

**Municipal Services Committee**  
Regular Meeting  
Tuesday, October 27, 2015 5:30 pm  
Water & Light Shop, 15 Old Highway 92, Evansville, WI

**MINUTES**

1. Call meeting to order at 5:33
2. Roll call: present Ladick and Brooks. Cole was absent. Also present: Sendelbach, Berquist, Decker and Rigg
3. Civility Reminder
4. Motion to revise and approve the agenda moving 6a. Ladick/Brooks; passed unanimously.
5. Motion to waive the reading and approve the minutes from the September 15th, 2015 regular Municipal Services meeting. Ladick/Brooks; passed unanimously
6. Citizen Appearances moved to later in the meeting.
7. Customer concerns. Discussion and possible motions for billing adjustments:
  - a. 20-1560-00 Motion to issue credit of \$389.54 on Sewer portion of bill Ladick/Brooks passed 2-0 on a roll call vote.
  - b. 16-3250-00 Motion to issue credit of \$203.50 on Sewer portion of bill Ladick/Brooks passed 2-0 on a roll call vote.
  - c. 17-1370-00 Motion to issue credit of \$44.36 on Sewer portion of bill Ladick/Brooks passed 2-0 on a roll call vote.
  - d. 17-3300-00 Motion to issue credit of \$28.70 on Sewer portion of bill Ladick/Brooks passed 2-0 on a roll call vote.
  - e. 20-2020-00 Motion to issue credit of \$121.75 on Sewer portion of bill Ladick/Brooks passed 2-0 on a roll call vote.
  - f. 17-0004-07 Motion to issue credit of \$90.43 on Sewer portion of bill Ladick/Brooks passed 2-0 on a roll call vote.
  - g. 17-1220-01 Motion to issue credit of \$264.37 on Sewer portion of bill Ladick/Brooks passed 2-0 on a roll call vote.
8. Staff Report

- a. Discussion on PSC water rate increase. Rigg gave information regarding PSCs latest recommendation. Hearing date is not known at this time.

9. Superintendent Report-

- a. Parks and Recreation Report- Brief overview of park operations and projects. Allen Creek wall progresses, West Side shelter is nearing completion and fish limits signs are being ordered.
- b. AMI Project – Project is continuing. More meters are being installed. The amount of time for meter entry into billing software was discussed. Currently it averages 9 minutes per meter.

10. City Engineer Report-

- a. 1<sup>st</sup> St Project – Engineer recommended applying for the same grant received on Main/Maple project.
- b. Westfield Meadows and Windmill Ridge – drainage issues in Westfield Meadows was discussed.
- c. WWTP Sludge Update – Ian and Brian need to exchange information on potential CIP and operational costs for WTTP.

11. Committee Report – No report

12. WPPI Report

- a. Written report – Clean Power Plan and WPPI's effort to meet those goals while also pursuing options to extend certain deadlines within the plan was discussed.
- b. Discussion and motion to approve allocating Community Relations & Wholesale Commitment to Community Funds. Brooks moved and Ladick seconded spending the remaining 2015 Community Relations and WCTC funds: Green and Healthy School \$200; City Building LED conversion \$1,150; LED Christmas lights \$500; and the remaining WCTC funds on LED Street Lamps; Youth Center Field Trip \$1,500 from Community Contributions; authorize Donna Hammet to expend the remaining \$800 in Value of Public Power on branded items; and allocate \$1,000 for Economic Development at the next meeting in November. Motion approved 2-0 after rollcall vote.
- c. WPPI Annual Meeting and Customers First Coalition reports – Brooks gave a brief report. There is discussion about mutual aid tax exemption between states

when dealing with electrical distribution. There was discussion on Marshfield's 75 year capital plan they are submitting to PSC. There was little discussion on what utilities will look like in 10 years under the Clean Power Plan.

13. Old Business-

- a. MUTCD and ADA Sign Compliance Plan – Nothing new.

14. New Business

- a. Motion to recommend approval of final land division (CSM) of Parcel 6-20-233.01 (7801 5th Street) to common council. Ladick/Brooks passed unanimously.
- b. Motion to recommend approval of final land division (CSM) of Parcels 6-27-970.5 and 6-27-970.9E (NW corner of Porter Rd and S Fifth Street) to common council. Ladick/Brooks passed unanimously.
- c. Discussion on agenda item 6a. The requesting party did not arrive to the meeting. Staff and committee discussed the potential for creating more detailed stormwater mitigation and credit program. Brian was asked to provide examples of such programs/policies.

15. Upcoming Meeting Date – November 24<sup>th</sup>, 2015 at 5:30pm.

16. Motion to adjourn. Ladick/Brooks at 7:12

Jim Brooks, Committee Chair

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