

**Common Council  
Regular Meeting**

Tuesday, July 11, 2017, 6:30 p.m.  
City Hall, 31 S. Madison Street, Evansville, WI

**MINUTES**

- 1. Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:31 p.m.
- 2. Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole, Larry Dobbs, Dianne Duggan, Gene Lewis, and James Montgomery. Alderpersons Ben Ladick and Erika Stuart were absent. Others present: City Administrator/Finance Director Ian Rigg, City Clerk-Treasurer Judy Walton, City Attorney Mark Kopp, Community Development Director Jason Sergeant, Library Director Megan Kloeckner, Maureen Schiel of Ehlers, Floyd Hayes, and Roger Berg.  
  
Mayor Hurtley introduced and welcomed Dianne Duggan to the Council.
- 3. Approval of Agenda.** Brooks made a motion, seconded by Cole to approve the agenda noting that the motion on the agenda for Item 8B does not match the motion in the staff recommendation. Motion approved 6-0.
- 4. Approval of Minutes.** Brooks made a motion, seconded by Cole to waive the reading of the minutes of June 13, 2017 and approve them as presented. Motion approved 6-0.
- 5. Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
- 6. Citizen appearances.** None
- 7. Reports of Committees**

**A. Library Board Report.**

- (1) Brooks made a motion, seconded by Cole to approve Resolution 2017-17 Designating Authorized Parties to Sign for Transactions Involving City Bank Accounts and Investments. Rigg explained that when we did the last resolution for authorized signers in April we did not have the correct names. Motion approved 6-0 on a roll call vote.
- (2) Kloeckner reported they are in the middle of their summer library club; this year they are offering early childhood programs for ages 0-5, kids programs, teen programs, and all ages/family programs, and through June they offered 25 programs with a total attendance of 660. So far 33 kids have completed over 475 hours of reading and 9 teens have completed 240 hours. They have an active teen volunteer base this summer and they have been great with helping out with programs, prepping program materials, and providing general help around the library. Kloeckner is part of the ILS Migration Committee for the Arrowhead Library System and they had their first meeting last month to discuss the process of upgrading the current integrated library system. They will be joining the SHARE system which includes Walworth, Racine, and Kenosha counties and they hope to have everything transferred over in January.

**B. Youth Center Advisory Board Report.** Brooks reported the Ducky Derby was a success and there were 2 duck-mobiles in the parade. There is water in the basement at the Youth Center that needs to be addressed.

**C. Plan Commission Report**

- (1) Cole made a motion, seconded by Dobbs to approve Preliminary Land Division request for a two-family twin lot on parcel 6-27-316.367 (625 Windsor Lane) with conditions: Final Land division approved after public hearing and joint cross access maintenance agreement recorded with Rock Co. Register of Deeds. Sergeant stated this is only a preliminary request and the final will follow. The property is currently under construction, zoned R2, and this would create a two family twin lot. Motion approved 6-0.
- (2) Sergeant gave an update on the Capstone Ridge Development. A portion was platted but not developed. An amendment to the development agreement will be coming forward addressing the cost of a storm water overflow pipe.

**D. Finance and Labor Relations Committee Report**

- (1) Cole made a motion, seconded by Montgomery to accept the City bills as presented in the amount of \$1,006,889.41. Motion approved 6-0 on a roll call vote.
- (2) Cole made a motion, seconded by Montgomery to approve an employment contract with Patrick Reese. Rigg stated this is the same contact that Jay Koehler had. Motion approved 6-0 on a roll call vote.
- (3) Cole made a motion, seconded by Montgomery to approve a Memorandum of Understanding with the Evansville Police Union. Rigg explained that this will give us the flexibility to bring in new staff and take into account their current wage, experience and/or education. Motion approved 6-0.
- (4) Cole made a motion, seconded by Brooks to approve Resolution 2017-16, a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for the 2018 Library Expansion. Rigg explained that we passed a resolution for this last April but this resolution includes an amount closer to what we will need, and most likely exceeds that amount. This will allow us to reimburse any hard costs of the project that we incur prior to doing the actual borrowing for the project. Brooks asked if this resolution should be amending the one from last year instead of being a new resolution and both Rigg and Maureen Schiel stated that it did not because we are just overriding the old resolution. Motion approved 6-0 on a roll call vote.
- (5) Cole made a motion, seconded by Brooks to approve Resolution 2015-18, A Resolution Providing for the Sale of Approximately \$1,910,000 General Obligation Refunding Bonds, Series 2017A. Rigg stated the intent is to refinance some of our older bonds. Maureen Schiel presented the Pre-Sale Report and explained the estimated refunding savings, the cash flow projections with the refunding and donation, and the projections without the refunding and donation. She explained the proposed debt issuance schedule. Motion approved 6-0 on a roll call vote.

Rigg asked the council if we should pass on the interest savings from refinancing the 2007 borrowings to the TID development agreements. Dobbs asked Rigg to bring back a proposal to the Council so they could vote on it. Maureen Schiel stated she would need to re-run the projections if the city were to reduce the

amount of revenue generated by the current development agreements because those were the amounts used in the projections she presented.

**E. Public Safety Committee Report**

(1) Montgomery made a motion, seconded by Brooks to approve the Inter-agency Memorandum of Understanding for SWAT. Rigg explained that this is not a commitment to join SWAT, we are agreeing to the concept, embedding local communities into the program. We would commit to having one officer train one day a month and for the purchase of approximately \$4,500 in gear. Motion approved 6-0 on a roll call vote.

**F. Municipal Services Report**

(1) Brooks made a motion, seconded by Cole to approve New Load Market Pricing Tariff and submit to the Wisconsin Public Service Commission. Brooks explained that this would be available to any customer that had a maximum measured demand in excess of 200kw over a certain time period, there is no cost to the utility, and WPPI will do the PSC filing on our behalf. Motion approved 6-0 on a roll call vote.

(2) Brooks reported they discussed the sewer lift station and the upcoming repair needed, and they discussed the capital budget.

**G. Economic Development Committee Report.** Sergeant reported they recapped the Rock County Economic Development Incentive Program for entrepreneurs; they discussed two new businesses; and they discussed the revolving loan program.

**H. Redevelopment Authority Report.** None

**I. Parks and Recreation Board Report.** Rigg reported they approved a couple of senior projects for down at the park. He added that at the prior meeting someone had volunteered to install security cameras for Westside Park.

Brooks, as the Executive Director of the Evansville Community Partnership, thanked the Parks staff, Public Works staff, Water & Light staff, and the Evansville Police Department for all the cooperation during the 4<sup>th</sup> of July festivities throughout the city, things went very smoothly.

**J. Historic Preservation Commission Report.** Lewis reported they approved applications for an addition and porch replacement at 234 W Main, window replacement at 11 S Main and 138 W Main, and siding removal at 115 E Main. They discussed the Night Owl property and discussed a proposed sign at the ball diamond. They learned from Chair Dan Stephans that one of our historic districts is the second oldest district that is registered with the State of Wisconsin. Stephans and Tim Hagen will be at the horse barn at the park at 1:00 p.m. on August 27<sup>th</sup> to discuss historic preservation.

**K. Fire District Report.** Montgomery reported they mostly met to pay bills. Everyone is still on board for the consolidation and they are in the preliminary stages of finding a consultant.

**L. Police Commission Report.** Rigg reported they met last night and officially promoted Patrick Elliot Reese to Lieutenant, Justin Mahan-Strupp to Sergeant, approved Jessica Rittenhouse going to full-time status, and approved Ryan Price as a part-time officer.

**M. Energy Independence Team Report.** None

**N. Board of Appeals Report.** None

## **8. Unfinished Business**

- A.** Brooks made a motion, seconded by Cole to Approve Ordinance 2017-07, Ordinance Amending Chapter 2 – Record Destruction. Rigg explained that previously all the retention was in the code and this will clear the path for the next ordinance that has the retention detail but won't be included in the code. Motion approved 6-0.
- B.** Brooks made a motion, seconded by Cole to approve Ordinance 2017-09, Rezoning Parcel 6-27-350 at 263 Franklin Street from Residential District One (R-1) to Residential District Two (R-2), finding that the public benefits of the proposed rezoning outweigh any and all potential adverse impacts, as identified in Section 130-174(3)a-c of City ordinances. Sergeant explained that this will allow a total of two dwelling units to be built on the property and will contribute to creating a denser residential area that conforms to the goals of the Smart Growth Plan. Motion approved 6-0 on a roll call vote.

**9. Communications and Recommendations of the Administrator.** Rigg reminded Council of the League of Wisconsin Municipalities annual conference in October; he will be attending the Chief Executives Workshop with the League of Wisconsin Municipalities at the end of August; and he will not be attending the ICMA conference.

**10. Communications and Recommendations of the Mayor.** Hurtley stated the 4<sup>th</sup> of July activities went well and a good job was done by everyone.

- A.** Brooks made a motion, seconded by Cole to approve the Mayoral appointment of Alderperson Duggan to the Finance and Labor Relations Committee. Motion approved 5-1 on a roll call vote with Brooks opposing.
- B.** Brooks made a motion, seconded by Cole to approve the Mayoral appointment of Alderperson Duggan to fulfill the remaining appointment of Alderperson Cole on the Public Safety Committee. Motion approved 6-0 on a roll call vote.
- C.** Brooks made a motion, seconded by Dobbs to approve the Mayoral appointment of Meagen Rosa, 15926 W Hwy 59 to fulfil the remaining term of Nancy Kress on the Evansville Youth Center Board; the appointment of Carolyn Butts, 302 S Madison Street to fulfil the remaining term of Kim Miller, and Floyd Hayes, 640 Windsor Lane to fulfil the remaining term of Karen Aikman to the Police Commission, and to approve the Mayoral appointment of Nancy Greve-Shannon, 130 S 3<sup>rd</sup> Street, to the open seat on the Housing Authority. Motion approved 6-0 on a roll call vote.

**11. New Business.** None

## **12. Introduction of New Ordinances**

- A.** Brooks presented the First Reading of Ordinance 2017-10, Amending Chapter 122 of the Municipal Code, Parking Restrictions for Unregistered Vehicles.

## **13. Meeting Reminders**

- A.** Regularly scheduled meeting: Tuesday, August 8, 2017 6:30 p.m., City Hall

**14. Adjournment.** Cole made a motion, second by Dobbs to adjourn at 7:54 p.m. Motion approved 6-0.

Judy Walton, City Clerk-Treasurer