

Municipal Services Committee
Regular Meeting
Tuesday, May 30, 2017 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. Call meeting to order at 5:00 pm.
2. Roll call: present Brooks, Dobbs and Ladick. Also present: Hurtley, Berquist, Sergeant, Sendelbach, Reynolds, and Rigg.
3. Civility Reminder
4. Motion to approve the agenda as presented. Brooks/Ladick; motion passed 3-0.
5. Motion to waive the reading and approve the minutes from the April 25, 2017 regular Municipal Services meeting. Brooks/Dobbs; motion passed 3-0.
6. Citizen Appearances: Resident at 122 S 1st Street asked about tree roots getting into the sewer lateral and if the City was responsible. The Committee explained that the City is not responsible. If at any time when the City repairs 1st Street as planned, removing the private lateral could be part of the project. The resident asked about the tree being removed. The tree seems healthy and is not a likely candidate for removal at this time.
7. Customer concerns: None.
8. Staff Report
 - a. Motion to conduct water study in Northwest area of Evansville in an amount not to exceed \$20,000 from Water and Light funds. Berquist, Rigg and Sergeant explained the situation with further development along HWY C on the west end of town would require a booster station for water. A study would make the size of the station, the area to cover, costs and best way to assess the costs known. Brooks/Ladick. Motions passed 3-0.
 - b. Discussion on rental agreement with Litewire. Rigg went over the contract and discussed the potential outcomes of an agreement or failure to make an agreement. The Committee noticed a few errors and agreed that 8 years at \$325 a month was fair. Contract went to Finance and Labor Relations Committee for approval.
 - c. Discussion on recent legislative proposals regarding funding for road and utility projects/maintenance. Rigg gave a report on certain funding opportunities and concerns coming from the State Legislature for roads and utilities. Use of local vehicle registration is under consideration as is personal property tax, state assistance for roads and local sales tax options.
 - d. Motion to recommend to Plan Commission a two family twin lot land division of parcel 6-27-491.2 (460 and 462 S 5th Street). Brooks/Ladick. Motion passed 3-0.
 - e. Policies and procedures for utility disconnects. No motion was made. The committee and Rigg discussed the reasons for such a policy and Rigg requested input.
9. Superintendent Report-

- a. Yard waste policy and procedures for contractor and residential dumping. No motion was made. The Committee asked Reynolds to work on a plan and present later.
- b. Discussion and recommendation on budget amendment for tree removal. There is no final number but Rigg suggested treating this project like a CIP project with contractors removing ash trees and not have other projects fall behind. Other options such as contracting stump removal was discussed.
- c. Sanitary and storm sewer manhole issues. Reynolds gave an update on some of the conditions of our brick sewer manholes. Some are failing structurally, like on Water Street, while some may fail soon. Berquist recommended a contractor come down and assess how many need repair and see how much it may cost.
- d. Motion to recommend to Common Council Resolution 2017-14 *Documenting Review and Approval of the 2016 Compliance Maintenance Annual Report*. Rigg and Berquist said the report is good but the chloride levels are an issue and many municipalities face the same issue. Brooks/Ladick. Motion passed 3-0.
- e. Parks and Recreation Report. Sendelbach reported that there was some vandalism at Westside Park. Masons donated an ADA park bench, Westside Park seeding has started to expand the practice/play area for local sports organizations.
- f. AMI Project (Placeholder). Nearly 50 meters have been changed. They are being tracked and if they have no issue with billing, the project will resume. Syncing between the water meters and billing is still an issue that is being worked on.

10. City Engineer Report-

- a. First Street Project (Placeholder). Final layer has been applied.
- b. Westfield Meadows & Windmill Ridge (Placeholder). Project has started but is delayed some due to weather.
- c. WWTP (Placeholder) - Motion to direct engineer to place on hold the screw press bidding proceedings until December 2017. Contractor interest is down at this moment. Moving the bidding process until after construction season ends may give a better price with more offers. Brooks/Ladick. Motion passed 3-0.

11. WPPI Report - Brooks reported that WPPI has 2 new renewable projects being researched. Their goal is to reach 35% less carbon, ahead of the Clean Energy goals set in the Obama Administration.

- a. Written report. Baker Manufacturing is going to be participating in a video series promoting the RPF for Energy Efficiency program and was awarded an RFP grant. 2017 EW&L Scholarship went to Taylor McHone. We are working with WPPI to get metering set up at the new primary metering point at Stoughton Trailers. Larson Acres has finished their Level 2 Audit. The Energy star Rebate program is off to a good start, and we had 8 different customers get rebates and one person received a rebate for a Smart Thermostat. The police building LED Retrofit is almost finished.

12. Old Business-

- a. MUTCD and ADA Sign Compliance. None.

13. New Business

14. Upcoming Meeting Date, June 27, 2016 at 5:00 pm.

15. Motion to adjourn. Brooks/Ladick. Motion passed 3-0 at 6:47 pm.

Minutes are not final until adopted by the committee the following meeting.

Ian Rigg, City Administrator/Finance Director