Changes to Building Inspection with the City of Evansville

The City of Evansville is contracting with Independent Inspections Ltd. for our building inspection services. This contract will become effective July 1st, 2015 and all future inspections will go through this company.

The most notable changes in the service for building inspections shall be as follows:

- The Building Inspector will have office hours on Tuesdays and Thursdays from 8:00 am to 9:00 am. All inspections will be done by appointments throughout the rest of the week.
- All inquiries will go through Independent Inspectors. The primary inspector's cell phone number is 608-289-2441. You may contact the inspector with questions about your permit or turning in a new permit.
- The company's website is http://www.independentinspections.com/ .
- The inspector will determine the building permit fees and the applicant will pay Independent Inspections Ltd. directly for the permit.
- All impact fees for new construction will continue to be paid at City Hall.

Document requirements for building permits of new homes:

- 3 complete sets of plans and specifications
- 3 plot plans of the lot with building(s) proposed and existing (showing elevations and distances to lot lines and proposed grade)
- 1 copy of Thermal Performance Sheets (heat loss calculations)
- Completed uniform permit application (Electric, Plumbing and HVAC permits are required and can be included on this one application form)
- 2 copies of Erosion Control Plan shown on a survey/plot plan

Document requirements for building permits of new additions and alterations:

- 3 complete sets of plans and specifications
- 3 copies of plot plan of the lot with building(s) located on it to scale.
- Completed uniform permit application and electric, plumbing and HVAC as applicable
- 2 copies of Erosion Control Plan shown on survey/plot plan (not for an alteration)

Document requirements for building permits of accessory buildings, decks and pools:

- 3 sets of plans and description of the building
- 3 copies of plot plan of the property with all buildings located on it to scale
- Completed uniform permit application and electric, plumbing and HVAC as applicable

Anyone seeking a permit may leave their materials at City Hall for the inspector to review, however depending on when it is delivered there could be a 5 day lapse before the inspector has a chance to collect the documents and review.

Permits will not be immediately approved at the time of submittal if submitted at City Hall. Furthermore there can be no guarantee of an instant approval and State law allows for up to 10 days on all permit reviews. We strive to be faster than the State statute but you must plan ahead and submit your documentation in advance to allow time for the inspector to review the plans.