

**Common Council
Regular Meeting**

Tuesday, August 8, 2017, 6:30 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

- 1. Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:30 p.m.
- 2. Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole, Larry Dobbs, Dianne Duggan, Ben Ladick, Gene Lewis, and Erika Stuart (arrived at 6:32 p.m.). Alderperson James Montgomery was absent. Others present: City Administrator/Finance Director Ian Rigg, City Clerk-Treasurer Judy Walton, City Attorney Mark Kopp, Community Development Director Jason Sergeant, Library Director Megan Kloeckner, Greg Johnson of Ehlers, Phil Hansen of WPPI Energy, Kelly Gildner of The Evansville Review, and Ashley McCallum of the Janesville Gazette.
- 3. Approval of Agenda.** Brooks made a motion, seconded by Cole to approve the agenda moving Item 7A to follow Item 5. Motion approved 6-0.
- 4. Approval of Minutes.** Brooks made a motion, seconded by Cole to waive the reading of the minutes of July 11, 2017 noting the correction identified by Hurtley (Item 10A, changing: on a roll call vote ~~with~~ with) and approve them as presented. Motion approved 6-0.
- 5. Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
- 6. Citizen appearances**
 - A.** Phil Hansen, Chief Information Officer, WPPI Energy, presented *Doing More Together: Preparing for the Future Through Joint Action*. The presentation included planning for evolving customer expectations, customer engagement initiatives, competitive rates, power supply planning, financial strength, and member engagement.
- 7. Reports of Committees**
 - A. Library Board Report.** Kloeckner reported they are having a maker open house for teens at the Library right now; they have meeperbots and a 3D printer up and running and she thinks the teens may be surprised by how long it takes to print one object. They have a bandwidth upgrade next week; are partnering on a program with the Grove Society on August 21st at 5:30 p.m.; will have a WWI trunk on loan from the Wisconsin Veterans Museum that will show what soldiers took into battle; the Summer Reading Club is wrapping up; there were 27 programs in July with an attendance of 560; and, so far, 54 kids and 29 teens have read over 1,700 hours.
 - B. Youth Center Advisory Board Report.** Brooks reported they had no meeting in July but they are preparing for back to school nights at two schools and staff and board members will be attending those.
 - C. Plan Commission Report**
 - (1)** Cole made a motion, seconded by Brooks to approve the final land division request to divide parcel 6-27-316.367 into a Two-family twin lot, with the following condition: Joint Cross Access Easement Agreement is recorded with the Rock Co. Register of Deeds.

Sergeant stated the agreement is included with the land division request and that is the only change since the preliminary that was presented last month. Motion approved 7-0.

D. Finance and Labor Relations Committee Report

(1) Cole made a motion, seconded by Dobbs to accept the City bills as presented in the amount of \$1,284,013.02. Motion approved 7-0 on a roll call vote.

(2) Rigg directed Council's attention to the Treasurer's Report. Brooks questioned the Police Department's office supplies and equipment accounts. Rigg will look into those. There was an error on the Part-Time Police Department health insurance account that will be corrected.

(3) Cole made a motion, seconded by Brooks to approve Resolution 2017-19, a Resolution Authorizing The Issuance and Sale of \$1,855,000 General Obligation Refunding Bonds, Series 2017A.

Greg Johnson presented the Sale Day Report. He stated there were 7 bidders, up from only 4 from the last issue. He reviewed the projected savings due to the refunding by TID and directed Council to the TID cash flow projections. He added that the city was rated for this bond issue and our rating was upgraded from AA- to A+. Motion approved 7-0 on a roll call vote.

(4) Cole made a motion, seconded by Brooks to approve Resolution 2017-20, a Resolution Authorizing The Redemption of Taxable General Obligation Community Development Bonds, Dated October 25, 2007.

Rigg explained this is basically a notice that we plan to refinance the taxable bonds. Motion approved 7-0 on a roll call vote.

(5) Cole made a motion, seconded by Brooks to approve Resolution 2017 – 21, a Resolution Approving the Application for \$720,000 in Loans to Refinance Existing Debt.

Rigg stated this is the final step in the refinancing of the taxable bonds. Our interest rate will go from a current 6% to 3.5% and will be financed through the State Trust Fund Loan program which allows for early repayment. There is an anticipated combined savings of \$113,100 for TID 6 and TID 8. Motion approved 7-0 on a roll call vote.

E. Public Safety Committee Report

(1) Dobbs made a motion, seconded by Duggan to approve Behavioral Health Information Sharing Project MOU.

Rigg explained that Officers are notified by dispatch if they are responding to a call that involves an individual with a record of mental health issues. There was discussion about what type of information is shared and with which agencies. The MOU states that through the Spillman software a flag notifies an officer that there may be additional information about an individual in the system. More specific information is shared only after a client and/or

guardian has given consent to do so. Dobbs called the question. Motion approved 6-0 on a roll call vote with Stuart abstaining.

- (2) Dobbs made a motion, seconded by Duggan to approve sending one officer to Drug Recognition Expert training with full grant reimbursement by the Department of Health and Human Services and BASE in the amount of \$6,500, plus wages.

Dobbs stated this training enables an officer to determine if an individual is under the influence of a drug that may not otherwise be detected. Brooks added that this is one more step in professionalizing our department. Motion approved 7-0.

- (3) Brooks acknowledged the Evansville Police Department for the successful drug intervention last week.

F. Municipal Services Report

- (1) Ladick made a motion, seconded by Brooks to approve Design Scope of Services with Town and Country Engineering for the Main Lift Station. Brooks stated this is just the design scope, not a bid, for the lift station. Hurtley added that we have not touched this since 1985. The project has a budget of \$850,000 to \$1,000,000. Motion approved 7-0.

G. Economic Development Committee Report. Lewis reported they discussed the proper approach to low income housing. Sergeant added that the Chamber updated them and they are working on the property database which is coming along nicely and has been very helpful; they reviewed the Entrepreneur Subcommittee report; looked at a draft of a community profile sheet; and discussed challenges with gold shovel certification on the east side.

H. Redevelopment Authority Report. None

I. Parks and Recreation Board Report. Rigg reported he distributed the capital improvement budget and maintenance budget to review. They reviewed the Westside Park Subcommittee report and they approved another Eagle Scout project – bleachers at Westside Park.

J. Historic Preservation Commission Report. Lewis reported they discussed some changes to the library addition, approved applications at 348 S 1st for windows, 341 W Main for a new fence, and 104 W Main for a new porch and other repairs.

K. Fire District Report. Dobbs reported there were no motions during the meeting but they continue to discuss the Fire District and EMS merger.

L. Police Commission Report. None.

M. Energy Independence Team Report. Ladick reported they toured the Evansville Community School District Nature Center.

N. Board of Appeals Report. None.

8. Unfinished Business

- A. Brooks presented the second reading and made a motion, seconded by Cole to approve Ordinance 2017-10, Amending Chapter 122 of the Municipal Code, Parking Restrictions for Unregistered Vehicles. There were several suggestions to make the language easier to read. Cole withdrew his second and Brooks withdrew his motion. Brooks made a motion, seconded by Cole to postpone this item to the next regular meeting. Motion approved 7-0.

9. Communications and Recommendations of the Administrator. Rigg reported the Customer Service Specialist resigned and the Customer Service Clerk was appointed to that vacancy. We are now advertising for the Customer Service Clerk.

- A. Rigg directed Council's attention to the 2016 Audit. He noted the general fund balance is doing very well, EMS is very strong, and the Library is good. The biggest challenges are going to be monitoring the sewer, electric, water, and how to address the deficit in TID 5. Otherwise there are a lot of positives in the audit.

Brooks thanked staff for all their work on the audit. He noted that, due to our size, we will always have a problem with separation of duties but we could make changes in the future for the 3 items identified in the audit that need more internal control.

10. Communications and Recommendations of the Mayor

- A. Hurtley directed Council's attention to the State of the City written handout.
- B. Duggan made a motion, seconded by Brooks to appoint Rick Cole to fill the remaining term of Ben Ladick on the Municipal Services Committee starting July 22, 2017. Motion approved 7-0 on a roll call vote.
- C. Dobbs made a motion, seconded by Ladick to appoint James Brooks as Chair of the Municipal Services Committee. Motion approved 7-0 on a roll call vote.

11. New Business. None

12. Introduction of New Ordinances

- A. Brooks presented the First Reading of Ordinance 2017-11, An Ordinance Adopting a Local vehicle Registration Fee
- B. Brooks presented the First Reading of Ordinance 2017-12, An Ordinance Rezoning Territory from Rural Residential District (RR) and Agriculture District (A) to Residential District Two (R-2) and Community Business District (B-3)(210 Cemetery Street, Parcel 6-27-580.001)

13. Meeting Reminders

- A. The next regularly scheduled meeting is Tuesday, September 12, 2017 6:30 p.m., City Hall
- B. The special budget meeting was scheduled for Wednesday, September 20, 2017 at 6:00 p.m. at City Hall

14. Adjournment. Dobbs made a motion, seconded by Duggan to adjourn at 7:54 p.m. Motion approved 7-0.

Judy Walton, City Clerk-Treasurer