

Finance and Labor Relations Committee
Regular Meeting
Thursday, October 4, 2018 Regular Meeting at 5:00pm
City Hall, 31 S. Madison Street, Evansville, WI

1. **Call to order.** Montgomery called the meeting to order at 5:33pm.
2. **Roll Call:** Members present: Alderpersons James Montgomery and Dianne Duggan. Others present: Mayor Bill Hurtley, City Administrator/Finance Director Ian Rigg and Utility and Finance Accountant Julie Roberts. Absent: Alderperson Rick Cole.
3. **Approval of Agenda.**
Duggan made a motion, seconded by Montgomery to approve the agenda as presented. Motion approved 2-0.
4. **Minutes.**
Duggan made a motion, seconded by Montgomery to waive the reading of the minutes of the September 5, 2018 regular meeting and to approve them as printed. Motion approved 2-0.
5. **Citizen appearances.**
None
6. **Bills.**
Duggan made a motion, seconded by Montgomery to accept the City bills as presented in the amount of \$1,363,528.91. Motion approved 2-0 on roll call.
7. **New Business:**
 - A. **Motion to recommend to Common Council a development agreement between City of Evansville and Phillips-Morning Investment LLC for high density/mixed use development.** Duggan made a motion, seconded by Montgomery to recommend to Common Council a development agreement between City of Evansville and Phillips-Morning Investment LLC for high density/mixed use development. Motion approved 2-0.
8. **City Administrator/Finance Director Report.**
Rigg reported on the ICMA Conference he attended. There was some very useful information gained and a lot of good take a ways regarding social media and Human Resources.
 - A. **Motion to recommend to all committees, department heads, and Common Council revenue, expense and payroll changes to the 2019 budget.**
Duggan made a motion, seconded by Montgomery to recommend to all committees, department heads, and Common Council revenue, expense and payroll changes to the 2019 budget. Rigg stated that there was an error with the Municipal Court salary and that has now been corrected. The assessed value for manufacturing is an estimated amount. There is just over \$30,000 that needs to be cut from the preliminary budget. \$19,000 for a new bobcat for the cemetery will be moved to 2020. \$5,000 from the PD building improvement. Enough is being left in to replace

two doors with steel. The levy amount for EMS is being reduced \$2,200. That puts it at the 2018 level of funding. Other miscellaneous reductions will put us \$523 under the limit. Discussion took place regarding fleet maintenance. Motion approved 2-0.

B. Motion to recommend to Common Council approval of CDAR agreement with UBT.

No motion. No second.

C. Submission of 2nd quarter Treasurer's Report.

Committee would like to know if they can see the entire 3 month quarter in the period total column. Staff will check with the Software Company to see if the report can be modified.

9. Unfinished Business:

A. Motion to recommend to Common Council the Media and Social Media Policy.

Duggan made a motion, seconded by Montgomery to recommend to Common Council the Media and Social Media Policy. Discussion took place regarding the intent of the policy and how social media can be a beneficial tool for the City. Motion approved 2-0.

B. Project Updates.

Rigg shared that the road projects are done for the year. The Waste Water Treatment Plant project is going well and that the Library had to use some reserves for window replacement.

10. Meeting Discussion: Next regular meeting November 8, 2018 at 6:00 p.m.

11. Adjourn. Motion to adjourn made by Duggan and seconded by Montgomery. Motion passed 2-0 at 6:42pm.

Requests for persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office by calling 882-2266 with as much advance notice as possible.

Please turn off all cell phones while the meeting is in session. Thank you. These minutes are not official until approved by the Finance and Labor Relations Committee at their next regular meeting.