

**Common Council
Regular Meeting**

Tuesday, August 13, 2019, 6:30 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. **Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:30 p.m.
2. **Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole, Larry Dobbs, Dianne Duggan, Ben Ladick, Joy Morrison, Jon Senn, and Erika Stuart. Others present: City Administrator/Finance Director Ian Rigg, City Clerk/Treasurer Judy Walton, City Attorney Mark Kopp, Community Development Director Jason Sergeant, Library Director Megan Kloeckner, and Noah Hurley.
3. **Approval of Agenda.** Brooks made a motion, seconded by Cole to approve the agenda as presented. Motion approved 8-0.
4. **Approval of Minutes.** Brooks made a motion, seconded by Cole to waive the reading of the minutes of July 9, 2019 and approve as presented. Motion approved 8-0.
5. **Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
6. **Citizen appearances.** None
7. **Reports of Committees**
 - A. **Library Board Report.** Kloeckner distributed the fall program brochure. She reported: We have a SLC survey that you can access from our Facebook page through the end of August. This survey is focused on the summer programs and events for kids and teens. We had a lot of teen engagement this summer including a lot of help from teen volunteers and our TAB (Teen Advisory Board). TAB helped create and promote two of our most successful teen programs this summer (Cupcake Wars and Fandom Trivia Night). TAB is also helping to plan the After Hours Party next week. We had 9 teen volunteers complete 151 volunteer hours so far this summer (there is one more day tomorrow that they'll come). We are beginning to redesign our website and we hope to have it up and running by mid-September. All program brochures were delivered this afternoon.
 - B. **Youth Center Advisory Board Report.** Brooks reported they are getting ready for back to school and trying to work with the school board on a future site of the Youth Center.
 - C. **Plan Commission Report**
 - (1). Senn made a motion, seconded by Cole to approve the certified survey map to divide parcel 6-27-533.512 (Tax ID 22204701512) into a Two-family twin lot located at 538/540 Stonewood Court, finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances, with the condition the final CSM and joint cross access easement agreement is recorded with Rock County Register of Deeds. Sergeant explained that the property will go from rental property to saleable

property. The property line goes right down the middle of the structure. Both sides have to exist so if one was destroyed it would have to be rebuilt. Motion approved 8-0.

- (2). Senn made a motion, seconded by Cole to approve the certified survey map to divide parcel 6-27-533.511 (Tax ID 22204701511) into a Two-family twin lot located at 530/532 Stonewood Court, finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances, with the condition the final CSM and joint cross access easement agreement is recorded with Rock County Register of Deeds. Sergeant stated this is the same request as 7C1. Motion approved 8-0.

D. Finance and Labor Relations Committee Report

- (1). Cole made a motion, seconded by Duggan to accept the City bills as presented in the amount of \$1,717,514.94. Motion approved 8-0 on a roll call vote.
- (2). Cole made a motion, seconded by Brooks to approve educational reimbursement agreement with Michael Mathews. Rigg explained that our newly hired full-time journeyman lineman, Michael Mathews, had educational and training costs incurred by his former employer. We paid those costs to the former employer. In order to reimburse the City of Evansville, Mathews will remain employed with us. Brooks added that hiring someone already trained results in improved productivity and we would have spent the money on training if a journeyman wasn't hired. Motion approved 8-0 on a roll call vote.

E. Public Safety Committee Report. Duggan reported calls are up; they approved server licenses and a liquor license for Ladies Night Out; Chiefs are working on their budgets; EVPD is reviewing information on changing to 9 mm pistols. Chief Kessenich met with the Evansville Manor and they are working through the increase in calls.

- (1). Duggan made a motion, seconded by Dobbs to approve Crisis Intervention Training MOU. Motion approved 8-0 on a roll call vote.

F. Municipal Services Report. Brooks reported they discussed the agreement for Michael Mathews and the operational budget. The new smart metering systems is allowing staff to find water leaks much more efficiently. They had a lengthy discussion on sewer credits. Screw press was tested and is working well. Municipal Services will be holding a Public Power Event cookout on September 27th from 5:00 p.m. – 7:00 p.m.

- (1). Brooks made a motion, seconded by Cole to approve Resolution 2019-14, Approving the Functional Class for the Evansville Urbanized Area – 2019. Brooks stated this will update our class within the U.S. Census. Motion approved 8-0.

G. Economic Development Committee Report. No report.

H. Redevelopment Authority Report. No report.

I. Parks and Recreation Board Report. Morrison reported the issues with the pool are resolved; Urban Landscape started on the creek walls to the Madison Street bridge and the duck pond will follow; duck house pad is in place; discussed keeping weed removal in the budget; discussed the gate to the dam and leashing dogs in the parks and on public land. The land around the pool will be tested (core samples) to determine if it consists of dirt or limestone which would affect any future plans; and swim team had to split their practice between morning and afternoon due to large number of swimmers participating.

J. Historic Preservation Commission Report. Morrison reported on a number of applications: 42 W Church Street for window replacement (previously tabled) which passed with conditions; 341 W Main Street for window replacement and construction of a platform deck; 20 S First Street to reconstruct a front porch; 402 S First Street to reconstruct exterior stairs; and 26 N First Street to demolish and rebuild a detached garage. They discussed reconstruction of the front porch at 114 S Third Street, no action taken. They approved applications for 1 W Main for stairs and 3 W Main for windows (above Rock'n Rollz) and briefly discussed the duck house. They had staff issued certificates of appropriateness for 113 S Second Street to replace a roof, 52 N Madison Street for railings, 210 W Liberty Street to replace a deck; 60 N Madison Street to repair a railing and posts; 102 N Madison Street to repair a railing and posts; and 38 N Madison Street to replace rear stairs.

K. Fire District Report. Brooks reported they discussed ambulance assist unbillable calls. He will attend the next Public Safety meeting for further discussion on this topic.

L. Police Commission Report. No report. Rigg stated the interview panel for the Chief's position will consist of the Commission, Mayor, Council President, and City Administrator.

M. Energy Independence Team Report. No report.

N. Board of Appeals Report. No report.

8. Unfinished Business. None.

9. Communications and Recommendations of the Administrator. Rigg reported he is working on the budget; the audit is done; and the Financial Policy and Employee Handbook are being worked on by Finance & Labor Relations. The Employee Handbook has been distributed to Department Heads to review with staff and it should be presented to Council in November or December at the latest. He has been participating with the Women in Leadership Committee through WCMA (Wisconsin ICMA Chapter) and they are working on an annual event, a 1 day seminar in Middleton, and they are using the title he suggested for the event. Union negotiations start on Monday; we have not received any proposals for 317 Cherry Street yet, the deadline is Friday; and we have received 5 proposals from firms for the Police Chief search.

- A. Brooks made a motion, seconded by Cole to approve agreement for extended warranty of ESS voting machine. This is the agreement for the new ExpressVote terminal which is replacing the AutoMark voter assist terminal. Motion approved 8-0 on a roll call vote.
- 10. **Communications and Recommendations of the Mayor.** Hurtley commented that he hopes everyone can attend the Evansville Night Out.
 - A. Brooks made a motion, seconded by Cole to approve the appointment of Ry Thompson at 104 Garfield Ave, Evansville, WI as an alternate to the Board of Appeals. Motion approved 8-0 on a roll call vote.
- 11. **New Business.** None.
- 12. **Introduction of New Ordinances**
 - A. Brooks presented the first reading of Ordinance 2019-03 Rezoning Parcel 6-27-1150.
- 13. **Meeting Reminders**
 - A. Regular Council Meeting: Tuesday September 10, 2019 6:30 p.m., City Hall.
 - B. Special Budget Presentation: Thursday September 12, 2019 6:30 p.m., City Hall.
 - C. League of Wisconsin Municipalities Annual Conference (Green Bay, WI): October 23-25, 2019, KI Center/Hyatt Regency.
 - D. October City Council meeting will be held on October 15th instead of October 8th.
- 14. **Adjournment.** Brooks made a motion, seconded by Senn to adjourn at 7:25 p.m. Motion approved 8-0.

Judy Walton, City Clerk/Treasurer