

Municipal Services Committee
Regular Meeting
Tuesday, September 24th 2019 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. **Call to Order.** Brooks called meeting to order at 5:00pm.
2. **Roll Call.** Brooks, Senn and Laddick were present. Also present were: Jorgensen, Hurtley, Berquist, Sergeant, Renly and Neely.
3. **Civility Reminder.**
4. **Agenda.** Motion to approve the agenda as presented. Brooks / Laddick. Motion passed 3-0.
5. **Minutes.** Motion to waive the reading and approve the minutes as printed from the August 27th, 2019 regular Municipal Services meeting. Brooks / Senn. Motion passed 3-0.
6. **Citizen Appearances.** Jeremy Hurst was in attendance seeking approval to connect laterals to property prior to final annexation. Property is located next door to public works on Main St.. Committee stated that since no complaints have come forward and they see no reason why the annexation would be prevented and that the committee was ok with connecting water and sewer laterals.
7. Customer concerns. Discussion and possible motions for billing adjustments.
Accounts being re-visited for approval:
 - a. Motion to approve consent of sewer credit adjustments
Senn / Laddick 3-0 \$923.64Accounts being re-visited for approval:
 - b.17-1070-00 (One more month of data requested – If no drop in usage is found no refund will be given.)
 - c.18-2330-00 (Moved to next month, dollar amount not found)
 - d.12-2550-05 (Moved to next month, dollar amount not found)
8. Director's Report
 - a. Parks and Recreation Report
Renly stated that the duck house would be started soon. He also said that the park board had discussed upgrading park building lights as well as placing motion detectors to try to suppress vandalism that has been taking place. Renly showed images of the progress taking place along the creek walls and stated that the north side walls will begin completion after the duck house is finished.

- b. AMI Project (Placeholder)

506 water meters & 7 electric remain - Correct or disconnect letters were discussed, Hurtley stated that if the letters existed that he would sign in Ian's absence. The committee also discussed the potential option of incentives to help the remaining electric meters owners get the work needed done. The committee also discussed the wording of the letters to include "may result in disconnection" vs listing a specific date.
- c. Discussion of an Anti-Tampering Ordinance

Renly showed the existing state statute and what the City currently has listed. The committee agreed that while we do have wording put in place it's very broad and could be more specific to more closely match the existing state statute. The committee mentioned that they would like to see added verbiage that would include the ability to take a violator of the ordinance to court. The committee also stated that the present term "superintendent" should be changed to "director or designee".
- d. Sidewalks (500 Block of Badger)

Renly stated that there is a missing stretch of sidewalk in the 500 block of Badger that needs to be completed. It was decided that the city owned portion over the drainage area should be poured now (approximately 50') and the corner property of Badger & Evans Dr. could be assessed next year to make the final connection.
- e. WPPI Annual Meeting

Renly attended the annual meeting and talked about some of the topics they discussed such as economic development and how Wisconsin has an aging workforce with low pay compared to surrounding states. Stagnant growth trends are predicted in most of Wisconsin especially in rural areas. Renly also talked about the future of energy storage and where it is foreseeably going to obtain 100% renewables. Renly also talked about aggressively marketing the departments and showed several videos posted on River Falls Utility Facebook that is used to gain positive public perception as well as educate and inform the public. Renly also stated the potential of a separate website for utilities to help people find the information they are looking for more quickly. Brooks mentioned that the council had decided in the past that only one website should exist for the city. Renly also mentioned that Waupun Utilities presented on how they are using AMI for voltage analysis and will automatically send out text messages when an outage is detected.
- f. Discolored Water Complaints

The committee discussed the various complaints that have come in regarding discolored water. Renly stated that due to various construction projects the constant shutting off and on of the valves and the use of hydrants has stirred up sediments in the pipe causing the discoloration. Berquist stated that some of the coloring that has been seen may be due to higher levels of Fe (Iron) in addition to the presence of Mn (Manganese). Renly stated the plan going forward is to take samples directly from each well in addition to two random samples from within the city and have them tested for the presence of higher concentrations of Fe or Mn. This will verify if the source of the

discoloration was indeed due to the disturbance of construction or if higher levels were being introduced into the system than previously seen.

9. City Engineer Report

a. WWTP (Placeholder) – Update

It was decided that this topic can be removed from the agenda.

b. 2nd Street – Update (Placeholder)

Berquist stated that the crews were going to be coming back within the next few weeks to complete the Maple St parking lot as well as the path. Final assessments were in the process of being prepared for the last of the lead services.

c. Cemetery Rd – (Placeholder)

Berquist mentioned that the approaches to the cemetery driveway would be taken care of per Hurtley' concern over wash out of the gravel areas surrounding the new culvert pipe.

d. Turbine Agreement Update / Discussion

Based on discussions made at previous MSC meetings it was decided by the committee that the agreement would be forwarded on to council for approval.

e. Westfield Meadows

Brooks brought up several issues that he had heard from a resident regarding mud around the area of 560 Badger. There was also a concern of a dumpster that had been parked in front of a fire hydrant on the west side. Renly mentioned he had had several discussions with the developers regarding the curb line of Prairie View & 7th St it was curving in and Renly discussed with them the need for a hammer head and that a curve was not correct. Renly also stated that they installed a cul-de-sac at the end of the new Badger St extension. Sergeant mentioned that this is against current ordinance and is not allowed and gives a false sense of the end of the development to residents. Renly stated that there would be more discussion with the developers to further address the cul-de-sac issue.

10. WPPI Report

a. Written Report

Neely reported that the shared meter tech services was out last week to do the yearly infrared scanning and the lineman alerted them to a metering issue that was found at VP. They discovered a locked meter screen and noted that one of the wires had been snapped off. WPPI is currently working to see how much energy had been used and not billed for due to the incident. WPPI stated that there are several other meters that are showing the same error as the one that is seen at VP. They are being looked into to see what the cause of the error is on those meters. Neely suggested that a system be put in place for when these types of errors are discovered a list be sent to the lineman for investigation. Neely stated that we continue to get a lot of requests for energy audits. Renly and Neely talked about

the first annual W&L customer appreciation event that was being held on the 27th. W&L will be promoting the Focus on Energy program as well as other incentives and programs available to customers. Renly stated that we will also have staff available to help customers with their bills if they were to have any questions. Neely also mentioned that the EV charging station was no installed with the help of the shared meter techs and that he submitted for reimbursement of \$5000 to help with the cost of installation. The committee discussed signage to help point drivers to the EV charging station. Brooks stated that he would contact the state to see what signage was allowed to have in the right of way.

11. Administrative Staff's Report

- a. Motion to Recommend to Council - Two Family Twin Lot Land Division at 630 Windsor Lane
Motion approved Senn / Laddick 3-0

12. Old Business

None

13. New Business

None

14. Upcoming Meeting Date, October 29th, 2019 at 5:00 pm.

15. Adjourn Laddick / Senn 7:00

James Brooks, Committee Chair

Please turn off all cell phones and electronic devices before meeting commences. If you have any special accessibility issues please contact Evansville City Hall at 608-882-2266 prior to the scheduled meeting. Thank you.