

**Common Council  
Regular Meeting**

Tuesday, December 12, 2017, 6:30 p.m.

**MINUTES**

- 1. Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:30 p.m.
- 2. Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole, Larry Dobbs, Diane Duggan, Gene Lewis, James Montgomery, Joy Morrison, and Erika Stuart. Others present: City Administrator/Finance Director Ian Rigg, City Attorney Mike Faust in for Mark Kopp, and Community Development Director Jason Sergeant. Resident Roger Berg was in attendance.
- 3. Approval of Agenda.** Brooks made a motion, seconded by Cole to approve the agenda as printed. Motion approved 8-0.
- 4. Approval of Minutes.** Brooks made a motion, seconded by Cole to waive the reading of the minutes of November 14, 2017 and approve them as printed. Motion approved 8-0.
- 5. Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
- 6. Citizen appearances.** None.
- 7. Reports of Committees**
  - A. Library Board Report.** Rigg reported the bids for the library addition came in and some of them were under budget. Staff had CPR training. The new ILS systems is scheduled to go live January 11, 2018.
  - B. Youth Center Advisory Board Report.** Brooks reported that there is a good mix of grades attending the Youth Center. Things are going well.
  - C. Plan Commission Report**
    - 1.** Stuart motioned, seconded by Cole, to approve the final Certified Survey Map to divide parcel 6-27-933.03 at 288 N Fourth Street, into three parcels finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances with the condition that the applicant works with City Engineer to understand serviceability of future buildings by municipal water and sanitary sewer. Sergeant reported that the service for water and sewer availability is not fully known and the property owner has to work with the City to establish connection. Brooks asked why this was not considered a flag lot. Sergeant stated that because the elongated portion was at 150 feet exact, it is not technically a flag lot. Motion approved 8-0.
  - D. Finance and Labor Relations Committee Report**
    - 1.** Cole made a motion, seconded by Duggan to accept the City bills as presented in the amount of \$960,153.61. Motion approved 8-0 on a roll call vote.
    - 2.** Cole made a motion, seconded by Montgomery to approve an Amendment to the 2007 Development Agreement for 25 Unit Residential Care Apartment Complex (RCAC). Rigg stated that this is passing the refinance savings to the owners of the Manor over the 5 year remaining commitment to increment guarantee. Motion approved 8-0 on a roll call vote.

3. Cole made a motion, seconded by Montgomery to approve Payroll: Approval Process. Rigg said that this comes from a requirement within the audit. Staff worked on this with the auditor's approval. Motion approved 8-0.
4. Cole made a motion, seconded by Montgomery to approve Accounts Payable: Approval Process. Motion approved 8-0.
5. Cole made a motion without a second to approve City of Evansville Fund Balance Policy. Item was not placed in the packet for council review prior to the meeting and is scheduled for next month.
6. No motion was made to approve City of Evansville Purchasing Policy. Item was not placed in the packet for council review prior to the meeting and is scheduled for next month.
7. Rigg pointed to a few items of interest for the council in the Treasurer's Report. Rigg noted that some items are received in the beginning of the year and some at the end so the percentages at the bottom of the department or fund type is a better indicator over all. Rigg noted that investments were up significantly and noted in the 2018 budget and revenues for pool and court are down also accounted for in the 2018 budget. The overage in Recycling salary is due to assignment of time within DPW on that service being accurate and the 2018 budget has now adjusted for that.

#### **E. Public Safety Committee Report**

1. Montgomery made a motion, seconded by Brooks to approve the Rock County Children's Advocacy Center Inter-Agency Agreement. Motion approved 8-0.

**F. Municipal Services Report.** Brooks reported that committee went over a 10 capital plan and the 2018 budget for CTC funds. They are planning on buying more energy monitors so residents can see what their appliances use for electricity.

1. Brooks made a motion seconded by Cole to approve travel and stay for Jim Brooks and Ian Rigg to the annual APPA Legislative Rally in Washington DC in the amount of \$3,200. Brooks noted that the grant amount of \$1,600 may actually be higher. Motion approved 8-0 on a roll call vote.
2. No motion on approval of the Utility Bill: Approval Process and is scheduled for next regular meeting.

**G. Economic Development Committee Report.** Lewis reported they received an update on new construction projects and they double checked the draft community profile flyer.

#### **H. Redevelopment Authority Report.**

1. Brooks made a motion seconded by Dobbs to approve Development Agreement with Grove Partners LLC for Redevelopment of the lot on Main and Maple Street. Agreement was not in the packet so Cole moved and Stuart seconded tabling the item to the end of the meeting. Motion to table was approved 8-0.

Brooks motioned to remove item Development Agreement with Grove Partners LLC for Redevelopment of the lot on Main and Maple Street off the table, Montgomery seconded. Motion was approved 8-0.

Rigg went over the highlights of the agreement. Council took a few minutes to review the documents. Brooks asked Sergeant about the ADA provision and he responded that he is required to provide some kind of access but where specifically is not noted. Rigg said all the designs and plans for the building in question have gone through and would

need to always go through Historic Preservation, Plan Commission and inspection. Brooks asked Rigg about the local contractor provision and how would we follow up. Rigg said it is template language starting from the hotel agreement. Given this is a local company hiring local contracts is highly likely. With a motion and seconded from earlier the motion was approved 8-0.

- I. Parks and Recreation Board Report.** Morrison reported they met with a person wanting to place a memorial bench in the park. There were questions on design. Sergeant said this had been discussed. Rigg said there are concerns about placement, maintenance and removal in the future. Other options for memorials should be explored that are not a maintenance issue but allow the public to continue to memorialize loved ones.
- J. Historic Preservation Commission Report.** Lewis reported they approved applications for a fence on West Main and another for windows on West Main. They also approved new construction on the corner of Main and Maple.
- K. Fire District Report.** Chief Wendt is retiring and last meeting was his last as Chief. There is a concern about finding daytime volunteers. There is also a concern about a capital equipment purchase to refill air tanks.
- L. Police Commission Report.** No report.
- M. Energy Independence Team Report.** Brooks reported they will meet in February.
- N. Board of Appeals Report.** No report.

## **8. Unfinished Business**

### **9. Communications and Recommendations of the Administrator**

- A.** Brooks made a motion, seconded Cole to approve market place pay adjustment for Electric Linepersons and Water and Light Foreman. Brooks and Rigg stated that this has been worked on slowly but the cost to lose a trained person is a sunk cost of tens of thousands of dollars. Need for continuing education or rewarding those who have applicable education should be addressed more. Motion approved 8-0.

### **10. Communications and Recommendations of the Mayor**

- A.** Brooks made a motion, seconded by Stuart to appoint and reappoint members to the Tourism Commission as follows: Raj Patel as the lodging industry representative; Sue Berg as the Economic Development Committee member with public relations background; Alderman Gene Lewis as Chair of the Economic Development Committee; Christina Slaback, as Executive Director of the Evansville Chamber of Commerce; and Abby Barnes as a citizen member. Motion approved 8-0 on a roll call vote.

## **11. New Business.**

- A.** Brooks made a motion, seconded by Montgomery to approve appointment of Election Inspectors for 2018-19. Motion approved 8-0 on a roll call vote.

## **12. Introduction of New Ordinances.**

- A.** Brooks introduced Ordinance 2017-15, an Ordinance Amending Chapter 58: Health and Sanitation: Public Health.

## **13. Meeting Reminders**

- A.** Regularly scheduled meeting: Tuesday, January 9, 2017 6:30 p.m., City Hall

## **14. Adjourn.** Cole made a motion, seconded by Duggan to adjourn. Motion passed 8-0 at 7:28 p.m.

Ian Rigg, City Administrator