

**City of Evansville Historic Preservation Commission**  
**Regular Meeting**  
**Wednesday, February 15, 2017, 6:30 p.m.**  
**City Hall (Third Floor), 31 South Madison Street**

**MINUTES**

**1. Call to Order,** Chair Steve Culbertson at 6:30 pm

**2. Roll Call:**

<b>Members</b>	<b>Present</b>	<b>Absent</b>	<b>Others Present</b>
Chair Steve Culbertson	P		Community Development Dir. Jason Sergeant
Vice-chair Dan Stephans	P		
Secretary Betsy Ahner	P		
Ald. Gene Lewis	P		
Matt Koser		A	
Cheryl Doerfer	P		
Steve Christens	P		

**3. Motion to approve the agenda:** Motion by Christens, seconded by Stephans. Approved Unanimously

**4.** Motion to waive the reading of the minutes from the December 21, 2016 meeting and approve them as amended and printed by Stephans, seconded by Christens. Approved unanimously.

**5. Civility Reminder.** Culbertson noted the City's commitment to civil discourse.

**6. Citizen appearances other than agenda items listed.** None.

**7. Applications.** None.

**8. New Business**

- a.** *Motion by Culbertson to renew the Evansville HPC's membership in the Wisconsin Association of Historic Preservation Commissions at a cost of \$40. Second by Christens. Approved unanimously.* Sergeant asked if there were any suggestions for nominations for the WAHPC 2017 Historic Preservation Excellence Awards. Ahner suggested that a nomination be made in the Advocacy category as we have a number of community individuals who have worked to make a difference in Evansville. Two that have been especially active are Jeff Farnsworth and John Decker. *Motion by Christens to recognize Farnsworth and Decker by nominating them for the 2017 Historic Preservation Excellence Awards. Second by Ahner. Motion passed with one abstention.* Commission members are to send information to Sergeant so he can prepare the nominations.

- b. Sergeant reviewed the 2016 Summary of Historic Preservation Applications included in the meeting packets. Commission members thanked him for his work in preparing the report.
- c. Discussion on the filing of Covenants for the plaqued properties. Sergeant is reviewing the files to determine if they were all filed properly. It was suggested he contact Ruth Ann Montgomery to ask what information might be in the library history room.
- d. Attached to the meeting packet is a copy of *Regulating New Construction in Historic Districts*, a publication of the National Trust for Historic Preservation. This information is provided to help commission members prepare for possible future applications.

**9. Old Business**

- a. Lake Leota Park – No comments have been received from the State so we can move forward with the projects.

**10. Report of the Community Development Director.**

- a. Staff Issued certificates of appropriateness. None issued.
- b. 19 E. Main Street – The WI Historical Society has voiced no objections to the demolition and has signed off on it. Demolition of the Night Owl will begin next week. Main Street will be closed for a day and Maple Street will be closed longer. The owner is still working on his plans for rebuilding. It is difficult because on that corner it takes three stories to match the height of the neighboring two story buildings and resources are limited.
- c. The owner of a property on W. Liberty has asked for advice on a foundation issue. Stephans and Culbertson will accompany Sergeant to meet with the property owner.
- d. A potential purchaser of a property has asked about removing a carriage house and constructing a new garage. There are a number of carriage houses in the city that are in poor condition and the HPC may receive more applications regarding carriage houses in the next year.
- e. The city should launch its new website on Friday at 6 p.m.

**11. Correspondence, Comments and Concerns. None**

- 12. Motion to Adjourn at 7:30 pm. Motion by Doerfer, seconded by Christens Approved unanimously.**

**Next Meeting Dates: Wednesday 3/15/2017**