

General Information

Thank you for your interest in working at Veterans Memorial Aquatic Center & Park Store. Veterans Memorial Aquatic Center offers students a fun and rewarding outdoor working environment.

We have flexible hours to fit your summer vacation and sporting activity schedules. **We are only interested in those students that will be available for the entire summer season, which begins May 28th to August 31st.**

Part Time & Full Time Positions

We offer both full time and part time positions. For those that have a number of summer activities, part time might fit your schedule better. **If you are interested in a part time position, please be sure to indicate on your application all the dates you would not be available to work.** Regardless of whether or not you are applying for a full or part time position, **applicants must be available for the entire summer season.**

Completing The Application Form

Be sure to complete all sections of the application and be as complete as possible.

The final paragraph section of the application is extremely important. Please spend some quality time in composing a well-written paragraph for this section.

Please also include any additional information that you feel would be helpful to us in making a decision about your possible employment with the City of Evansville.

Positions Available

Basket Room

We are looking for honest reliable students to work in the basket room at Veterans Memorial Aquatic Center. This is an entry-level position at the pool before becoming a lifeguard in summers to come. Applicants must be available for the entire summer. Applicants must be 14 years of age or older for the basket room and interested in becoming a lifeguard some time in the future. Those 14 years of age will be required to take the Guard Start swimming lesson course and those 15 years of age will be required to take the Lifeguard Training Course. All courses will be taught at Veterans Memorial Aquatic Center.

Park Store Clerk

Applicants must be 15 years of age or older to apply as a Park Store Clerk. We are interested in students for this position that are interested & qualified in being trained to become a lifeguard in the future. Applicants must have the swimming ability to pass the Lifeguard Training Water Pre-Test. If hired for this position, you will be required to take the Life Guard Training Course conducted at Veterans Memorial Aquatic Center. Requirements for the pre-test are listed below.

Lifeguards

Applicants must be at least 16 years of age and hold current certifications in Lifeguard Training, CPR For the Professional Rescuer, AED, and First Aid, or we will train and certify those applicants that have the adequate swimming skills to become a certified lifeguard. Applicants must be available for the entire summer. Applicants must be 16 years of age or older.

Water Safety Instructors

Applicants must hold current certifications in Lifeguard Training, CPR For the Professional Rescuer, AED, and First Aid. Must be a certified Red Cross WSI instructor. Must be available to teach all (3) sessions of

Aquatic Center\Park Store Job Descriptions

Assistant Aquatic Director

The Assistant Aquatic Director shall be experienced in the general pool maintenance, and the operation of the pool chemical and filtration system and shall assist the aquatic director in these areas. The assistant aquatic director also assists the aquatic director in maintaining the aquatic center seasonal registrations and swimming lesson registrations, and oversees the basket room clerks responsible for these tasks. The assistant aquatic director assists the aquatic director with the operation of the park store. In the absence of the aquatic director, the assistant aquatic director oversees the operation of the aquatic center and park store complex. The assistant aquatic director shall hold current certifications in lifeguard training, first aid, AED, and CPR.

Aquatic Supervisor

The Aquatic Supervisor assists the Aquatic Director in the supervision of the life guarding staff during open swim times. The supervisor is the head guard\walker on duty. The supervisor's main responsibility is to make sure the life guarding staff is enforcing the rules, regulations, and policies established by the Wisconsin Administrative Code for the Operation of Public Swimming Pool and the rules, regulations, and policies established by the City of Evansville. The supervisor is responsible for making sure that each life guarding staff member is alert, attentive to the area of responsibility, and is enforcing the rules and regulations in a consistent, fair, and courteous manner. The aquatic supervisor shall hold current certifications in lifeguard training, first aid, AED, and CPR.

Lifeguards

The required age for lifeguards is 16 years of age required by the State of Wisconsin. A lifeguard must hold current certifications in lifeguard training, first aid, CPR, and AED. Responsibilities include but not limited to the supervision of swimmers and the enforcement of the rules and regulations developed and established by the Wisconsin Administrative Code for the Operation of Public Swimming Pools and the City of Evansville.

Water Safety Instructors

The required age for Water Safety Instructors is 17 years of age. A water safety instructor must hold a current certification in the American Red Cross Water Safety Course. Current certifications in first aid, CPR, AED and lifeguard training are required. Responsibilities include but not limited to teaching all age level swimming courses according the standards set forth by the National American Red Cross Swimming Lesson Program and the standards established by the City of Evansville.

Basket Room Clerk

The minimum required age for a basket room clerk is 14 years of age. The basket room clerk must be able to perform the required swimming skills necessary to successfully complete the life guard training course and be willing to be trained as a lifeguard. Responsibilities include but not limited to checking in and out the patrons using the facility, enforcement of the established supervision and age requirements to use the facility, daily admission sales, seasonal pass sales, and swimming lesson registrations. The clerk updates and maintains the seasonal registrations and swimming lesson records in the aquatic center computer. Answering the aquatic center phone and providing the public with accurate information about the aquatic center activities are also part of the clerk's duties. Required to complete Guard Start and the Lifeguard Training Course.

Park Store Clerk

The minimum age for a park store clerk is 15 years of age. The park store clerk must be able to perform the required swimming skills necessary to successfully complete the life guard training course and be willing to be trained as a lifeguard. Responsibilities include but not limited to serving concessions, keeping the park store clean and orderly, and carrying out all of the rules and regulations established by the Rock County Department of Health and the City of Evansville. Required to complete Guard Start and the Lifeguard Training Course.

American Red Cross
Lifeguard Training Water Pre-Test

Swimming Event

Swim 300 yards continuously using these strokes in the following order:
100 yards of front crawl using rhythmic breathing and stabilizing propellant kick
100 yards of breaststroke using a pull, breathe, kick, and glide sequence
100 yards of front crawl or breaststroke or a combination of both

Timed Event

Starting in the water, swim 20 yards using the front crawl or breaststroke, surface dive 7-10 feet, retrieve a 10 pound object, return to the surface, swimming 20 yards back to the starting point with the object and exit the water without using a ladder or steps within 1 minute, 40 seconds.

Return Applications\Application Deadline\March 21st

Please return your application in an envelope to the City Clerk's Office at: 31 South Madison Street. Indicate on the envelope: Attention: Rick Hamacher, Aquatic Director.

Interviews

We will contact applicants for interviews during the first week of April.

Or Mail to:

City of Evansville
Attention: Rick Hamacher, Aquatic Director
P.O. Box 76
Evansville, WI 53536

Questions

Feel free to contact Rick Hamacher, Aquatic Director at (608) 882-2266, if you have any questions about any of the positions that are available. You can also e-mail any questions you may have to, Rick Hamacher Aquatic Director at: rboston@ticon.net

City of Evansville, An Equal Opportunity Employer