Finance Director