

Finance and Labor Relations Committee

Regular Meeting

Thursday, August 6, 2020 6:00 p.m.

Due to the COVID 19 orders of social distancing this meeting was held virtually at <https://meet.google.com/ctf-zfdm-ojz> or call 478-352-1618 and enter pin 504 283 662#

MINUTES

- 1) **Call to order.** Cole called the meeting to order at 6:00 pm.
- 2) **Roll Call:** Members present: Alderpersons Rick Cole, Joy Morrison and Dianne Duggan. Others present: Mayor William Hurtley, City Administrator/Finance Director Ian Rigg, Clerk/Treasurer Judy Walton, Utility Finance Accountant Julie Roberts Alderperson Bill Lathrop and Chris Ruskin.
- 3) **Approval of Agenda.** Duggan made a motion, seconded by Morrison to approve the agenda as presented. Motion approved 3-0.
- 4) **Minutes.** Duggan made a motion, seconded by Morrison to waive the reading of the minutes of the July 9, 2020 meeting and to approve them with a correction of wording to item number 3. Motion approved 3-0.
- 5) **Citizen appearances.** None.
- 6) **Bills.** Duggan made a motion, seconded by Morrison to approve the City bills as presented in the amount of \$906,705.57. Motion approved 3-0 on roll call.
- 7) **New Business:**
 - a) **Motion to recommend to Common Council an agreement with Key Benefit Concepts for the Subsequent OPEB Valuation for the City of Evansville.** Duggan made a motion, seconded by Morrison to recommend to Common Council an agreement with Key Benefit Concepts for the subsequent OPEB valuation for the City of Evansville. Rigg stated that this is an actuary service that we have to have for the audit each year. It became required with GASB (Government Accounting Standards Board) 75. Motion approved 3-0.
 - b) **Motion to approve intermediate pay increase for Electric Lineworkers.** Duggan made a motion, seconded by Morrison to approve the intermediate pay increase for Electric Lineworkers. Rigg discussed compensation of surrounding communities and where we are in comparison. This increase would be an intermediate step of one dollar across the board with the Foreman and the Department head able to provide up to an additional dollar beyond that. Motion carried 3-0 on roll call.
- 8) **City Administrator/Finance Director Report.** Rigg shared that the PSC moratorium has been extended to September 1st. Sewer credit are being cleaned up. He has been attending some online trainings and while still finding them beneficial they are not as engaging as in person learning. Samantha Jozefowicz will be leaving her position as Deputy Clerk/Treasurer. Her last day will be August 12, 2020. Committee members expressed appreciation for all she has done and she will be missed.
 - a) **Solid Waste.** Discussion took place regarding some of the differences in bids and services offered as well as the impact of changing providers. Rigg stated there will be a much more in depth discussion regarding this at the next Common Council meeting.

b) **Budget.** Rigg stated that there was an error in calculations so some of the packet inserts are not accurate. We have approximately \$68,000 to trim from the budget. Health insurance costs are a concern. For each percentage point that it goes up is a cost in the area of \$3,400 to \$4,000.

c) **Audit.** Rigg shared that the committee was sent full copies of the draft audit. Four key pages were included in the packet. Our general fund balance at 39%. Our policy is between 35% and 40%. Approximately \$142,000 of non-assigned funds could be used and we would still be in line with our policy. All assessments were going to the debt service fund. This has been corrected and will split out to the appropriate funds for future assessments.

9) **Unfinished business:** None.

10) **Meeting Discussion:** The next regular meeting will be held virtually September 3 at 6:00 p.m.

11) **Closed Session: motion to convene in closed session pursuant to Sec. 19.85(1)(c) of the Wis. Stats. to consider possible employment, promotion, compensation or performance evaluation data of a public employee over which the governing body has jurisdiction. Upon completion, Finance and Labor Relations Committee will not reconvene in open session.** Cole made a motion, seconded by Duggan to convene in closed session pursuant to Sec. 19.85(1)(c) of the Wis. Stats. to consider possible employment, promotion, compensation or performance evaluation data of a public employee over which the governing body has jurisdiction. Upon completion, Finance and Labor Relations Committee will not reconvene in open session. Motion carried on roll call 3-0 at 6:56pm.

Respectfully Submitted

Julie Roberts – Utility and Finance Accountant