

**Eager Free Public Library  
Board of Trustees Meeting  
Meeting Minutes from September 29, 2015**

**1. Call to Order**

President Eloise Eager called the meeting to order at 5:33 p.m. Trustees present: Eager, Wally Shannon, Gwen Clendenning, Adrienne Kangas, Vicki Lecy-Luebke, Sharon Cybart (5:35)

Also present: Library Director Megan Kloeckner, Mayor Sandy Decker, Eastern Star Members Donna Lewis and Kay Faulkner.

Absent: Susan Kruser

**2. Additions to Agenda**

None

**3. Approval of August Meeting Minutes**

Lecy-Luebke moved to approve the 8/25/2015 open session minutes and the 8/27/2015 closed session minutes. Clendenning seconded the motion. All approved. Motions carried.

**4. Eastern Star**

Representatives Donna Lewis and Kay Faulkner presented the Board with a check for \$3,000 to be used “wherever we see fit to use it.” All meeting attendees were most grateful for the generous donation.

**5. September Bills**

Shannon moved to accept the bills as presented. Kangas seconded the motion. Roll call vote: Ayes—Eager, Cybart, Shannon, Clendenning, Kangas, Lecy-Luebke. Motion carried.

**6. Librarian’s Report**

a. Budget and Circulation

Kloeckner reported 75% of the budget has been spent so it is right on target!

August circulation was 6,932. Kloeckner provided a graph showing the number of items Lent to other ALS libraries over the past three years; we continue to lend more each year!! Blog results were also very positive. Kloeckner provided a graph showing the number of pageviews by countries. Nine countries, in addition to the United States, are represented!

b. Programming

Kloeckner handed out a brochure of “Library Activities” for the months of September-November. The variety ranges from early literacy to adult programming.

c. 2016 Budget Update

The City Council will be reviewing the budget in early October, with adoption in November.

**7. Treasurer’s Report**

Clendenning gave an update of the library accounts.

## 8. Old Business

### a. Expansion

The next meeting of the Advisory Task Force is October 6 at 5:30 in the Eager Free Public Library. Sketches of work to date have been posted online for the public to view and comment.

### b. ALS Strategic Planning

Kloekner and Eager will attend the upcoming meeting.

### c./d. Gift Agreement Form and Fiscal Accountability and Investment of Gift Funds Policy

Shannon moved to approve the Gift Agreement Form and Fiscal Accountability and Investment of Gift Funds Policy. Lecy-Luebke seconded the motion. All approved. Motion carried.

## 9. New Business

### a. Computer Support

Kloekner reported our current computer support system (Star Tech) was not ideal. Many libraries in the ALS are switching to Tech Max for support. Kloekner studied the system and was in favor of acquiring it for EFPL. Board members agreed with her findings and supported her decision.

## 10. Adjourn

Eager moved to adjourn the meeting; Shannon seconded the motion. All approved. Meeting Adjourned at 6:25 p.m.

*Next meeting: October 27, 2015*

*Minutes by: Trustee Lecy-Luebke*

**Note: Minutes of the Library board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.**