

**Common Council  
Regular Meeting**

Tuesday, September 11, 2018, 6:30 p.m.  
City Hall, 31 S. Madison Street, Evansville, WI

**MINUTES**

1. **Call to order.** The meeting was called to order by Mayor Bill Hurlley at 6:32 p.m.
2. **Roll Call.** Members present: Mayor William Hurlley, Alderpersons Jim Brooks, Larry Dobbs, Diane Duggan, James Montgomery, Ben Ladick, and Joy Morrison. Alderpersons Erika Stuart and Rick Cole were absent. Others present: City Administrator Ian Rigg, City Attorney Mark Kopp, Customer Service Representative Leah Hurlley and members of the community.
3. **Approval of Agenda.** Brooks made a motion, seconded Duggan to approve the agenda as printed. Motion approved 7-0.
4. **Approval of Minutes.** Brooks made a motion, seconded by Duggan to waive the reading of the minutes of August 12, 2018 and approve as presented. Motion approved 7-0.
5. **Civility reminder.** Recognition of the commitment to civility and decorum.
6. **Citizen appearances.** Rock County Clerk of Court Candidate, Chelo Dassow addressed the Council on her aspirations of running as an Independent Candidate for Rock Co. Clerk of Court.
7. **Reports of Committees**
  - A. **Library Board Report.** Written report from the Library Director to the Council. “Construction Update: We will be closed October 1-14 to move into the new building. We will resume our normal hours on October 15, but public computers will not be available until October 16. Other Updates: Fall Program brochures. We offered 11 (17 last year) teen programs over the summer with an attendance of 71 teens. This was down compared to last year as we weren’t sure how things would go during construction. We offered 41 programs for kids over the summer and had an attendance of 929. The two biggest events were the construction programs. 57 kids read 1970 hours, 44 teens read 1940 hours, and 38 adults read 277 books.”
  - B. **Youth Center Advisory Board Report.** Brooks thanked Chad Renly Municipal Services Director and the rest of the DPW team for helping to clean up the water damage at the Youth Center and reported it has made much progress. A makeup field trip to the Dells will be held on October 8th. The Evansville Youth Center Committee will return to their regularly scheduled hours this month beginning at 5:30 pm.
  - C. **Plan Commission Report.** Mayor Hurlley reported, there was a lite agenda due to Jason Sergeant currently being on paternity leave. Issuance of a Conditional Use Permit for Light Industrial Use incidental to Indoor Sales to operate a work area to mix and store food ingredients per section 130-537 on parcel of land 6-27-20.2 (Tax ID 222001017) located at 26 W Main Street for Janice Ringhand was approved.
  - D. **Finance and Labor Relations Committee Report**

- (1). Duggan made a motion, seconded by Montgomery to accept the City bills as presented in the amount of \$2,039,465.31. Motion approved 7-0 on a roll call vote.
- (2). Duggan made a motion, seconded by Brooks, to approve Resolution 2018-26, Authorizing the Issuance of \$1,250,000 General Obligation Promissory Notes and the Issuance and Sale of a \$1,250,000 Note Anticipation Note in Anticipation Thereof. Projects include capital and engineering expenses for the 2018 Library addition and capital equipment for Emergency Medical Services. The City is likely not going to use the full amounts for either purchase, but may need this loan to not deplete cash reserves for operations. The City has 5 years to repay the loan or refinance it. Motion passed 7-0 upon roll call.
- (3). Duggan reported the Finance and Labor Meeting set for October 4<sup>th</sup> will be held at a special time due to the budget process and will begin at 5:00pm.

#### **E. Public Safety Committee Report.**

- (1). Montgomery made a motion, seconded by Duggan to approve the Original Alcohol Beverage License Application for a **Class “B” Beer** and **“Class C” Wine** License for:
  - 1) **Mama Rita’s Pizzeria, LLC, Gregory P Ardisson, Agent**, 217 N. Sixth Street, Evansville, WI 53536, d/b/a Mama Rita’s Pizzeria & Bakery, 18 E. Main Street, Evansville, WI 53536.
  - 2) **Morning Star Cafe, Agron Mucolli, Agent**, 681 Athletic Way, Sun Prairie, WI 53590, d/b/a Morning Star Cafe, 255 Union Street, Evansville, WI 53536.
  - 3) **The Grove Market, LLC, Jennifer D. Wiedel, Agent**, 112 W Liberty Street, Evansville, WI 53536, d/b/a The Grove Market, 24 E. Main Street, Evansville, WI 53536.
- (2). Montgomery made a motion, seconded by Duggan to approve the successor of agent for Creekside Place from Sara Lynn Elwood to Nicholle Lynn Wagner. Motion passed 7-0.
- (3). Montgomery made a motion, seconded by Dobbs to approve an amendment to the Class B Beer/ Class B Liquor License for **Pete’s Inn, Inc., Linda Church, Agent**, 555 S. Fifth Street, Evansville, Wisconsin, 53536, d/b/a Pete’s Inn Inc., 14 N Madison St, Evansville, Wisconsin, 53536, for the Tanner Wilimovsky Benefit event, on Saturday. September 22, 2018 from 2:00 p.m. to 9:00 p.m. Motion passed 7-0.

#### **F. Municipal Services Report**

- (1). Brooks made a motion, seconded by Montgomery to approve Resolution 2018-25, Amending the City of Evansville’s Stormwater Fee. Brooks reported this is a plan to increase the non-variable fixed portion of the stormwater fee. Rigg reported this is a normal reassessment in the Capital Improvement Plan and the difference between the variable and the non-variables that impact this plan. Morrison asked at the rate that this has been reviewed how often this plan comes under review. Riggs response was 2-4 years and there will be more specifics during the budget planning meeting next month. Motion passed 7-0.

- (2). Brooks reported most of the meeting was spent on the Operating Plan. October 30<sup>th</sup> is the WPPI half day orientation in Sun Prairie and anyone is welcome to attend. Rigg stated that he has interest in sending some new staff in Water and Light he would like to attend.

**G. Economic Development Committee Report.** Ladick reported a short meeting.

Working towards making the 12 acre site Landmark Coop gold shovel ready to market as an industrial site. Historic Preservation Presentation on tax credits will be September 19<sup>th</sup> at 6:30 pm. Brooks asked what the estimated costs associated with the Landmark site will be. It is not known at this time, Jason will have more information at a later date.

**H. Redevelopment Authority Report.** No report.

**I. Parks and Recreation Board Report.** Morrison reports 10 days of water reading at Lake Leota and it was the first reading in 10 years. Summer help as well as the pool finished their successful season. The Jays finished their successful season with good attendance while making playoffs. Morrison attended the groundbreaking for the Boys Scouts. Grass is coming in great in the Westside Park. Mead & Hunt could not make the meeting due to flooding issues and could not present their information. Rigg will print out and distribute. Boy Scouts wants to use the warming house to store canoes, Chad will be following up. Boy Scouts will be spending the night at Lake Leota September 15<sup>th</sup>. The Community Garden group met and have some concerns with the drawings regarding the relocation in the Westside Park. Rigg stated it would be most cost effective to help them get the new area ready. Montgomery asked for a timeline on when the final drawings will be selected. Rigg said Item C was most preferred concept but will come at a later date.

**J. Historic Preservation Commission Report.** Morrison reported that there were 4 applications that came before the committee and all were approved, 102 N. Madison, 26 E Main St, 230 W Church St, and 246 W Church St. Discussion regarding Landmark and Historic Preservation Easements Process.

**K. Fire District Report.** Montgomery reported there were preliminary discussions on budget and the purchasing of the Air System. Rigg reports they finished their trainings for medical response.

**L. Police Commission Report.** No report.

**M. Energy Independence Team Report.** No report.

**N. Board of Appeals Report.** No report.

**8. Unfinished Business.** None.

**9. Communications and Recommendations of the Administrator.** Rigg has no recommendations at this time but would like to report his top priorities are working on the budget as well as over and under bills for utilities. Rigg is wrapping up the Social Media Policy. Questions and comments arose from Brooks and Montgomery regarding staff using their personal accounts to speak on behalf of the city. Mark Kopp answered Montgomery's question in regards to whether a staff should be using their accounts and Kopp's response was it is probably not best practice. The Social Media Policy should be presented at Finance and Labor in October.

Dobbs requested the data on the number of new permits the city has issued. Mayor Hurlley stated Sergeant has provided that information and he will share that with the Council. Rigg will request a meeting with Building Inspector Larry Shalk and Jason Segeant to produce more information on the nuisance reported to the City.

**10. Communications and Recommendations of the Mayor.** Mayor Hurlley thanked all of the committees for their work on their budgets. Ride along with Public Works Foreman Ted Keehn went well. Discussion on sale of Bauer lot.

**11. New Business.** None

**12. Introduction of New Ordinances**

A. First reading of Ordinance 2018-10, Amending Chapter 26 (Cemeteries) of the Evansville Municipal Code

**13. Meeting Reminders:**

A. Budget Presentation: Wednesday October 3, 2018 6:30 p.m., City Hall

B. Regular Council Meeting: Tuesday October 9, 2018 6:30 p.m., City Hall

C. LWM Annual Conference: Wednesday, October 24-26, 2018, Kalahari Convention Center, Wisconsin Dells, WI

**14. Adjournment.** Montgomery made a motion, seconded by Ladick to adjourn at 7:15 p.m. Motion approved 7-0.

Leah Hurlley, Customer Service