

**Common Council
Regular Meeting**

Tuesday, June 13, 2017, 6:30 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. **Call to order.** The meeting was called to order by Mayor Bill Hurlley at 6:30 p.m.
2. **Aldermanic Appointment.** Hurlley stated there was one applicant, Dianne Duggan, 342 S Madison Street, for the Appointment of District 4 Alderperson to serve until the next regular election. He gave a brief overview of her background as she had a prior commitment and was not able to attend the meeting. Appointment approved 7-0 on a roll call vote.
3. **Roll Call.** Members present: Mayor Bill Hurlley, Alderpersons Jim Brooks, Rick Cole, Larry Dobbs, Ben Ladick, Gene Lewis, James Montgomery, and Erika Stuart. Others present: City Administrator/Finance Director Ian Rigg, City Clerk-Treasurer Judy Walton, City Attorney Mark Kopp, Community Development Director Jason Sergeant, Library Director Megan Kloeckner, Greg Johnson of Ehlers, and other members of the public.
4. **Approval of Agenda.** Brooks made a motion, seconded by Cole to move Item 8E1 to be between Items 8A & 8B and approve the agenda. Motion approved 7-0.
5. **Approval of Minutes.** Brooks made a motion, seconded by Cole to waive the reading of the minutes of April 18, 2017 & May 9, 2017 and approve them as presented. Motion approved 7-0.
6. **Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
7. **Citizen appearances.** None
8. **Reports of Committees**
 - A. **Library Board Report.** Kloeckner reported they have raised over \$914,000 and have a few donors who want to donate but are waiting until the Council votes on the 2018 budget and/or contractor bid for the project; the Friends of the Library's Ice Cream Social is coming up on Friday, June 30th; Summer Reading is underway; they have 46 teens signed up for programs and one has already turned in their reading record; the most popular programs are the DIY Emoji pillows and Escape Room; and they have 79 kids signed up for programs with a few spaces still open.
 - B. **Public Safety Committee Report.**
 - (1) Montgomery made a motion, seconded by Lewis to approve the Original Operator's License application for Kari Anne Wendt. Montgomery explained that the Public Safety Committee denied her application in May due to omissions on her application. She came to the June Public Safety meeting and after discussion the committee agreed the license should be approved but it was not on the agenda so it was forwarded to Council. Motion approved 7-0 on a roll call vote.
 - (2) Montgomery made a motion, seconded by Cole to approve the Renewal Alcohol Beverage License applications for a **Class "B" Beer/"Class B" Liquor License** for: **Francisco Lugo, 304 Central Avenue, Sparta, WI 54656, d/b/a El Vallarta Mexican Restaurant, 609 E. Main Street, Evansville, WI 53536.** Motion approved 7-0.
 - (3) Montgomery reported all townships are in favor of unifying the Fire District and EMS so now they need to proceed to find a consultant to help with that.

Currently there are 12 fully credentialed EMT's and 4 new AED's have been placed into service for the police. The Police Department's May 6 after prom party was successful; there has been training on Mental Health First and also on Understanding the Growing 10%; work continues on the evidence room audit; ISS plans to install the internal security system June 26 – 27; and there were 994 calls for service in May, 2017.

- C. Youth Center Advisory Board Report.** Brooks reported the center is closed for the summer and they are making preparations for the 4th of July parade and the Ducky Derby and he asked for volunteers if anyone is interested.

D. Plan Commission Report

- (1) Stuart made a motion, seconded by Cole to approve Resolution 2017-15, *Resolution Approving a Project Plan Amendment for Tax Incremental District No. 8, City of Evansville, Wisconsin*. Rigg stated TID 8 is able to share funds with TID 5 to help with the cash flow

Greg Johnson explained the sole purpose is to donate excess increment from TID 8 to TID 5. TID 8 is generating sufficient increment to cover its costs. It is scheduled to close in 2023 but if funds are donated to TID 5 it would delay the closing until 2032. He reviewed the cash flow projections of TID 5 with the refinancing and donation and without the refinancing and donation. TID 5 is eligible to be extended if needed. He explained the steps required to amend the project plan.

Brooks asked about the utility costs, assessed values, and the status of accounts receivable in TID 5.

Motion approved 7-0 on a roll call vote.

- (2) Stuart made a motion, seconded by Cole to approve Ordinance 2017-06, Rezoning Parcel 6-27-491.2 at 460 and 462 South 5th Street from Residential District One (R-1) to Residential District Two (R-2), finding that the public benefits of the proposed rezoning outweigh any and all potential adverse impacts, as identified in Section 130-174(3)a-c of City ordinances.

Sergeant stated this was recommended by Plan Commission, the lot is on S. 5th St, currently a duplex that was construction 23 years ago, and this would divide the land into a Two-family twin lot allowing both sides of the duplex to be owned independently. Motion approved 7-0.

- (3) Stuart made a motion, seconded by Cole to approve the preliminary and final certified survey map to divide parcel 6-27-491.2 into a Two-family twin lot, finding that the certified survey map is in the public interest and meets the objectives contained within Section 110-102(g) of City ordinances with the following conditions: *Joint Cross Access Easement Agreement is recorded with the Rock County Register of Deeds*. Motion approved 7-0.

E. Finance and Labor Relations Committee Report

- (1) Montgomery made a motion, seconded by Cole to accept the City bills as presented in the amount of \$857,787.46. Motion approved 7-0 on a roll call vote.
- (2) Rigg directed Council's attention to the 1st quarter financials.
- (3) Cole made a motion, seconded by Montgomery to approve agreement with Litewire for lease space at the Stand Pipe. Rigg explained that in the past they provided internet service and we provided the stand pipe at 284 N 5th Street for antenna space. This is changing from being a service agreement to a rental

agreement and would be effective August 1, 2017. Motion approved 7-0 on a roll call vote.

- (4) Montgomery made a motion, seconded by Cole to approve the Renewal Alcohol Beverage License applications for a **Class “B” Beer/“Class B” Liquor License** for: Francisco Lugo, **304 Central Avenue, Sparta, WI 54656, d/b/a El Vallarta Mexican Restaurant, 609 E. Main Street, Evansville, WI 53536.** Motion approved 7-0.

F. Municipal Services Report

- (1) Ladick made a motion, seconded by Brooks to approve Resolution 2017-14 Documenting Review and Approval of the 2016 Compliance Maintenance Annual Report. Rigg stated there is a new section on energy efficiency and use this year. The chloride level was over the preventative action limit and is common in Wisconsin and could be from water softeners or road salt. There was discussion about whether road salt could impact that during non-winter months. Motion approved 7-0.

G. Economic Development Committee Report. Lewis reported due to no quorum present they did not have a meeting but did have a presentation by Mike Mathews, Janesville Innovation Center.

H. Redevelopment Authority Report. None

I. Parks and Recreation Board Report. Ladick reported they approved the Boy Scouts overnight stay at Lake Leota Park and planting a honeysuckle vine to line the outfield fence. Stuart asked for an update on the pool and Rigg stated a glass shelf broke and glass went into the pool. The pool needed to be drained, vacuumed, refilled, and heated.

J. Historic Preservation Commission Report. Lewis reported they approved applications for 22 Montgomery Court, a fence at 112 W Liberty Street, 117 W Main Street, and they discussed the library expansion.

K. Fire District Report. Montgomery restated that all townships are in favor of consolidation of the EMS with the Fire District; they discussed the reasons of not using Brooklyn for mutual aid and are now looking to reinstate that mutual aid; and they have received a DNR grant for \$2,165.51 for the purchase of equipment.

L. Police Commission Report. Rigg reported they met June 6th and they made changes to the promotion policy; they approved a part-time police officer; they went through the eligibility list for the lieutenant position but the motion to approve was omitted from the agenda in error. They did select Patrick Elliott Reese and will formally approve him at the next meeting and also look at applications for the sergeant. The commission will be in need of new members due to vacancies. Rigg added that the panel that interviewed the lieutenant applicants commented on the quality of those interviewed, all internal candidates.

M. Energy Independence Team Report. None

N. Board of Appeals Report. None

9. Unfinished Business. None

10. Communications and Recommendations of the Administrator. Rigg reported the records retention draft ordinance will be sent to the records board and the Wisconsin State Historical Society; he is starting work on the 2018 budget and is asking department heads to work on capital; he sent emails to consultants to get an idea on budget numbers for the EMS and Fire District merger; he reviewed recent legislative updates from the League of Wisconsin

Municipalities; there is going to be a water study on Highway C for water pressure; AMI electric meter new installs appear to have no problems but we are still having problems with the water meters; and he is on vacation next week.

11. Communications and Recommendations of the Mayor. Hurtley reported he received a lot of compliments on how the cemetery and parks looked for Memorial weekend; received concerns on potholes; and he reminded everyone about the 4th of July celebration.

12. New Business. None

13. Introduction of New Ordinances

- A. Brooks presented the First Reading of Ordinance 2017-07, Ordinance Amending Chapter 2 – Record Destruction
- B. Brooks presented the First Reading of Ordinance 2017-08 Ordinance Setting Record Retention and Destruction Schedule.
- C. Brooks presented the First Reading of Ordinance 2017-09, An Ordinance Rezoning Territory from Residential District One (R-1) to Residential District Two (R-2) at 263 Franklin Street, Parcel 6-27-350

14. Meeting Reminders

- A. Regularly scheduled meeting is Tuesday, July 11, 2017 6:30 p.m., City Hall

15. Ashley McCallum, Janesville Gazette reporter, introduced herself and handed out her card.

16. Closed Session. Brooks made a motion, seconded by Montgomery to convene in closed session pursuant to section 19.85 (1) (e) of the Wisconsin statutes to discuss two specific economic development items, which might entail discussion regarding obtaining/selling of public property and/or financing, where discussion in open session would negatively impact the city's competitive or bargaining position. Upon completion, the Council will not reconvene in open session. Motion approved 7-0 on a roll call vote at 7:50 p.m.

There was no action taken during closed session and the meeting ended at 8:35 p.m.

Judy Walton, City Clerk-Treasurer

The minutes are not official until approved by the Common Council at the next regular meeting.