

**Common Council
Regular Meeting**

Tuesday, December 10, 2019, 6:30 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. **Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:31 p.m.
2. **Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Rick Cole (left at 6:50 p.m.), Larry Dobbs, Dianne Duggan, Ben Ladick, Joy Morrison, Jon Senn, and Erika Stuart (arrived at 6:49 p.m.). Alderperson Jim Brooks was absent. Others present: City Administrator/Finance Director Ian Rigg, City Clerk/Treasurer Judy Walton, Community Development Director Jason Sergeant, City Attorney Mark Kopp, Kelly Gildner – Evansville Review, Lieutenant Patrick Reese, Sergeant Chris Jones, and several members of Lieutenant Reese’s family.
3. **Approval of Agenda.** Duggan made a motion, seconded by Dobbs to move Item 10A to follow Item 6 and 11A, B, C, and 12A to follow Item 7C1. Motion approved 6-0.
4. **Approval of Minutes.** Dobbs made a motion, seconded by Senn to waive the reading of the minutes of November 12th, 2019 and approve as presented. Motion approved 6-0.
5. **Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
6. **Citizen appearances.** None
7. **(Previously Item 10A).** Duggan made a motion, seconded by Dobbs to approve employment contract with Patrick Elliott Reese as the Chief of Police for the City of Evansville. Rigg stated the contract is close to the former chief’s contract except for holidays. Motion approved 6-0 on a roll call vote.

The City Clerk administered the Oath of Office to Chief of Police Patrick Elliott Reese.

8. Reports of Committees

A. Library Board Report. No report. It was noted a report was emailed to city hall from Library Director Megan Kloeckner but it wasn’t included in the meeting material.

B. Youth Center Advisory Board Report. No report.

C. Plan Commission Report

- 1) Cole made a motion, seconded by Dobbs to approve the certified survey map to divide parcel 6-27-316.165 (Tax ID 222009235) into a Two-family twin lot located at 630 Windsor Lane and 42 Gunther Drive, finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances, with the conditions the final CSM and joint cross access easement agreement are recorded with Rock County Register of Deeds. Motion approved 6-0.

9. New Business (Previously Items 11A, B, & C)

- A. Duggan made a motion, seconded by Senn to approve appointment of Election Inspectors for 2020-2021. Motion approved 5-0 on a roll call vote with Morrison abstaining.
- B. Senn made a motion, seconded by Duggan to approve agreement on shared dumpster enclosure. Sergeant stated this is to formalize the agreement for the shared dumpster on city property behind the Centennial Building that is being used. Cole pointed out a typo in the third Whereas, enclose should be enclosure. Motion approved 6-0.
- C. Duggan made a motion, seconded by Dobbs that the Council suspend its current rule and/or past practice of voting on proposed ordinances only after a first and second reading so that proposed ordinance 2019-11, which is identified as agenda item 12A can be voted on after the first reading. Motion approved 6-0.

10. Introduction of New Ordinances (Previously Item 12A)

- A. Sergeant gave an explanation of the proposed ordinance and the reason for the urgency. The language was prepared by the League of Wisconsin Municipalities and is meant to mimic the federal and state rules. This is not to prevent or prohibit installation of 5G facilities but rather to guide installation and outline the approval process. Discussion followed about the restrictions placed in the proposed ordinance and the timeline that needs to be followed.

Senn expressed concern about bypassing our rules for ordinances and also for not having this ahead of time in order to do some research.

Kopp suggested setting the application fee at \$250, at least originally.

Dobbs presented the first reading and made a motion, seconded by Duggan to approve Ordinance 2019-11, creating Chapter 106, Article IX - Wireless Telecommunication Facilities in the Right-of-Way to include a \$250 application fee instead of \$500.

Motion approved 5-1 on a roll call vote with Senn opposing.

11. Reports of Committees continued.

A. Finance and Labor Relations Committee Report

- 1) Duggan made a motion, seconded by Morrison to accept the City bills as presented in the amount of \$1,181,937.93. Motion approved 6-0 on a roll call vote.
- 2) Morrison made a motion, seconded by Duggan to approve 2020 Employee Manual. Rigg went over the proposed changes. Motion approved 6-0 on a roll call vote. Rigg clarified this is effective 1/1/2020.
- 3) Duggan made a motion, seconded by Stuart to approve 2020-2022 Police Union Contract. Rigg stated the requests for the contract were reasonable and it went pretty easy. He pointed out the proposed changes. Motion approved 6-0 on a roll call vote.
- 4) Morrison made a motion, seconded by Duggan to approve the travel, meals and lodging for Julie Roberts to attend the 2020 GFOA National Conference, not to exceed \$3,000. Rigg stated Roberts attends the state conference and we wish to send her to the national conference to receive the training on a national level. Motion approved 6-0 on a roll call vote.
- 5) Duggan made a motion, seconded by Senn to approve the travel, meals and lodging budget for Ian Rigg to attend the 2020 NLC: Congressional Cities Conference, not to exceed \$3,500. Rigg stated he spoke with Jerry Deschane of the League of

Wisconsin Municipalities about this and he highly recommended it. Motion approved 6-0 on a roll call vote.

- 6) Morrison made a motion, seconded by Duggan to approve travel, meals and lodging for Ian Rigg to attend the 2020 ICMA Annual Conference, not to exceed \$4,200. Rigg stated he is on the Review Committee and likes to take pre-conference classes. This will be in Toronto. Motion approved 6-0 on a roll call vote.
- B. Public Safety Committee Report.** Duggan reported they approved operator license applications; a temporary Class B application; EMS numbers continue to move up; this week EMS is part of a rescue task force training and they will be practicing with their new tactical gear on; EVPD numbers have gone down the last couple of months. She added she will be meeting with the Fire District tomorrow night.
- C. Municipal Services Report.** Ladick reported they talked about the sewer credit policy; leaf collection; sidewalks and a sidewalk policy; and anti-tampering for water meters.

Stuart requested the trash bags by the school construction site be taken care of and suggested having the construction workers park further from the intersections.
- D. Economic Development Committee Report.** Ladick reported they had a quick meeting and are finishing up the gold shovel certification.
- E. Parks and Recreation Board Report.** Morrison reported they met on November 19th; bathrooms are closed for the season; there are 2 pieces of the roof left to be added to the duck house; creek walls look very nice; there was a 12 foot piece by the bridge and dam that had problems and the footings were largely absent. Rigg added it was temporarily shored up and the car bridge is open again.

Morrison added that they continue to have an Adopt a Park discussion; they are seeking clarification on the soil boring tests by the pool; and they talked about a dog park.
- F. Historic Preservation Commission Report.** Morrison reported they tabled an application for windows at 10 W Liberty St; approved a fence application for 239 W Church, signage at 1 Mill St (motor bank), and signage at 2 E Main Street (State Bank of Cross Plains). Dan Stephans, Historic Preservation Chair, gave a brief report on the Historic Preservation conference he attended in Lake Geneva. They are waiting for a response from the state on the duck house; approved the annual letter for the residents in the historic districts; set 2020 meeting dates; and there was a staff issued certificate of appropriateness for 35 Garfield for shingles.
- G. Fire District Report.** Dobbs reported 3 Firefighters are at stage 2 of their hours of training; there were 20 calls (8 were EMS); and Dennis Cooper is doing an excellent job on inspections.
- H. Police Commission Report.** Rigg reported they met to make the appointment of Patrick Reese. Chief Reese would like to look at the commissions' role in the hiring process and have them more involved. Morrison asked about the amount of money spent on the chief's recruitment, if it was a usual and customary rate and if it was successful and Rigg replied that the firm was the second lowest bid but most responsive. He said it was important to have this third party involved. They were able to narrow the field from a large net. The price was customary and they provided

us a lot of reassurance and good candidates. Duggan added that not all the money for this was spent.

I. Energy Independence Team Report. No report.

J. Board of Appeals Report. No report.

12. Unfinished Business. None.

13. Communications and Recommendations of the Administrator. Rigg stated he is working on a RFP for solid waste collection; looking into banking and investments options (something he will be talking to Julie Roberts about); state budget forms are being submitted; discussing Workers Compensation and Liability Insurance; staff is working on payroll year-end; and he will be working on the budget amendment. Council should have received the report from his International Exchange Program.

14. Communications and Recommendations of the Mayor. Hurtley commended the Public Works Department for the good job they are doing on the leaf pickup and things look pretty good especially with how they had to do it. The chief hiring went smooth, it was a good process with good candidates and showed the community we searched for the right candidate. He intends to work closely with the Police Commission on their bylaws and future involvement with hiring.

A. Rigg stated there is an ordinance proposal to change the monthly meeting time and the pay scale of the Common Council. It has been a while since the pay was changed. If a change is made before April, 2020 it would be effective April, 2021.

15. Meeting Reminders

A. Employee Appreciation Luncheon: December 11, 2019 11:00 a.m., Creekside Place

B. Regular Council meeting: January 14, 2020 6:30 p.m., City Hall

16. Adjournment. Dobbs made a motion, seconded by Ladick to adjourn at 8:05 p.m. Motion approved 6-0.

Judy Walton, City Clerk/Treasurer