

**Common Council
Regular Meeting**

Tuesday, May 12, 2020, 6:00 p.m.

MINUTES

Due to State and Federal mandated social distancing in response to COVID-19, this meeting was held virtually to ensure the safety of members and the public. Attendance was through a virtual meeting at <https://meet.google.com/pyk-ohwa-rix?hs=122> and also available by phone at 1 (765) 999-1628, PIN: 254 197 708#

1. **Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:02p.m.
2. **Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole (arrived at 6:04 p.m.), Dianne Duggan, Ben Ladick, Joy Morrison, Jon Senn, and Erika Stuart. Others present: City Administrator/Finance Director Ian Rigg, City Clerk/Treasurer Judy Walton, Community Development Director Jason Sergeant, City Attorney Mark Kopp, Police Chief Patrick Reese, Police Lieutenant Chris Jones, Bill Lathrop, and Jim Cox. Municipal Judge Tom Alisankus arrived at 6:41 p.m.
3. **Approval of Agenda.** Brooks made a motion, seconded by Stuart to approve the agenda as presented. Motion approved 6-0.
4. **Approval of Minutes.** Brooks made a motion, seconded by Duggan to waive the reading of the minutes of April 14 and 21, 2020 and approve as presented. Motion approved 7-0.
5. **Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
6. **Reports of Committees**
 - A. **Library Board Report.** Rigg read a report prepared by Library Director Megan Kloeckner as follows:

We are now offering curbside pickup for EFPL items only. Delivery service is not running between the libraries yet.

Megan and Alison on working through the Summer Library Club program schedule for June. We are hoping to offer some live virtual programming along with curbside program options.

The Division for Libraries and Technology is supporting libraries and library users by launching a new statewide online reading challenge platform and mobile app to support summer library programming. They are awarding a discretionary grant for nearly \$327,000 to the Wisconsin Valley Library System to contract with Beanstack on behalf of Wisconsin public libraries. The investment was made possible in part by the Institute of Museum and Library Services.

Beanstack specializes in reading challenges for all ages and can be customized for individual libraries. Megan is working on setting up the online platform, so we can offer adult, teen, and children's reading programs this summer.
 - B. **Youth Center Advisory Board Report.** Brooks reported they had a quorum-less conversation. They will be meeting every other month through the summer. They talked

about letting Julie know there is extra space for her and AWARE during the summer, and they touched base with Ian and Chad to ensure someone checks on the building during the summer.

- C. Plan Commission Report.** Sergeant reported they had a robust public hearing for the comprehensive plan amendment, the motion did not pass. He has had a conversation with the applicant and a letter has been sent to them advising them that they can file an appeal or re-apply.

D. Finance and Labor Relations Committee Report

- 1) Cole made a motion, seconded by Duggan to accept the City bills as presented in the amount of \$1,967,449.49. Motion approved 7-0 on a roll call vote.
- 2) Cole made a motion, seconded by Duggan to approve the employment contract between the City of Evansville and Christopher Jones. Rigg went over the contract pointing out differences between this contract and the one for the previous Lieutenant. Motion approved 7-0 on a roll call vote.
- 3) Cole made a motion, seconded by Duggan to approve Resolution 2020-12 Adjusting Class B and C Permit Fees. Brooks explained he had asked Rigg to bring this forward because Class A holders are able to use their licenses but Class B license holders are not able to use their license fully. This would be a reduction in fees by 40% for the July 1, 2020 to June 30, 2021 period. Motion approved 7-0 on a roll call vote.
- 4) Cole made a motion, seconded by Duggan to Approve Resolution 2020-13 Adjusting Recreation Fees. Rigg said this will give him flexibility in dealing with the uncertainties of future recreation activities. Motion approved 7-0 on a roll call vote.
- 5) Cole made a motion, seconded by Morrison to approve stipend of \$25 in addition to hourly pay for election poll workers for the calendar year of 2020. Rigg explained this will give the poll workers a little extra for the extra effort and precautions that needed to be taken. Rigg estimated this will cost the city approximately \$1,650 for the year. Motion approved 7-0 on a roll call vote.
- 6) Rigg explained the 3-Year Budget Projection Summary is prepared partly to maintain our credit rating with Standard and Poors and partly to keep Council informed. Brooks complimented Rigg for this document and stated it will be helpful for our new Council members coming on board.
Morrison agreed this is a big project to bring together but she expressed her concern with the water rate increase. Brooks responded that it is necessary to enable us to cover our regulatory requirements.
- 7) Rigg stated the Quarterly Treasurer's Report also helps with our credit rating. He reported we sold one of our longer-term treasurer's bonds and made 18 months of interest in one transaction.

E. Public Safety Committee Report

- 1) Brooks made a motion, seconded by Duggan to approve the Renewal Alcohol Beverage License Applications for a **Class A Beer/Class A Liquor License** for Items 6E1a-6E1d. Motion approved 7-0 on a roll call vote.
 - (a) **Casey's Marketing Company, Heidi E. Marcyes, Agent**, 10235 Tavern Road, Soldiers Grove, WI 54655, d/b/a Casey's General Store # 3583, 230 E. Main Street, Evansville, WI 53536.
 - (b) **Kopecky's Worldwide Foods, Inc., James Dean Kopecky, Agent**, 8017 N. Ridge Court, Evansville, WI, 53536, d/b/a Kopecky's Piggly Wiggly, 8 N. County Road M, Evansville, WI 53536.

- (c) **Madison Street Express, Inc., Parminder K. Sekhon, Agent**, 2644 Granite Road, Fitchburg, WI 53711, d/b/a All-N-One, 104 S. Madison Street, Evansville, WI 53536.
 - (d) **Olin Oil Co. Inc., Kristin Olin Olmedo, Agent**, 603 E 2nd Avenue, Brodhead, WI 53520, d/b/a Evansville Gas N Go, 350 Union Street, Evansville, WI 53536.
- 2) Brooks made a motion, seconded by Cole to approve the Renewal Alcohol Beverage License Application for a **Class A Beer License** for Item 6E2a. Motion approved 7-0 on a roll call vote.
- (a) **Landmark Services Cooperative, Jessica E Golz, Agent**, 6909 N County Road M Lot #65, Evansville, WI 53536, d/b/a Cenex Convenience Store of Evansville, 9 John Lindemann Drive, Evansville, WI 53536.
- 3) Brooks made a motion, seconded by Duggan to approve the Renewal Alcohol Beverage License applications for a **Class B Beer/Class B Liquor License** for Items 6E3a-6E3g. Brooks made a motion, seconded by Duggan that if 6E3b is approved it not be issued until we receive an application with an amended premise description. Amendment approved 7-0. Main motion, as amended, approved 7-0 on a roll call vote.
- (a) **Bessire Bowl LLC, Tiffany F Bessire, Agent**, 221 Noah's Arc Court, Evansville, WI 53536, d/b/a Blue Devil Bowl, 108 E. Main Street, Evansville, WI 53536.
 - (b) **Creekside Place Inc., Nicholle L Wagner, Agent**, 14246 W Golf Air Drive, Evansville, WI 53536, d/b/a Creekside Place Inc., 102 Maple Street, Evansville, WI 53536.
 - (c) **The Night Owl Food & Spirits Inc., Gregory P Ardisson, Agent**, 217 N. Sixth Street, Evansville, WI 53536, d/b/a The Night Owl Sports Pub & Eatery, 189 E. Main Street, Evansville, WI 53536.
 - (d) **Pete's Inn Inc., Linda A Church, Agent**, 555 S. Fifth Street, Evansville, WI 53536, d/b/a Pete's Inn Inc., 14 N. Madison Street, Evansville, WI 53536.
 - (e) **Romano's Pizza Inc., Francesco Romano, Agent**, 74 N. Sixth Street, Evansville, WI 53536, d/b/a Romano's Pizza, 50 Union Street, Evansville WI 53536.
 - (f) **El Vallarta De Evansville, Marco Antonio Lugo Valencia, Agent**, 774 Brown School Rd, Evansville, WI 53536, d/b/a El Vallarta, 609 E Main Street, Evansville WI 53536.
 - (g) **Evansville Memorial Post 6905 VFW, John L Schneider, Agent**, 15542 W. Francis Road, Evansville, WI 53536, d/b/a VFW Memorial Post, 179 E. Main Street, Evansville, WI 53536.
- 4) Brooks made a motion, seconded by Morrison to approve the Renewal Alcohol Beverage License Application for a **Class B Beer** and **Class C Wine** License for Items 6E4a-6E4b. Brooks made a motion, seconded by Duggan that if Item 6E4b is approved it not be issued until an application with an amended premise description is received. Amendment approved 7-0. Main motion, as amended, approved 7-0 on a roll call vote.
- (a) **The Grove Market, LLC, Jennifer D. Wiedel, Agent**, 414 Meadow Lane, Evansville, WI 53536, d/b/a The Grove Market, 24 E. Main Street, Evansville, WI 53536.
 - (b) **Ceili LLC, Shannon R Arndt, Agent**, 112 W. Liberty Street, Evansville, WI 53536, d/b/a Ceili LLC, 16 W. Main Street, Evansville, WI 53536.
- F. **Municipal Services Report.** Brooks reported they discussed the possibility of using PVC pipe for water mains. This was sent back to staff for review as they work with the

pipe. They discussed the sidewalk plan and how to have a public hearing on that and they discussed the transformer rebuild.

- G. Economic Development Committee.** Sergeant reported they discussed Council action on modifying the Economic Development Loan process and discussed additional recommendations.
- H. Parks and Recreation Board Report.** Morrison reported they met virtually and discussed park rentals and pool opening in light of COVID-19. The boy scouts overnight stay plans are pending; roof repairs on the park store and bell tower are complete; stumps are ground and re-seeded; bathroom opening is tentatively scheduled; and spring cleanup in the park and around the city in conjunction with St. John's Lutheran Church was done. They discussed the Master Plan, goose population, dam repair, pool referendum and survey, Westside Park, and vandalism deterrents.
- I. Historic Preservation Commission.** Sergeant reported they approved applications for 125 E Main Street and 143 W Church for restoration of stairs; discussed applications for 116 S 2nd for a new shed and garage, 101 E Main (Baker Building) replacing all windows, 327 W Liberty reconstruction due to fire, and 129 W Church for a garage rebuild.
- J. Fire District Report.** Brooks reported their meetings have been over the phone. He has suggested that Fire, EMS, and EVPD combine their receipts to apply for a grant from Rock County for PPE (personal protective equipment).
- K. Police Commission Report.** Chief Reese reported they promoted Aaron Johnson from part-time to full-time and Chris Jones from sergeant to lieutenant. The Commission had asked for reports so he is sending them the monthly Public Safety report he prepares which includes an update on staffing. They amended some policies, EVPD has started the hiring process for part-time officers (26 applicants) and will be posting internally for the sergeant position.

Morrison asked about the new shared position and Reese explained that position has changed somewhat due to COVID. He and Sergeant are working well together to balance priorities.

Hurtley added that he and Reese have been working with the Police Commission to involve them more in the decision-making process and their input has been very helpful.

- L. Energy Independence Team Report.** No report. Rigg mentioned the Public Works employees are testing a fully electric mower.
- M. Board of Appeals Report.** No report.

7. Unfinished Business. None

8. Communications and Recommendations of the Administrator. Rigg reported he is revisiting the Town of Union Intergovernmental Agreement for assessing unpaid utility bills; he is looking at how to complete the revaluation equitably; and he is looking at how to re-open city hall to handle the lifting of the utility moratorium.

- A.** Brooks made a motion, seconded by Duggan to approve Intergovernmental Agreement for Emergency Medical Services. Motion approved 7-0 on a roll call vote.
- B.** Brooks made a motion, seconded by Cole to approve Resolution 2020-14 Authorized Signatures. Rigg explained this is typically done at the re-organizational meeting but we were not prepared to do a secret ballot during a virtual meeting, if needed. Motion approved 7-0 on a roll call vote.

- C. Rigg gave an update on 3rd Street extension and Youth Center location. He stated the school district voted to not do the extension project however, they publicly expressed that they want to come together with the city on options for the Evansville Youth Center.
- D. Rigg gave an update on the Referendum Questions for the November, 2020 election. He stated there is a survey for residents to participate in. Referendum language will be needed by mid-August. The cost has increased approximately \$2 – 2.8 million.

Hurtley asked if we are locked into the current engineer on the pool project or could we go out for bids and Rigg stated we are not locked into using this company.

Morrison acknowledged the current pool is in need of replacement but she has concerns about the reception of this from the public during this time. Cole concurred. Rigg added that this will not hit the tax roll until December, 2023. Brooks asked that we change the message to our residents to show them the value that the pool brings to the city and to explain more on the repayment details.

- 9. Communications and Recommendations of the Mayor.** Hurtley thanked everyone, first responders, employees and residents, for working through this, staying safe and healthy, and he is hopeful this will be over soon.

10. New Business.

- A. Brooks made a motion, seconded by Duggan to approve the Municipal Court Judge’s recommended bond amounts at \$376.00 for violation of 82.33(a) of the Municipal Code and \$187.00 for violation of 82.33(b) of the Municipal Code.

After a question from Morrison, Judge Alisankus explained these are only the bond amount, the amount a person would need to post to get out of jail.

Reese stated there have not been any citations issued.

Motion approved 6-1 on a roll call vote with Senn opposing.

- 11. Introduction of New Ordinances.** None.

12. Meeting Reminders

- A. The next regular meeting is scheduled for June 9, 2020 at 6:00 p.m.

Jon Senn has resigned from the Evansville Common Council and Brooks thanked him for coming back to Council and for his service.

- 13. Adjournment.** Senn made a motion, seconded by Duggan to adjourn at 8:01 p.m. Motion approved 7-0.

Judy Walton, City Clerk/Treasurer