

Finance and Labor Relations Committee
Regular Meeting
Thursday, January 9, 2020 6:00 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. **Call to order.** Cole called the meeting to order at 6:00 pm.
2. **Roll Call:** Members present: Alderpersons Rick Cole, Joy Morrison and Dianne Duggan. Others present: Mayor Bill Hurlley, Community Development Director Jason Sergeant and City Administrator/Finance Director Ian Rigg.
3. **Approval of Agenda.** Duggan made a motion, seconded by Morrison to approve the agenda as presented. Motion approved 3-0.
4. **Minutes.** Morrison made a motion, seconded by Duggan to waive the reading of the minutes of the December 5, 2019 meeting and to approve them as presented. After a few grammatical corrections the motion was approved 3-0.
5. **Citizen appearances.** None
6. **Bills.** Duggan made a motion, seconded by Morrison to approve the City bills as presented in the amount of \$1,285,021.14. Duggan asked about some insurance expenses. Rigg explained that the labeling was limited for all it covers. Motion approved 3-0 on roll call.
7. **New Business:**
 - A. **Use of Credit.** Rigg explained the benefits of going from collateralization of deposits to a line of credit. Morrison asked about why the bank offering the line of credit is in Chicago and if in Wisconsin were available. Rigg explained it is regional and set by the Federal Government. This one bank covers Illinois and Wisconsin only. The committee would like to see changes to the investment policy and any agreements for the program in February.
 - B. **3rd Quarter.** Rigg handed out the report. Much of what was in the report was in the budget process in the fall. Cole asked a few questions and said he would like some follow up on a few items. Rigg said that the upcoming budget amendment next month will be a good opportunity to go over some other items as a few fund lines are off due to bills being paid using those fund lines that were intended to be paid by another or were construction delays from the previous year.
 - C. **Job Description.** Cole made a motion to approve the job description for PTE Secretary of Police and Community Development, seconded by Duggan. Sergeant spoke on the general vision and duties of the position. After a few adjustments, including making the supervisor the Chief of Police, the motion passed 3-0.
 - D. **Copier Agreement.** Morrison made motion to recommend to Common Council maintenance contract with Gordon Flesch, seconded by Duggan. Motion passed 3-0.
 - E. **Sewer Truck.** Rigg explained this lease agreement is gap financing until the City does a proper revenue bond for sewer when 1st, 2nd, Liberty and potentially 3rd street are borrowed for in 2021. Duggan motioned to recommend to Common Council lease agreement for Aquatech Sewer Truck, seconded by Morrison.
 - F. **Bank Agreement.** Rigg explained that our agreement with Greenwoods State Bank has not been updated in a long time. The signers of the account on record are no

longer with the City. Morrison made a motion to recommend to Common Council an account agreement with Greenwoods State Bank, seconded by Duggan. Motion passed 3-0.

- G. **Fee Resolution.** Duggan made a motion to recommend to Common Council Resolution 2020-01, Amending the Fee Schedule, seconded by Morrison. Cole asked the recycling container fee have both trash and recycling in its label. Rigg explained the code enforcement costs for DPW crews to clean up violations. Motion passed 3-0.
- 8. **City Administrator Finance Director Report.** Rigg reported reviews will begin shortly after the budget amendment. Professional development plans are part of the review process.
- 9. **Unfinished business.**
 - A. **Chapter 2.** Morrison made a motion to recommend to Common Council Ordinance 2020-01, Amending Chapter 2 – Administration, seconded by Duggan. Rigg gave the committee a list of pay levels for other elected officials in Wisconsin communities of similar size. Rigg said the proposed amount is about average and more would be justified however it is a political consideration for the Council to consider. Rigg explained some of the other changes to the ordinance are to meet current laws and update the ordinance to the changes the City has made over the years. Motion passed 3-0.
- 10. **Meeting Discussion.** The next regular meeting will be February 6, 2020 at 6:00 p.m.
- 11. **Adjourn.** Duggan moved, seconded by Morrison to adjourn. Motion passed 3-0 at 7:30 pm.

Ian Rigg, City Administrator