

These minutes are not official until approved by the City of Evansville Historic Preservation Commission.

**City of Evansville Historic Preservation Commission
Regular Meeting
Wednesday July 17, 2018 6:30 p.m.
City Hall (Third Floor), 31 South Madison Street**

MINUTES

1. Call to Order. Chair called the meeting to order at 6:30 pm

2. Roll Call:

Members	Present/Absent	Others Present
Chair Dan Stephans	P	Jason Sergeant
Vice-chair Steve Culbertson	P	Scott Norton
Secretary Betsy Ahner	P	
Ald. Joy Morrison	P	
Matt Koser	P	
Cheryl Doerfer	P	
Steve Christens	A	

3. Motion to approve the agenda as corrected to read July 18, by Culbertson, seconded by Doerfer. Approved unanimously.

4. Motion to waive the reading of the minutes from the June 20, 2018 meeting and approve them as printed by Koser, seconded by Culbertson. Approved unanimously.

5. Civility Reminder. Stephans noted the City's commitment to civil discourse.

6. Citizen appearances. None, other than those appearing for agenda items.

7. Applications

A. 234 W. Liberty – Replacement Windows (Application HPC-2018-19). Sergeant pointed out that the windows in the home are not original and are currently casement style. It appears from the application they will be replaced with double hung windows. **Motion to approve the application by Culbertson, second by Koser. Approved unanimously.**

B. 112 S. First St. – Replacement Porch (Application HPC-2018-20). Applicant Scott Norton was present to explain they would like to place wood decking over a crumbling step. This would correct a safety issue and extending the step 4 feet towards a picture window will give the home a more distinctive appearance. It was suggested by the commission that he use treated wood covered with a protective sealer applied by following the manufacturer's directions. **Motion to approve the application by Koser, second by Doerfer. Approved unanimously.**

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C. 11 – 13 W. Main St. – Replacement Windows (Application HPC-2018-21). The applicant was not present to answer questions regarding the windows to be replaced and the timeline. Motion by Koser to table the application to the next regular meeting date. Second by Morrison. Following additional discussion the motion was withdrawn by Koser and Morrison. **Motion to grant Jason Sergeant authority to give final approval to the application if the applicant meets the following conditions, 1) the windows are being replaced like for like in appearance while 2) not affecting the lights above the windows** by Koser, seconded by Morrison. *Approved unanimously.*

8. New Business

A. Discussion Regarding Educational Letter – Sergeant explained that his goal is to send the letter to property owners in the historic districts by July 30. Commission members reviewed the proposed letter and recommended the meeting date list be amended to include January and February, 2019 and to remove the 2018 meeting dates that have passed. Morrison said she would like to have the Chair's name under Sincerely, rather than the Commission's name. It was agreed this would be a good change.

B. Discussion Regarding Landmark and Historic Preservation Easements Process – Sergeant stated the Commission has previously discussed the need for an application so a property owner can request recognition and / or a preservation easement for their property. The problem is the agreement previously passed is now more restrictive than the current ordinance. However, this agreement does offer a second layer of protection which would still be in place if the historic district is lifted or abolished. Sergeant would like to have the City Attorney review the document. Morrison led the Commission in agreeing this would be a good way to proceed.

9. Old Business

A. Lake Leota Park – Misc. Projects. The State has approved all of the applications which were submitted.

10. Report of the Community Development Director.

A. Staff Issued certificates of appropriateness. A new driveway and widening by one foot was approved on Grove Street. Widening of driveways must be carefully considered when requested in order to maintain a consistent appearance in the historic districts.

11. Correspondence, Comments and Concerns. A letter regarding the need to place the pieces of the duck house in a more protected location was drafted but not sent. It was suggested that it be discussed with Alderperson Morrison.

12. Education and News - none

13. Motion to Adjourn at 7:38 pm by Culbertson, seconded by Ahner. Approved unanimously.

Next Meeting Dates: Wednesday 08/15/2018, Wednesday 09/19/2018, and Wednesday 10/17/2018