

**Common Council  
Regular Meeting**

Tuesday, March 13, 2018, 5:30 p.m.  
City Hall, 31 S. Madison Street, Evansville, WI

**MINUTES**

- 1. Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:00 p.m. *(The time of the meeting was posted incorrectly for 5:30 p.m. All Council was able to be present at 6:00 p.m.)*
- 2. Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole, Larry Dobbs, Dianne Duggan, Gene Lewis, James Montgomery, Joy Morrison, and Erika Stuart. Others present: City Administrator/Finance Director Ian Rigg, City Clerk/Treasurer Judy Walton, City Attorney Mark Kopp, Community Development Director Jason Sergeant, John Morning, Jen Braun and Courtney Bergsma of BASE (Building a Safer Evansville), Megge Casique of Youth2Youth, and one other attendee.
- 3. Approval of Agenda.** Brooks made a motion, seconded by Cole to move Item 7C to occur after 6:30 p.m. and changing Item 8A to read: “Second reading and motion to adopt Ordinance 2018-01, Amending Chapter 6, Alcohol Beverages: Social Host Ordinance.”, and approve the agenda as amended. Motion approved 8-0.
- 4. Approval of Minutes.** Brooks made a motion, seconded by Cole to waive the reading of the minutes of February 13, 2018 and March 6, 2018 and approve them as presented. Motion approved 8-0.
- 5. Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
- 6. Citizen appearances.**
  - A. Presentation by BASE.** Jen Braun introduced herself and also Megge Casique from Youth2Youth of Beloit. Megge presented the city with a plaque in recognition of having 6 years of tobacco retail compliance checks with zero violations.  
  
Courtney Bergsma thanked the Council for considering adoption of the Social Host Ordinance, which appears later on the agenda.
- 7. Reports of Committees**
  - A. Library Board Report.** Rigg presented a written report from Library Director Megan Kloeckner. Kloeckner will be attending a construction meeting next week Thursday; they will be meeting the superintendent for the construction project as well as discussing milestone dates for the project; the 0-5 age children that attend our Movers & Makers programs have been decorating the walls of the program room as we get ready to turn it over to the contractors next week.  
  
Rigg stated he will email the annual report from Kloeckner to the Council
  - B. Youth Center Advisory Board Report.** Brooks reported the library will be using the youth center for some programming over the next couple of months; they will have their next field trip in mid-April (to Wisconsin Dells); and the girl scouts will be using the center for babysitting class. Brooks made the Council aware that at their

committee meetings they have been having students attend and provide their input. Becky has also requested parent testimonials for publication in The Review.

**C. Plan Commission Report** (6:32 p.m., followed Item 7F3)

- (1). Cole made a motion, seconded by Stuart to approve the final Certified Survey Map to divide parcel 6-27-958.091A1 (Tax ID 222070001011) located on Lot 2 Brown School Road, into four parcels finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances with the following conditions: The applicant files the final CSM with Rock County Register of Deeds and Plan Commission approves a Site Plan Application for Lot 4.

Sergeant requested an amendment to include a condition that Ordinance 2018-03 gets approved. Brooks made a motion seconded by Stuart to amend the motion adding a condition that Ordinance 2018-03 gets approved. Sergeant explained there has been a slight revision to the rezoning. Amendment approved 8-0.

Sergeant presented his staff report. This is a land division request for the property between the Ace Hardware and Brown School Plaza.

Motion, as amended, approved 5-4 with Montgomery, Stuart, Brooks, and Lewis opposing. Hurtley broke the tie vote with a yes vote.

**D. Finance and Labor Relations Committee Report**

- (1). Cole made a motion, seconded by Brooks to accept the City bills as presented in the amount of \$3,850,900.15. Motion approved 8-0 on a roll call vote.
- (2). Cole made a motion, seconded by Montgomery to approve registration, travel, lodging and meals for Ian Rigg to attend the ICMA Conference in Baltimore MD not to exceed \$3,500. Rigg stated he went to this in 2016 in Kansas City and would like to continue going every other year. He is requesting this now in order to get reservations at the conference center but final conference costs have not been determined yet.

Brooks stated this type of training is part of Ian's contract and well worth the cost for the ideas brought back.

Motion approved 8-0 on a roll call vote.

**E. Public Safety Committee Report.** Montgomery reported EMS had 42 calls for service in January and 46 calls in February; they will be participating in the reality maze, and they have hired a new EMT. EVPD Officer Nankee has been accepted into the DRE School, the next Drug Take Back Day is April 28<sup>th</sup>, they are participating in the Health Fair at Creekside, and they will also be participating in the reality maze.

- (1). Montgomery made a motion, seconded by Dobbs to approve agreement between Town of Beloit and City of Evansville on joint response intercept for TEMS operations.

Rigg explained that this will allow the EMS to participate in SWAT involved incidents.

Motion approved 8-0 on a roll call vote.

- (2). Jen Braun explained the countywide prevention effort, Place of Last Drink, to help identify problems areas in the county.

## **F. Municipal Services Report**

- (1). Brooks made a motion, seconded by Cole to approve bid from Staab Construction for the WWTP Dewatering and Lift Station improvement and authorize construction contract.

Ian stated the contract is a standard engineering contract and has been reviewed by the Municipal Services Committee.

Brooks stated the bid came in about \$300,000 less than the estimate.

Rigg added the interest rate is 1.85%.

Motion approved 8-0 on a roll call vote.

- (2). Brooks made a motion, seconded by Cole to approve settlement agreement for lateral replacement.

Brooks stated one of our residents was treated badly, resulting in being without sewer and water for over a month or more, and this is a way to make it right with this resident. We are not legally responsible but rather this is a measure of good faith.

Motion approved 8-0 on a roll call vote.

- (3). Brooks reported he and Rigg attended the APPA Legislative Rally in D.C. Discussions included distributed generation, cyber security, tax exempt financing, regional transmission authorities, and capacity markets.

**G. Economic Development Committee Report.** Lewis reported they discussed 2018 goals. Sergeant added they discussed the Available Properties Web Content.

**H. Redevelopment Authority Report.** No report. Rigg noted that we will need to meet to approve the TID report.

**I. Parks and Recreation Board Report.** Morrison reported the park was closed due to high water; the proposed live event is no longer under consideration for 2018 but may be for 2019; ash tree removal is being done in the park, the Park and Rec survey was reviewed, the Ice Age trail is looking to route through the Evansville area; and they welcomed Matt Poock to the Board. Rigg added that the park survey is available and response has been good and they are wrapping up meetings with engineers and architects for Westside Park. Stuart expressed concern over the options for food at the Park Store.

**J. Historic Preservation Commission Report.** Lewis reported they approved a foundation permit for 43 N 2<sup>nd</sup> Street and the cabin at the park has a new pine floor and a new door has been donated.

**K. Fire District Report.** Montgomery reported he spoke with Chief Fahey and expressed his desire to see more diversity on the fire department and they tabled discussion on the merger indefinitely. Lewis mentioned he attended the meeting as a spectator.

**L. Police Commission Report.** No report.

**M. Energy Independence Team Report.** No report.

**N. Board of Appeals Report.** No report.

## **8. Unfinished Business**

- A. Brooks presented the second reading and made a motion, seconded by Cole to adopt Ordinance 2018-01, Amending Chapter 6, Alcohol Beverages: Social Host Ordinance.

Brooks stated we have had the Social Host Ordinance for about 4 years. This ordinance would adopt the State's recent changes to the law. Motion approved 8-0.

**9. Communications and Recommendations of the Administrator.** Rigg reported the office staff is going through a lot of data and making corrections to the utility database and we've hired a temporary employee to help; he thanked the Council for approving his request to attend the ICMA Conference; and he informed Council that he sent a letter to the other municipalities within the Fire District requesting payment transaction reports after payment amounts were discussed at the Fire District meeting.

**A.** Brooks made a motion, seconded by Dobbs to submit grant applications to the Evansville Antes Fund for the historic reconstruction of fireplace at Lake Leota/Leonard Park. Morrison noted a typo in Antes. Motion approved 8-0.

**B.** Rigg distributed the proposed Employee Policy and Handbook and asked Council to give him any changes or comments prior to the April meeting.

**10. Communications and Recommendations of the Mayor.** Hurtley distributed copies of an article featuring Meryisa Hernandez in the MAR/APR 2018 5IVE FOR WOMEN, he took the heat for the incorrect time of tonight's meeting, and he stated DPW employees have been gnawing trees like beavers – saving money on the ash tree project.

**11. New Business.** None.

#### **12. Introduction of New Ordinances**

**A.** Cole presented the first reading of Ordinance 2018 – 02, Amending Stop Signs

**B.** Cole presented the first reading of Ordinance 2018 – 03, Ordinance 2018-03 to rezone 3 lots from B-4 Regional Business to R-2 Residential and 1 lot to B-3 Community Business District at Parcel 6-27-958.091A1 located on Lot 2 on Brown School Road

**C.** Brooks presented the first reading of Ordinance 2018 – 05, Vapor Products to Minors.

#### **13. Meeting Reminders**

**A.** The next regular meeting is scheduled for Tuesday, April 10, 2018 6:30 p.m., at City Hall

**B.** The reorganization meeting is scheduled for Tuesday April 17, 2018 6:30 p.m., at City Hall

**14. Adjournment.** Dobbs made a motion, seconded by Duggan to adjourn at 7:12 p.m. Motion approved 8-0.

Judy Walton, City Clerk/Treasurer