

Municipal Services Committee
Regular Meeting
Tuesday, November 24, 2015 5:30 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. Call meeting to order at 5:32
2. Roll call: present Cole, Ladick and Brooks. Also present: Berquist, Sergeant, and Rigg
3. Civility Reminder
4. Motion to revise and approve the agenda removing 6a. Cole/Ladick; passed unanimously.
5. Motion to waive the reading and approve the minutes from the October 27th, 2015 regular Municipal Services meeting. Ladick/Cole; passed unanimously
6. Citizen Appearances; none.
7. Customer concerns. Discussion and possible motions for billing adjustments:
 - a. 14-1240-03 Motion to issue credit of \$46.96 on Sewer portion of bill Ladick/Cole passed 3-0 on a roll call vote.
 - b. 11-2330-00 Motion to issue credit of \$154.80 on Sewer portion of bill Ladick/Cole passed 3-0 on a roll call vote.
8. Staff Report
 - a. After staff report by Jason Sergeant and discussion, Motion to recommend approval of a preliminary and final land division on parcel 6-27-970.9c to Common Council. Ladick/Cole; passed unanimously.
 - b. Discussion on PSC water rate increase. Rigg gave information regarding Evansville proposed water rate to comparative communities. Hearing date is set for December 17th at 3:00pm.
 - c. Discussion on sewer rate and the sewer fund deficit. Rigg gave a quick presentation on the need for increasing the rate and what the rate increase looks like with comparative communities. Committee recommended this information be shared with Council during the WWTP sludge study presentation in December.
 - d. Rigg gave an update on Civic/AMI billing issues, grant submission and pool super pass.
9. Superintendent Report-
 - a. Parks and Recreation Report- Brief overview of park operations and projects. Allen Creek wall progresses, West Side shelter is nearing completion, Wind

Prairie Park is seeded, and park restrooms are closed. Brooks asked Rigg to update the Park and Recreation Board page.

- b. Scout House Condition Report. Item moved to end of meeting to allow for people from the Boy Scouts to arrive.
- c. AMI Project – Project is continuing. There are over 333 electric and 50 water AMI meters installed. Staff are waiting on a large order of meters.

10. City Engineer Report-

- a. WWTP Sludge Update –Brian Berquist gave brief overview of what will be presented at the Common Council meeting.
- b. Stormwater Utility Rate Credits – Berquist provided an example of the Jefferson WI Stormwater Credit Manual. After much discussion the committee agreed to pursue the manual.
- c. Discussion and possible motion on Windmill Ridge sewer line extension per the Westfield Meadows development agreement. Motion to approve 6 month time extension for the sewer line construction per the Westfield Meadows agreement. Ladick/Cole; passed unanimously.
- d. Place holders:
 - i. Westfield Meadows and Windmill Ridge – nothing to report
 - ii. 4th Street – nothing to report.

11. Committee Report –Engineer and staff are looking at costs and are working with a potential developer regarding the infrastructure requirements under the original developer’s agreement for Capstone Ridge.

12. WPPI Report

- a. Written report – Jim Brooks was pleased to announce that wholesale rate is going down for electric power.
- b. Discussion and motion to approve allocating Economic Development Funds. Ladick moved and Cole seconded spending the remaining 2015 Economic Development Funds; \$750 to WE3 for advertisement and \$250 to the I&E Club for speakers/presentations. Motion approved 3-0 after rollcall vote.

13. Old Business-

- a. MUTCD and ADA Sign Compliance Plan – work continues.

14. New Business

- a. Rigg mentioned the Local Municipal Street Improvement Program meeting in December and somebody from Evansville should be in attendance.
- b. Chloride reduction plan and letter was discussed.
- c. Discussion on agenda item 9b. Sendelbach gave a report on the condition and safety issues at the Boy Scout house at the park. After discussion the committee no longer felt it was safe to host the Boy Scouts there and in order for repair/safety work to start they should vacate their belongs by December 31st.

15. Upcoming Meeting Date – December 29th, 2015 at 5:30pm.

16. Motion to adjourn. Cole/Ladick at 7:21

Jim Brooks, Committee Chair

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