

**Eager Free Public Library  
Board of Trustees  
Meeting Minutes from March 18, 2014**

**1. Call to Order**

President Susan Kruser called the meeting to order at 5:30 p.m.

Trustees present: Eager, Clendenning (5:40), Flaherty (5:42), Kruser, Shannon

Also present: Library Director Megan Kloeckner, Mayor Sandy Decker

Trustees Absent: Vicki Lecy-Luebke, Sharon Cybart

**2. Additions to Agenda**

None

**3. Approval of Minutes**

Shannon moved to approve the February minutes. Kruser seconded the motion. Motion passed.

**4. March Bills**

Eager motioned to approve March bills as presented. Kruser seconded.

Roll call vote — Ayes: Eager, Shannon & Kruser.  
Motion passed.

Note: Other Trustees had not yet arrived.

**5. Librarian's Report**

a. Budget and Circulation

Kloeckner reported budget in good standing. Material expenditure is on track.

b. Programming Update

April will be fairly light on programming. Staff is getting ready for a fantastic summer of programming. Trustee Flaherty reported that students and parents are making many positive comments regarding programming.

c. Incident

A patron is now blocked from using the library due to inappropriate surfing and copying at the library. Detection was via another patron that reported the activity.

**6. Old Business**

a. Gift Policy

Nothing new reported. Tabled.

- b. No Build Easement  
Nothing new reported. Tabled.
- c. Strategic Plan  
Nothing new reported. Tabled.
- d. Author Visits  
Board determined that current meeting use policy covers any issues related to book sales during visits.
- e. Personnel Policy  
There was an error on page 24 of the policy related to sick leave days. A word was omitted. Shannon motioned to amend the policy to correct it. Clendenning seconded the motion. Approved by voice vote.

## **7. New Business**

- a. Treasurer's Report  
Clendenning reported on current financial state, including deposits and expansion fund figures. Report was reviewed and approved informally by the Board.

Clendenning provided some information describing software purchase options for the Treasurer's use. We will cover this in more depth at the next meeting. Clendenning reported that Cybart will bring in a speaker next meeting to discuss further software options.

## **8. Adjourn**

Shannon moved to adjourn the meeting. Eager seconded the motion. All approved. Meeting adjourned at 6:05 p.m.

*Minutes by Trustee Shannon*

**Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.**