

Finance and Labor Relations Committee
Regular Meeting
Thursday, September 3, 2015 6:00 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. **Call to order and roll call.** Upon forming a quorum, Chair Jim Brooks called the meeting to order at 6:30 p.m. Members present: Alderpersons Jim Brooks and Rick Cole. Alderperson Josh Manring was absent. Others present: Mayor Sandy Decker, City Administrator/Finance Director Ian Rigg, and City Clerk/Treasurer Judy Walton.
2. **Approval of Agenda.** Cole made a motion, seconded by Brooks to approve the agenda. Motion approved 2-0.
3. **Approval of Minutes.** Cole made a motion, seconded by Brooks to waive the reading of the minutes of the August 6, 2015, regular meeting and to approve them as printed. Motion approved 2-0.
4. **Citizen appearances other than agenda items listed.** None
5. **Bills.** Cole made a motion, seconded by Brooks to accept the City and Water & Light bills as presented in the amount of \$1,287,326.41. Rigg noted the invoice for GovHR and Jewell Associates were miscoded. Motion approved 2-0 on a roll call vote.
6. **Unfinished Business.** None
7. **New Business**
 - A. FLR gave their suggestions for changes to the fee schedule. Rigg pointed out the areas of the schedule that will be reviewed by the Public Safety Committee, Park and Recreation Board, and the Community Development Director/Plan Commission.
 - B. FLR reviewed the Wisconsin Taxpayers Alliance custom report for Evansville. The city is doing well in general per capita spending but not so with the fire department per capital spending, something that needs to be looked at very closely in the future. The city is also doing well with property tax levy per capita and general obligation debt per capita.
 - C. Rigg received clarification from Independent Inspections that new home construction permits were to be calculated on the square footage that was to have plumbing, HVAC, electrical, etc. installed and not calculated on the total square footage of the premise. This would remove areas such as decks and unfinished basements from the permit fee for those improvements.
 - D. Rigg estimates that if all capital projects are kept in the 2016 budget we will be looking at a shortfall of \$56,000. He stated the overtime in Municipal Services and the Police Department have increased greatly.

FLR reviewed the proposed 2016 budget for Fund 10 revenues, and Government & Administration and Health & Human Services expenses.

There was a 5 minute break at 8:00 p.m.

- E. Rigg presented information on a possible pay plan that would take into account experience factors and how it would affect future budgets during implementation.
- F. Rigg reported that the Chamber of Commerce would like to treat all city employees and volunteers to a hot dog grill out.

He informed FLR that FMLA procedures are being reviewed. Brooks commented that we should follow the law and be consistent.

- 8. **Meeting Reminder.** The next regular meeting is scheduled for October 8, 2015 at 6:00 p.m.
- 9. **Adjournment.** With a motion by Cole, seconded by Brooks the meeting adjourned at 9:07 p.m.

Judy Walton, City Clerk/Treasurer

These minutes are not official until approved by the Finance and Labor Relations Committee at their next regular meeting.