

**Common Council
Regular Meeting**

Tuesday, January 12, 2016 6:30 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

DRAFT MINUTES

1. **Call to order and roll call.** The meeting was called to order at 6:30 p.m. by Mayor Sandy Decker. Members present: Mayor Sandy Decker, Alderpersons Jim Brooks, Matt Brown, Rick Cole, Ben Ladick, Gene Lewis, Josh Manring, Erica Stuart, and James Montgomery.
2. **Roll call.** Roll call was taken and the following members were present: Mayor Sandy Decker, Alderpersons Jim Brooks, Matt Brown, Rick Cole, Ben Ladick, Gene Lewis, Josh Manring, Erica Stuart, and James Montgomery. Others present: Ian Rigg, Jason Sergeant, Megan Kloeckner, Mark Kopp, George DeBroux, John Decker, John Morning, Maria Hougan.
3. **Approval of agenda.** Motion by Brooks, second by Brown, to move agenda items 7F2 and 7F3 following item 6B, citizen appearances, as recommended by Mayor Decker, and approve the agenda. Motion approved 8-0.
4. **Approval of minutes.** Motion by Brooks, second by Cole, to waive the reading of the minutes of the December 8, 2015 regular meeting and to approve them as presented. Motion approved 8-0.
5. **Civility reminder.** Mayor Decker reminded the members of the council and citizens present of the commitment to civility and decorum at city meetings.
6. **Citizen appearances.**
 - A. **Public Hearing: Final Assessments for 4th Street Improvements.**
 - (1). Staff report. Brian Berquest of Town & Country informed the Council there was a bad cell in the formula he had provided for special assessments. This caused some discrepancies in the final numbers. He corrected the problem. He stated there were a few concerns and questions on the measurements, but after further review, all the discrepancies have been corrected and the result is very similar to the previous assessments. One citizen will be issued a credit by Town and Country on the assessment at 113 S. Fourth Street in the amount of \$1190.09.
 - (2). Public hearing. Mayor Decker opened the public hearing at 6:36 p.m. Mike Marchesky, corner of 4th Street and Lincoln Street stated he was happy with the service Town & Country provides. He asked about the level variation of the curb and wondered if this would be leveled off in the future. Brian of Town & Country stated this is common, and it will be leveled off when the work is complete. He also had questions on the time period for payment. Mayor Decker closed the public hearing at 6:38 p.m.
 - (3). Final discussion by Council. There was no additional discussion.
 - (4). **Motion to adopt Resolution 2015-33.** A Final Resolution Authorizing Public Improvements and Levying Special Assessments Against Benefitted

Property in Evansville, Wisconsin. A motion was made by Brooks, second by Manring, to adopt Resolution 2015-33-A Final Resolution Authorizing Public Improvements and Levying Special Assessments against Benefitted Property in Evansville, Wisconsin, including a Town & Country issued credit of \$1190.09 against the assessment of the property at the address of 113 S. Fourth Street. Motion approved 8-0.

- B. Other citizen appearances.** John Decker of 143 W. Main Street, spoke regarding resolution 2016-04-Opposing 2015 Wisconsin's AB568 and 2015 Wisconsin SB445 and similar legislation regarding local designation of historic preservation. He spoke these bills are moving rapidly, and opposes the enactment of these bills.
7. **F (2). Motion to approve Resolution 2016-02 Increasing the Sanitary Sewer Rate for Fixed and Variable Charges.** City Administrator Rigg presented the resolution. He stated the average fee increase for a family of four would be \$8.56, and the minimum increase would be about \$5.18 per month. Further discussion took place. Mayor Decker stated although she understands the need to address this issue, in the past a public hearing has been held. Montgomery moved to call the question and close debate and vote. Motion failed for a lack of second. Moved by Brooks, second by Manring to table this to the next council meeting to be held on February 9, 2016. Motion approved 7-1 with Montgomery voting in opposition.

F (3) Discussion on WTP Screw Press Option. Mayor Decker introduced Brian of Town & Country to present this agenda item. He stated the waste water plant has been having some issues storing and processing sludge. They currently pay twenty to thirty thousand dollars to haul sludge. They have had four good functional winters, along with two bad winters. A decision needs to be made if they want to take action on this or do nothing with associated costs involved either way. Rigg stated they have until Sept. 30 to take action, but would need significant time to prepare. There is no need to act on this tonight, but will need to decide in the future. Brian of Town & Country will prepare an itemized document to present at a future time.

Reports of Committees

A. Library Board Report. Megan Kloeckner presented the library report. She stated Allison O Brian is the new assistant library director. She reported out on the attendance of the 2015 story time and movers & makers programs.

B. Youth Center Advisory Board Report. Advisory Board did not meet. No report given.

C. Plan Commission Report.

(1). A motion was made by Brooks, second by Manring, to approve the preliminary and final certified map to divide parcel 6-27-294.01 into a two-family twin lot, finding that the certified survey map is in the public interest and meets the objectives contained within Section 110-102(g) of City ordinances with the following condition:

- (a).** Exhibit B, Joint Cross-Access and Maintenance Agreement, is recorded with the Rock County Register of Deeds

Planning Director Jason Sergeant gave an overview of the project. He stated staff recommends approval of this. It is in compliance of the comprehensive plan. Motion approved 6-2 with Stuart and Montgomery in opposition.

2). Distribution of Smart Growth Plan to Alders. Planning Director Sergeant distributed the smart growth plan to Alders and asked that they sign the form stating they have received the plan.

D. Finance and Labor Relations Committee Report. Rigg presented the report.

(1). A motion was made by Brooks, second by Manring, to accept the City and Water & Light bills in the amount of 1,196,062.29 as presented. Motion approved 8-0 on a roll call vote.

(2). A motion was made by Brooks, second by Manring, to approve Resolution 2015-32, Establishing the Municipal Judges Salary for the Term Starting in Year 2016. The increase will be effective starting May 1, 2016. Motion approved 8-0.

(3). A motion was made by Brooks, second by Manring, to approve BMO Harris Bank On-Line Banking Agreement. City Administrator Rigg stated the bank needs to have a signed agreement in order to view statements electronically. Motion approved 8-0.

(4). A motion was made by Brooks, second by Manring, to approve Resolution 2016-01, Approving Year-End Amendments to the 2015 Budget and Amendments to the 2016 Budget. City Administrator Rigg presented the amendments to the 2016 budget. Motion approved 8-0 on a roll call vote.

(5). A motion was made by Brooks, second by Cole, to approve Resolution 2016-03 Authorizing City Administrator to Sign Amended Agreement with Security Benefit's 457 Plan and Trust. City Administrator Rigg stated employees can borrow against this plan if they chose to. This is an optional supplemental plan over the Wisconsin State Retirement Plan and this plan has no financial obligation to the city. This is an amendment to the original plan in place. Motion approved 8-0

E. Public Safety Committee Report. Montgomery reported out that officer Meryissa Hernandez will be coming back as an Evansville Police Officer. The new EMS Coordinator, Jamie Kessenich has started and was able to "hit the ground running". EMT's are participating in more training. Rigg stated there will be 3 new EMT's starting soon, and 4 Firefighters have signed up to be first responders.

F. Municipal Services Report

(1). A motion was made by Brooks, second by Manring, to approve the March 2016 travel of Ald. Ladick and Ald. Brooks to the APPA Legislative Rally in Washington D.C. Motion carried 6-0 on a roll call with Brooks and Ladick abstaining.

G. Economic Development Committee Report

(1). A motion was made by Brooks, second by Cole, to approve Debroux House Cafe revolving loan fund agreement. Planning Director Jason Sergeant gave an overview of the agreement and the process in approving the application. He stated Mr. Debroux has been the only applicant for this loan for approximately the past two decades. The review board recommends approval of a \$9,000 loan to be used to purchase a cooler and bulk food items. The loan will not exceed 6 years, and staff will review monthly statements. Motion approved 8-0.

H. Redevelopment Authority Report. The Redevelopment Authority Committee did not meet. No report given.

I. Parks and Recreation Board Report. City Administrator Rigg stated they are reviewing the possibility of a super pass for the pool.

J. Historic Preservation Commission Report

(1). A motion was made by Brooks, second by Brown, to approve Resolution 2016-04, Opposing 2015 Wisconsin AB568 and 2015 Wisconsin SB445 and Similar Legislation. Mayor Decker gave an overview of the bills being circulated. She is in opposition of the bills. She indicated the importance of Historic Preservation at the local level. Motion approved 8-0.

K. Fire District Report. Montgomery reported a Board of Appeals meeting was held. They are interested in looking at the budget, and City Administrator Rigg has offered to assist with the budget.

L. Police Commission Report. City Administrator Rigg stated they have not met recently. They will be meeting soon to go over the eligibility list of Police Officers.

M. Energy Independence Team Report. The energy independence team did not meet. No report given.

N. Board of Appeals Report. The Board of Appeals did not meet. No report given.

8. Unfinished Business. None.

9. Communications and Recommendations of the Mayor

A. A motion was made by Brooks, second by Manring, to combine the approval of Mayoral appointments of agenda items A-D in one motion to include:

Approval of the Mayoral appointment of Ald. Ladick as Chair to the Park and Recreation Board for an unexpired term ending in 2016.

Approval of the Mayoral appointment of Ald. Stuart as Chair to the Evansville Youth Center Board for an unexpired term ending in 2016.

Approval of the Mayoral appointment of Ald. Manring to the Public Safety Committee for an unexpired term ending in 2016.

Approval of the Mayoral appointment of Ald. Stuart as an alternate to the Evansville Fire District Board for an unexpired term ending in 2016.

Motion carried 8-0 on roll call vote.

E. Bring Calendars for Scheduling of February/March Committee of the Whole.

The Committee of the Whole meeting is scheduled for the morning of Saturday, February 20, 2016 at the Youth Center.

10. Communications and Recommendations of the City Administrator.

A. Reminder of Ehlers Public Finance Seminar. City Administrator Rigg gave an overview of the upcoming seminar. He reported out he will be catching up on some remaining 2015 items; Customer Service Clerk Kevin VonTayson will be leaving us and moving to Kentucky; he stated there will be 4 elections next year, and commented on the work load and efficiency of the clerk and deputy clerk. Staff will also be working on the audit.

11. New Business. None.

12. Introduction of New Ordinances. No new ordinances to introduce at this time.

13. Meeting Reminder:

A. Regular Meeting: Tuesday, February 9, 2016, 6:30 p.m., City Hall.

14. Adjournment. Cole made a motion, seconded by Lewis, to adjourn at 8:21 p.m. Motion Approved 8-0.

Maria Hougan, Deputy City Clerk/Treasurer

These minutes are not official until approved by the Common Council at their next regular meeting.